

State Filing Year

2017

Note: This Budget document is for Fiscal Years Beginning Jan. 1, 2017 to Dec. 31, 2017

Start Year

End Year

2017

-

2017

Fiscal Year

*Authority Budget of:* **APPROVED COPY**

*South Toms River Sewerage Authority*

*For the Period:*

*January 1, 2017*

*to*

*December 31, 2017*

<http://boroughofsouthtomsriver.com/departments/sewerage-authority/>

Authority Web Address

**Department Of**



**Community  
Affairs**

*Division of Local Government Services*

NOV 23 2016

**2017 AUTHORITY BUDGET**

**Certification Section**

2017

# South Toms River Sewerage Authority

## AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2017 TO DECEMBER 31, 2017

For Division Use Only

### CERTIFICATION OF APPROVED BUDGET

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 1/16/2017

### CERTIFICATION OF ADOPTED BUDGET

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

## 2017 PREPARER'S CERTIFICATION

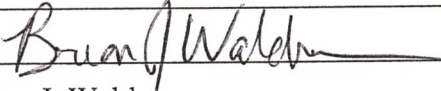
# South Toms River Sewerage Authority

## AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2017 TO DECEMBER 31, 2017

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Brian J. Waldron		
Title:	Audit Manager		
Address:	680 Hooper Avenue, Building B, Suite 201 Toms River, NJ 08753		
Phone Number:	(732) 797-1333	Fax Number:	(732) 797-1022
E-mail address	BWaldron@hfacpas.com		

## 2017 APPROVAL CERTIFICATION

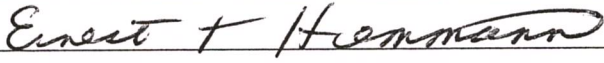
# South Toms River Sewerage Authority

## AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2017 TO DECEMBER 31, 2017

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the South Toms River Sewerage Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 9<sup>th</sup> day of November, 2016.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Secretary's Signature:			
Name:	Ernest Hemmann		
Title:	Secretary		
Address:	148 Mill Street South Toms River, NJ 08755		
Phone Number:	(732) 244-9722	Fax Number:	(732) 244-7819

# INTERNET WEBSITE CERTIFICATION

<b>Authority's Web Address:</b>	<a href="http://boroughofsouthtomsriver.com/departments/sewage-authority/">http://boroughofsouthtomsriver.com/departments/sewage-authority/</a>
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

*William E. Blason*

Title of Officer Certifying compliance

\_\_\_\_\_

Signature

\_\_\_\_\_

**Resolution No. 2016-101**  
**2017 AUTHORITY BUDGET RESOLUTION**  
**South Toms River Sewerage Authority**

**FISCAL YEAR: FROM JANUARY 1, 2017 TO DECEMBER 31, 2017**

WHEREAS, the Annual Budget and Capital Budget for the South Toms River Sewerage Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 has been presented before the governing body of the South Toms River Sewerage Authority at its open public meeting of November 9, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$543,824, Total Appropriations, including any Accumulated Deficit if any, of \$535,949, and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$330,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$330,000; and

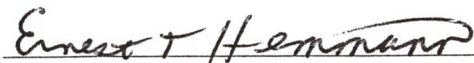
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the South Toms River Sewerage Authority, at an open public meeting held on November 9, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the South Toms River Sewerage Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the South Toms River Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 21, 2016.

  
 Ernest Hemmann, Secretary

November 9, 2016

Governing Body Member:	Recorded Vote			
	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
William Gleason, Chairman	X			
Jason Glogolich, Vice Chairman	X			
Ernest Hemmann, Secretary	X			
George Rutzler, Treasurer	X			
Kayla Rolzhausen, Assistant Treasurer	X			

# Resolution No. 2016-101a

## Submittal of the 2017 Authority Budget

# South Toms River Sewerage Authority

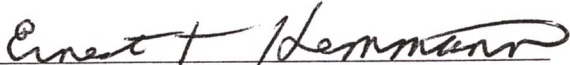
**WHEREAS**, preparation of the 2017 Annual Budget and Capital Budget for the South Toms River Sewerage Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017 began in October and work to reduce or limit costs has been ongoing; and,

**WHEREAS**, an extensive review of the South Toms River Sewerage Authority's operations, needs and costs and the review and consideration of possible Capital projects; and,

**WHEREAS**, following a Public Hearing for the 2017 Budget at the Authority's November 9, 2016 meeting the Annual Budget and Capital Budget were approved,

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the South Toms River Sewerage Authority that these events have delayed approval of the 2017 Annual Budget.

**BE IT FURTHER RESOLVED** that a copy of this resolution accompanies the Budget as sent to the Director of Local Government Services.

  
Ernest Hemmann, Secretary

November 9, 2016

Governing Body Member:	Recorded Vote			
	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
William Gleason, Chairman	X			
Jason Glogolich, Vice Chairman	X			
Ernest Hemmann, Secretary	X			
George Rutzler, Treasurer	X			
Kayla Rolzhausen, Assistant Treasurer	X			



**2017 AUTHORITY BUDGET**  
**Narrative and Information Section**

# 2017 AUTHORITY BUDGET MESSAGE & ANALYSIS

## South Toms River Sewerage Authority

### AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2017 TO DECEMBER 31, 2017

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2017 proposed Annual Budget and make comparison to the 2016 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The Authority anticipates a decrease in legal fees in FY17 compared to FY16. The Authority also anticipates the Health Insurance line to decrease in FY17 in order to be more in line with current rates. Miscellaneous admin expenses are anticipated to decrease due mainly to the decrease of data processing expense in FY17. Finally, the Authority anticipates the Miscellaneous COPS expenses to increase mainly due to higher maintenance supplies needed in FY17.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.

The Authority has maintained stable rates for over 10 years, however, is accounting for additional revenue for Apartments in FY17 resulting in an increase in Anticipated Revenues. Also, the Authority is anticipating connection fees from a new business in FY17 resulting in increase in Connection Fees compared to prior year.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The Authority has been mindful of the state of the economy and has worked to reduce appropriations from FY2016.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Authority does not anticipate utilizing unrestricted net position in the current budget.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

The Authority does not anticipate receiving funds from the Borough of South Toms River as a budget subsidy in the Annual Budget.

6. The proposed budget must not reflect an anticipated deficit from 2017 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

The Authority does not maintain a deficit Net Position and does not anticipate having such at the end of the 2017 budget year.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

No changes since prior year budget submission.

## AUTHORITY CONTACT INFORMATION 2017

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	SOUTH TOMS RIVER SEWERAGE AUTHORITY		
Address:	148 Mill Street		
City, State, Zip:	South Toms River	NJ	08755
Phone: (ext.)	(732) 244-9722	Fax:	(732) 244-7819

<b>Preparer's Name:</b>	HOLMAN FRENIA ALLISON, P.C.		
Preparer's Address:	680 Hooper Avenue, Building B, Suite 201		
City, State, Zip:	Toms River	NJ	08753
Phone: (ext.)	(732) 797-1333	Fax:	(732) 797-1022

<b>Chairman:</b>	William Gleason		
Phone: (ext.)	(732) 244-9722	Fax:	(732) 244-7819

<b>Name of Auditor:</b>	Frank B. Holman, III		
Name of Firm:	Holman Frenia Allison, P.C.		
Address:	680 Hooper Avenue, Building B, Suite 201		
City, State, Zip:	Toms River	NJ	08753
Phone: (ext.)	(732) 797-1333	Fax:	(732) 797-1022
E-mail:	<a href="mailto:FHolman@hfacpas.com">FHolman@hfacpas.com</a>		

## AUTHORITY INFORMATIONAL QUESTIONNAIRE

# South Toms River Sewerage Authority

FISCAL YEAR: FROM JANUARY 1, 2017 TO DECEMBER 31, 2017

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 5 employees
- 2) Provide the amount of total salaries and wages for calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$79,858.21
- 3) Provide the number of regular voting members of the governing body: 5 members.
- 4) Provide the number of alternate voting members of the governing body: None.
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No.  
*If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? (**Checked to see if individuals actually filed at [http://fds.state.nj.us/njdca\\_prod/fdssearch.aspx](http://fds.state.nj.us/njdca_prod/fdssearch.aspx) before answering**) \_\_\_\_\_ If "no" provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file. Yes.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No.  
*If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? No.
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No.
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No.*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No.  
*If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authorities procedures for all employees.** N/A - No persons listed on Page N-4.
- 11) Did the Authority pay for meals or catering during the current fiscal year? No.  
*If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No.  
*If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*

- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- First class or charter travel No.
  - Travel for companions No.
  - Tax indemnification and gross-up payments No.
  - Discretionary spending account No.
  - Housing allowance or residence for personal use No.
  - Payments for business use of personal residence No.
  - Vehicle/auto allowance or vehicle for personal use No.
  - Health or social club dues or initiation fees No.
  - Personal services (i.e.: maid, chauffeur, chef) No.
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? N/A - No reimbursements made to employees or Commissioners.
- If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No.
- If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No.
- If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A - Authority has no debt issuances outstanding.
- If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No.
- If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No.
- If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS

# South Toms River Sewerage Authority

FISCAL YEAR: FROM JANUARY 1, 2017 TO DECEMBER 31, 2017

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and all related entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and related entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2013 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2014, with 2013 being the most recent calendar year ended), and for fiscal years ending June 30, 2016, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2014 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period January 1, 2017 to December 31, 2017

South Toms River Sewerage Authority

Reportable Compensation from Authority (W-2/ 1099)

Name	Title	Average Hours per Week Dedicated to Position	Position			Reportable Compensation from Authority (W-2/ 1099)			Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities						
			Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend								Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)				
1 William Gleason	Chairman	2 X							Borough of South Toms River	Councilman	10										
2 Jason Glogolich	Vice Chairman	2 X							None	None	N/A	N/A	N/A	N/A							
3 Ernest Hemmann	Secretary	2 X							None	None	N/A	N/A	N/A	N/A							
4 George Rutzler	Treasurer	2 X							None	None	N/A	N/A	N/A	N/A							
5 Kayla Rolzhausen	Assistant Treasurer	2 X							None	None	N/A	N/A	N/A	N/A							
6															0						
7															0						
8															0						
9															0						
10															0						
11															0						
12															0						
13															0						
14															0						
15															0						
Total:														\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity



# Schedule of Health Benefits - Detailed Cost Analysis

South Toms River Sewerage Authority

For the Period January 1, 2017 to December 31, 2017

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed Budget		Total Cost Estimate Proposed Budget		# of Covered Members (Medical & Rx) Current Year		Annual Cost per Employee Current Year		Total Prior year Year Cost		\$ Increase (Decrease)		% Increase (Decrease)
	Proposed Budget	Actual	Proposed Budget	Actual	Proposed Budget	Actual	Current Year	Current Year	Current Year	Current Year	Year	Year	Year	Year	
<b>Active Employees - Health Benefits - Annual Cost</b>															
Single Coverage	2		\$ 11,877		\$ 23,754		2		\$ 11,472		\$ 22,944		\$ 810		3.5%
Parent & Child															#DIV/0!
Employee & Spouse (or Partner)															#DIV/0!
Family															#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)					(908)						(892)		(16)		1.8%
<b>Subtotal</b>	<b>2</b>				<b>22,846</b>		<b>2</b>				<b>22,052</b>		<b>794</b>		<b>3.6%</b>
<b>Commissioners - Health Benefits - Annual Cost</b>															
Single Coverage															#DIV/0!
Parent & Child															#DIV/0!
Employee & Spouse (or Partner)															#DIV/0!
Family															#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)															#DIV/0!
<b>Subtotal</b>	<b>0</b>						<b>0</b>								<b>#DIV/0!</b>
<b>Retirees - Health Benefits - Annual Cost</b>															
Single Coverage															#DIV/0!
Parent & Child															#DIV/0!
Employee & Spouse (or Partner)															#DIV/0!
Family															#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)															#DIV/0!
<b>Subtotal</b>	<b>0</b>						<b>0</b>								<b>#DIV/0!</b>
<b>GRAND TOTAL</b>	<b>2</b>				<b>\$ 22,846</b>		<b>2</b>				<b>\$ 22,052</b>		<b>\$ 794</b>		<b>3.6%</b>

Yes	Yes or No
Yes	Yes or No

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**

# Schedule of Accumulated Liability for Compensated Absences

South Toms River Sewerage Authority

For the Period

January 1, 2017

to

December 31, 2017

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

		Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Joni Frass	25	\$ 2,065				
Donna Kuryla	19	1,809				
<b>Total liability for accumulated compensated absences at beginning of current year</b>			<b>\$ 3,874</b>			

The total Amount Should agree to most recently issued audit report for the Authority

# Schedule of Shared Service Agreements

South Toms River Sewerage Authority

December 31, 2017

January 1, 2017 to

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
None						

If No Shared Services X this Box

**2017 AUTHORITY BUDGET**

**Financial Schedules Section**

# SUMMARY

South Toms River Sewerage Authority  
 For the Period ##### to December 31, 2017

	<b>FY 2017 Proposed Budget</b>					<b>FY 2016 Adopted Budget</b>		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	N/A	N/A	N/A	N/A	N/A	Total All			
						Operations	Operations		
<b>REVENUES</b>									
Total Operating Revenues	\$ -	\$ -	\$ -	\$ -	\$ 543,624	\$ 508,520	\$ 35,104	6.9%	
Total Non-Operating Revenues	-	-	-	200	-	180	20	11.1%	
Total Anticipated Revenues	-	-	-	543,824	508,700	35,124	6.9%		
<b>APPROPRIATIONS</b>									
Total Administration	-	-	-	179,625	190,100	(10,475)	-5.5%		
Total Cost of Providing Services	-	-	-	329,850	316,600	13,250	4.2%		
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	#DIV/0!		
Total Operating Appropriations	-	-	-	509,475	506,700	2,775	0.5%		
Total Interest Payments on Debt	-	-	-	-	-	-	#DIV/0!		
Total Other Non-Operating Appropriations	-	-	-	1,000	27,335	(26,335)	-96.3%		
Total Non-Operating Appropriations	-	-	-	1,000	27,335	(26,335)	-96.3%		
Accumulated Deficit	-	-	-	-	-	-	#DIV/0!		
Total Appropriations and Accumulated Deficit	-	-	-	510,475	534,035	(23,560)	-4.4%		
Less: Total Unrestricted Net Position Utilized	-	-	-	-	25,335	(25,335)	-100.0%		
Net Total Appropriations	-	-	-	510,475	508,700	1,775	0.3%		
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 33,349</b>	<b>\$ -</b>	<b>\$ 33,349</b>	<b>#DIV/0!</b>		

## Revenue Schedule

South Toms River Sewerage Authority

For the Period January 1, 2017 to December 31, 2017

	<b>FY 2017 Proposed Budget</b>						<b>Total All</b>	<b>FY 2016 Adopted</b>	<b>\$ Increase</b>	<b>% Increase</b>
	Sewer	N/A	N/A	N/A	N/A	N/A	Operations	Budget	Proposed vs.	Proposed vs.
								Operations	Adopted	Adopted
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential	452,000						\$ 452,000	\$ 455,200	\$ (3,200)	-0.7%
Business/Commercial	61,048						61,048	26,840	34,208	127.5%
Industrial							-	-		#DIV/0!
Intergovernmental	20,680						20,680	20,680		0.0%
Other							-	-		#DIV/0!
<b>Total Service Charges</b>	<b>533,728</b>						<b>533,728</b>	<b>502,720</b>	<b>31,008</b>	<b>6.2%</b>
<i>Connection Fees</i>										
Residential							-	-		#DIV/0!
Business/Commercial	3,896						3,896	-	3,896	#DIV/0!
Industrial							-	-		#DIV/0!
Intergovernmental							-	-		#DIV/0!
Other							-	-		#DIV/0!
<b>Total Connection Fees</b>	<b>3,896</b>						<b>3,896</b>	<b>-</b>	<b>3,896</b>	<b>#DIV/0!</b>
<i>Parking Fees</i>										
Meters							-	-		#DIV/0!
Permits							-	-		#DIV/0!
Fines/Penalties							-	-		#DIV/0!
Other							-	-		#DIV/0!
<b>Total Parking Fees</b>	<b>-</b>						<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Other Operating Revenues (List)</i>										
Delinquency Fees	6,000						6,000	5,800	200	3.4%
Type in (Grant, Other Rev)							-	-		#DIV/0!
Type in (Grant, Other Rev)							-	-		#DIV/0!
Type in (Grant, Other Rev)							-	-		#DIV/0!
Type in (Grant, Other Rev)							-	-		#DIV/0!
Type in (Grant, Other Rev)							-	-		#DIV/0!
Type in (Grant, Other Rev)							-	-		#DIV/0!
Type in (Grant, Other Rev)							-	-		#DIV/0!
Type in (Grant, Other Rev)							-	-		#DIV/0!
Type in (Grant, Other Rev)							-	-		#DIV/0!
Type in (Grant, Other Rev)							-	-		#DIV/0!
<b>Total Other Revenue</b>	<b>6,000</b>						<b>6,000</b>	<b>5,800</b>	<b>200</b>	<b>3.4%</b>
<b>Total Operating Revenues</b>	<b>543,624</b>						<b>543,624</b>	<b>508,520</b>	<b>35,104</b>	<b>6.9%</b>
<b>NON-OPERATING REVENUES</b>										
<i>Other Non-Operating Revenues (List)</i>										
Miscellaneous Income	100						100	80	20	25.0%
Type in							-	-		#DIV/0!
Type in							-	-		#DIV/0!
Type in							-	-		#DIV/0!
Type in							-	-		#DIV/0!
Type in							-	-		#DIV/0!
<b>Total Other Non-Operating Revenue</b>	<b>100</b>						<b>100</b>	<b>80</b>	<b>20</b>	<b>25.0%</b>
<i>Interest on Investments &amp; Deposits (List)</i>										
Investments	100						100	100		0.0%
Penalties							-	-		#DIV/0!
Other							-	-		#DIV/0!
<b>Total Interest</b>	<b>100</b>						<b>100</b>	<b>100</b>	<b>-</b>	<b>0.0%</b>
<b>Total Non-Operating Revenues</b>	<b>200</b>						<b>200</b>	<b>180</b>	<b>20</b>	<b>11.1%</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 543,824</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 543,824</b>	<b>\$ 508,700</b>	<b>\$ 35,124</b>	<b>6.9%</b>

## Prior Year Adopted Revenue Schedule

South Toms River Sewerage Authority

*FY 2016 Adopted Budget*

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	\$ 455,200						\$ 455,200
Business/Commercial	26,840						26,840
Industrial							-
Intergovernmental	20,680						20,680
Other							-
Total Service Charges	502,720	-	-	-	-	-	502,720
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Delinquency Fees	5,800						5,800
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	5,800	-	-	-	-	-	5,800
Total Operating Revenues	508,520	-	-	-	-	-	508,520
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Miscellaneous Income	80						80
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	80	-	-	-	-	-	80
<i>Interest on Investments &amp; Deposits</i>							
Investments	100						100
Penalties							-
Other							-
Total Interest	100	-	-	-	-	-	100
Total Non-Operating Revenues	180	-	-	-	-	-	180
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 508,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 508,700</b>

# Appropriations Schedule

South Toms River Sewerage Authority

For the Period January 1, 2017 to December 31, 2017

	<b>FY 2017 Proposed Budget</b>						<b>Total All</b>	<b>FY 2016 Adopted</b>	<b>\$ Increase</b>	<b>% Increase</b>
	Sewer	N/A	N/A	N/A	N/A	N/A	Operations	Total All Operations	Proposed vs. Adopted	Proposed vs. Adopted
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 75,600						\$ 75,600	\$ 73,000	\$ 2,600	3.6%
Fringe Benefits	16,900						16,900	17,500	(600)	-3.4%
<b>Total Administration - Personnel</b>	<b>92,500</b>						<b>92,500</b>	<b>90,500</b>	<b>2,000</b>	<b>2.2%</b>
<i>Administration - Other (List)</i>										
Health Insurance	22,175						22,175	25,000	(2,825)	-11.3%
Legal Fees	8,000						8,000	15,000	(7,000)	-46.7%
Audit Fees	20,000						20,000	20,000	-	0.0%
Office Supplies & Cleaning	18,000						18,000	18,000	-	0.0%
Miscellaneous Administration*	18,950						18,950	21,600	(2,650)	-12.3%
<b>Total Administration - Other</b>	<b>87,125</b>						<b>87,125</b>	<b>99,600</b>	<b>(12,475)</b>	<b>-12.5%</b>
<b>Total Administration</b>	<b>179,625</b>						<b>179,625</b>	<b>190,100</b>	<b>(10,475)</b>	<b>-5.5%</b>
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	23,250						23,250	24,000	(750)	-3.1%
Fringe Benefits							-	-	-	#DIV/0!
<b>Total COPS - Personnel</b>	<b>23,250</b>						<b>23,250</b>	<b>24,000</b>	<b>(750)</b>	<b>-3.1%</b>
<i>Cost of Providing Services - Other (List)</i>										
Treatment Fees	290,000						290,000	280,000	10,000	3.6%
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Miscellaneous COPS*	16,600						16,600	12,600	4,000	31.7%
<b>Total COPS - Other</b>	<b>306,600</b>						<b>306,600</b>	<b>292,600</b>	<b>14,000</b>	<b>4.8%</b>
<b>Total Cost of Providing Services</b>	<b>329,850</b>						<b>329,850</b>	<b>316,600</b>	<b>13,250</b>	<b>4.2%</b>
<b>Total Principal Payments on Debt Service in Lieu of Depreciation</b>							-	-	-	#DIV/0!
<b>Total Operating Appropriations</b>	<b>509,475</b>						<b>509,475</b>	<b>506,700</b>	<b>2,775</b>	<b>0.5%</b>
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt							-	-	-	#DIV/0!
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve	1,000						1,000	2,000	(1,000)	-50.0%
Municipality/County Appropriation							-	25,335	(25,335)	-100.0%
Other Reserves							-	-	-	#DIV/0!
<b>Total Non-Operating Appropriations</b>	<b>1,000</b>						<b>1,000</b>	<b>27,335</b>	<b>(26,335)</b>	<b>-96.3%</b>
<b>TOTAL APPROPRIATIONS</b>	<b>510,475</b>						<b>510,475</b>	<b>534,035</b>	<b>(23,560)</b>	<b>-4.4%</b>
<b>ACCUMULATED DEFICIT</b>							-	-	-	#DIV/0!
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>510,475</b>						<b>510,475</b>	<b>534,035</b>	<b>(23,560)</b>	<b>-4.4%</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation							-	25,335	(25,335)	-100.0%
Other							-	-	-	#DIV/0!
<b>Total Unrestricted Net Position Utilized</b>							-	<b>25,335</b>	<b>(25,335)</b>	<b>-100.0%</b>
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 510,475</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 510,475</b>	<b>\$ 508,700</b>	<b>\$ 1,775</b>	<b>0.3%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 25,473.75 \$ - \$ - \$ - \$ - \$ - \$ 25,473.75



# Prior Year Adopted Appropriations Schedule

## South Toms River Sewerage Authority

### FY 2016 Adopted Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 73,000						\$ 73,000
Fringe Benefits	17,500						17,500
Total Administration - Personnel	90,500	-	-	-	-	-	90,500
<i>Administration - Other (List)</i>							
Health Insurance	25,000						25,000
Legal Fees	15,000						15,000
Audit Fees	20,000						20,000
Office Supplies & Cleaning	18,000						18,000
Miscellaneous Administration*	21,600						21,600
Total Administration - Other	99,600	-	-	-	-	-	99,600
Total Administration	190,100	-	-	-	-	-	190,100
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	24,000						24,000
Fringe Benefits							-
Total COPS - Personnel	24,000	-	-	-	-	-	24,000
<i>Cost of Providing Services - Other (List)</i>							
Treatment Fees	280,000						280,000
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*	12,600						12,600
Total COPS - Other	292,600	-	-	-	-	-	292,600
Total Cost of Providing Services	316,600	-	-	-	-	-	316,600
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-
Total Operating Appropriations	506,700	-	-	-	-	-	506,700
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	-	-	-	-	-	-	-
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve	2,000						2,000
Municipality/County Appropriation	25,335						25,335
Other Reserves							-
Total Non-Operating Appropriations	27,335	-	-	-	-	-	27,335
<b>TOTAL APPROPRIATIONS</b>	<b>534,035</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>534,035</b>
<b>ACCUMULATED DEFICIT</b>							<b>-</b>
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>534,035</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>534,035</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	25,335						25,335
Other							-
Total Unrestricted Net Position Utilized	25,335	-	-	-	-	-	25,335
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 508,700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 508,700</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 25,335.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,335.00
--------------------------------------	--------------	------	------	------	------	------	------	------	--------------

# Debt Service Schedule - Principal

South Toms River Sewerage Authority  
*Fiscal Year Ending in*

X

If Authority has no debt X this box

	2017	2018	2019	2020	2021	2022	Thereafter	Total Principal Outstanding
Sewer								
Proposed Budget Year	2017							
Adopted Budget Year 2016								
Type in Issue Name								\$
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Principal								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Principal								
N/A								
Type in Issue Name								
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Type in Issue Name								
Total Principal								
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Principal								
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>								
	\$	-	-	-	-	-	-	-
	\$	-	-	-	-	-	-	-
	\$	-	-	-	-	-	-	-

*Indicate the Authority's most recent bond rating and the year of the rating by ratings service.*

Moody's	Standard & Poors
Fitch	
Bond Rating	
Year of Last Rating	

# Debt Service Schedule - Interest

South Toms River Sewerage Authority

If Authority has no debt X this box

X

	<i>Fiscal Year Ending in</i>					Total Interest Payments Outstanding				
	Adopted Budget Year 2016	Proposed Budget Year 2017	2018	2019	2020		2021	2022	Thereafter	
Sewer										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Total Interest Payments	-	-	-	-	-	-	-	-	-	\$
N/A										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Total Interest Payments	-	-	-	-	-	-	-	-	-	-
N/A										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Total Interest Payments	-	-	-	-	-	-	-	-	-	-
V/A										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Total Interest Payments	-	-	-	-	-	-	-	-	-	-
V/A										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Total Interest Payments	-	-	-	-	-	-	-	-	-	-
//A										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Type in Issue Name										
Total Interest Payments	-	-	-	-	-	-	-	-	-	-
OTAL INTEREST ALL OPERATIONS	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

# Net Position Reconciliation

South Toms River Sewerage Authority

For the Period January 1, 2017 to December 31, 2017

## FY 2017 Proposed Budget

	Sewer	N/A	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)</b>	\$ 3,741,838						\$ 3,741,838
Less: Invested in Capital Assets, Net of Related Debt (1)	3,155,408						3,155,408
Less: Restricted for Debt Service Reserve (1)							
Less: Other Restricted Net Position (1)							
Total Unrestricted Net Position (1)	586,430						586,430
Less: Designated for Non-Operating Improvements & Repairs							
Less: Designated for Rate Stabilization							
Less: Other Designated by Resolution							
Plus: Accrued Unfunded Pension Liability (1)	150,075						150,075
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							
Plus: Estimated Income (Loss) on Current Year Operations (2)							
Plus: Other Adjustments (attach schedule)							
<b>JNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	736,505						736,505
Unrestricted Net Position Utilized to Balance Proposed Budget							
Unrestricted Net Position Utilized in Proposed Capital Budget	330,000						330,000
Appropriation to Municipality/County (3)							
Total Unrestricted Net Position Utilized in Proposed Budget	330,000						330,000
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
4)	\$ 406,505	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 406,505

1) Total of all operations for this line item must agree to audited financial statements.

2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 25,474 \$ - \$ - \$ - \$ - \$ - \$ 25,474  
 4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2017  
South Toms River  
Sewerage Authority

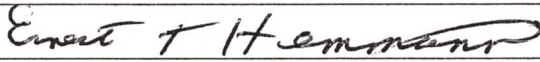
AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

**2017 CERTIFICATION OF AUTHORITY CAPITAL  
BUDGET/PROGRAM**

**South Toms River Sewerage Authority**

**FISCAL YEAR: FROM JANUARY 1, 2017 TO DECEMBER 31, 2017**

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the South Toms River Sewerage Authority, on the 9<sup>th</sup> day of November, 2016.

Secretary's Signature:			
Name:	Ernest Hemmann		
Title:	Secretary		
Address:	148 Mill Street South Toms River, NJ 08755		
Phone Number:	(732) 244-9722	Fax Number:	(732) 244-7819

## 2017 CAPITAL BUDGET/PROGRAM MESSAGE

# South Toms River Sewerage Authority

FISCAL YEAR: FROM JANUARY 1, 2017 TO DECEMBER 31, 2017

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Yes.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes.

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

The Authority has reviewed infrastructure needs and does not anticipate additional capital projects needed after completion of the proposed project.

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The capital budget is not expected to have an adverse impact on the schedule of rates, fees and service charges.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None of the capital projects proposed will be undertaken in Metropolitan or Suburban Planning Areas.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None of the capital projects proposed will be undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan.

# Proposed Capital Budget

South Toms River Sewerage Authority

For the Period January 1, 2017 to December 31, 2017

*Funding Sources*

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Garage Construction	\$ 330,000	\$ 330,000				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	330,000	330,000	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 330,000</b>	<b>\$ 330,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.



# 5 Year Capital Improvement Plan

## South Toms River Sewerage Authority

For the Period January 1, 2017 to December 31, 2017

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget Year 2017	2018	2019	2020	2021	2022
<i>Sewer</i>							
Garage Construction	\$ 330,000	\$ 330,000					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	330,000	330,000	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 330,000</b>	<b>\$ 330,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

## 5 Year Capital Improvement Plan Funding Sources

### South Toms River Sewerage Authority

For the Period January 1, 2017 to December 31, 2017

#### Funding Sources

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Sewer</i>						
Garage Construction	\$ 330,000	\$ 330,000				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	330,000	330,000	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>OTAL</b>	\$ 330,000	\$ 330,000	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 330,000					
Balance check						

- If amount is other than zero, verify that projects listed above match projects listed on CB-4.

project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.