

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF JANUARY 11, 2017**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON JANUARY 1, 2017 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE STRSA, BOROUGH HALL AND STRNJ.US.

COMMISSIONERS PRESENT: J. GLOGOLICH, W. GLEASON,
E. HEMMANN, G. RUTZLER

COMMISSIONERS ABSENT: K. ROLZHAUSEN

STRSA CLERK: J. FRAAS

ADVISORS PRESENT: M. NAGURKA

PUBLIC PRESENT: NONE

CHAIRMAN COMMISSIONER GLEASON CALLED MEETING TO ORDER AT 7:03 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONERS REVIEWED THE MINUTES OF DECEMBER 14, 2016.

ON A MOTION BY COMMISSIONER HEMMANN AND SECONDED BY
COMMISSIONER RUTZLER TO APPROVE THE MINUTES OF DECEMBER 14, 2016.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT
COMMISSIONER ROLZHAUSEN WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER
GLOGOLICH TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT
OF \$26,178.64.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT
COMMISSIONER ROLZHAUSEN WHO WAS ABSENT.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1- 8 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – BUDGET AMENDMENTS

ITEM 2 – 2017 BUDGET ADOPTION

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER HEMMANN TO ADOPT THE 2017 BUDGET.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO WAS ABSENT.

MOTION PASSED.

ITEM 3 – STR BOROUGH AGREEMENT

WILL DISCUSS AT END OF MEETING TO GO INTO CLOSED SESSION FOR CONTRACT NEGOTIATIONS.

ITEM 4 – QUOTES FOR MOVE TO BOROUGH

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER HEMMANN TO APPROVE MEELHEIM'S TO MOVE THE STRSA TO THE NEW OFFICE AT THE BOROUGH BUILDING IN THE AMOUNT OF \$912.00.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO WAS ABSENT.

MOTION PASSED.

ITEM 5 – SKETCH OF NEW OFFICE AT STR BUILDING.

COMMISSIONER HEMMANN WANTS A SKETCH WITH DIMENSIONS AND A LIST OF WHAT HAS TO BE TAKEN INTO THE NEW OFFICE.

ITEM 6 – ENGAGEMENT LETTER FOR KOERNER & KOERNER.

ITEM 7 – ENGAGEMENT LETTER FROM HOLMAN, FRENIA, ALLISON.

ITEM 8 – STRSA (IT) AT NEW STR BOROUGH BUILDING.

COMMISSIONERS DISCUSSED USING THE STR BOROUGH'S IT ROOM TO HOUSE THE STRSA'S EQUIPMENT. THE COMMISSIONERS AGREED THAT WOULD BE OK AS LONG AS THE STRSA REMAINS SEPARATE FROM THE STR BOROUGH. COMMISSIONERS ALSO WANT TO PURCHASE A LOCKING SERVER RACK FOR OUR EQUIPMENT.

ALL OTHER NEW BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

OTHER BUSINESS:

ITEMS 1 - 6 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – SECURITY CAMERA'S, CONFERENCE TABLE & CHAIRS, ETC.

COMMISSIONERS DISCUSSED THE POSSIBILITY OF KEEPING THE CAMERAS WORKING EVEN AFTER WE MOVE TO THE STR BOROUGH.

ITEM 2 – DESK HUTCH, UNDER DESK FILE CABINET, ETC.

J. FRAAS DISCUSSED WITH COMMISSIONERS WHAT WOULD BE NEEDED IN THE NEW OFFICE TO ACCOMMODATE OUR OFFICE EQUIPMENT AND MUCH NEEDED SPACE TO RUN THE STRSA OFFICE EFFICIENTLY. COMMISSIONER GLEASON STATED TO GET WHAT EVER WAS NEEDED FOR NEW OFFICE.

ITEM 3 – BY-LAWS

COMMISSIONER HEMMANN PUT TOGETHER AND READ BY-LAWS FOR THE STRSA. MR NAGURKA (ATTORNEY) WILL EDIT AND BRING TO NEXT MEETING.

ITEM 4 – RAISES FOR JONI & DONNA

COMMISSIONER GLOGOLICH WANTED THE RAISES TABLED UNTIL NEXT MEETING IN FEBRUARY WHEN ALL COMMISSIONERS WILL BE AT MEETING.

MR. NAGURKA (ATTORNEY) ADDRESSED THE COMMISSIONERS ABOUT THE STATE STATUE BOOK THAT COMMISSIONER HEMMANN ASKED HIM TO LOOK INTO. MR. NAGURKA STATED THAT THE BOOK WAS \$200.00.

ON A MOTION BY COMMISSIONER HEMMANN AND SECONDED BY COMMISSIONER RUTZLER TO BUY THE STATE STATUE BOOK FOR \$200.00.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER RUTZLER TO GO INTO CLOSED SESSION FOR CONTRACT NEGOTIATIONS.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GLOGOLICH TO GO BACK INTO REGULAR MEETING.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO WAS ABSENT.

MOTION PASSED.

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC: NONE, NO PUBLIC

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER RUTZLER AND
SECONDED BY COMMISSIONER GLOGOLICH.

MEETING ADJOURNED AT 8:40 PM.

RESPECTFULLY SUBMITTED,

ERNEST HEMMANN
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF FEBRUARY 8, 2017
REORGANIZATION MEETING**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON JANUARY 1, 2017 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE STRSA, BOROUGH HALL AND STRNJ.US.

COMMISSIONERS PRESENT: E. HEMMANN, W. GLEASON,
J. GLOGOLICH, K. ROLZHAUSEN

COMMISSIONERS ABSENT: G. RUTZLER

ADVISORS PRESENT: M. NAGURKA

PUBLIC PRESENT: J. RISK, O. CRADLE

CHAIRMAN COMMISSIONER GLEASON CALLED MEETING TO ORDER AT 7:05 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

PART A – APPOINTMENT OF COMMISSIONERS:

CHAIRMAN COMMISSIONER GLEASON HANDED THE GAVEL OVER TO VICE CHAIRMAN GLOGOLICH.

ON A MOTION BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER GLOGOLICH TO NOMINATE WILLIAM GLEASON, FOR CHAIRMAN.

MOTION WAS MADE BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER GLOGOLICH TO CLOSE NOMINATIONS FOR CHAIRMAN, AND THE SECRETARY WAS AUTHORIZED TO CAST UNANIMOUS BALLOT FOR WILLIAM GLEASON, AS CHAIRMAN.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GLEASON WHO ABSTAINED.

MOTION PASSED.

VICE CHAIRMAN COMMISSIONER GLOGOLICH HANDED THE GAVEL BACK TO CHAIRMAN GLEASON.

ON A MOTION BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER GLEASON TO NOMINATE JASON GLOGOLICH FOR VICE CHAIRMAN.

MOTION WAS MADE BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER GLEASON TO CLOSE NOMINATIONS FOR VICE CHAIRMAN, AND THE SECRETARY WAS AUTHORIZED TO CAST UNANIMOUS BALLOT FOR JASON GLOGOLICH.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GLOGOLICH WHO ABSTAINED

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER GLEASON TO NOMINATE ERNEST HEMMANN, AS SECRETARY.

MOTION WAS MADE BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER GLEASON TO CLOSE NOMINATIONS FOR SECRETARY, AND THE CHAIRMAN WAS AUTHORIZED TO CAST THE UNANIMOUS BALLOT FOR ERNEST HEMMANN AS SECRETARY.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER HEMMANN WHO ABSTAINED

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER GLEASON TO NOMINATE KAYLA ROLZHAUSEN AS TREASURER.

MOTION WAS MADE BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER GLEASON TO CLOSE NOMINATIONS FOR TREASURER, AND THE SECRETARY WAS AUTHORIZED TO CAST THE UNANIMOUS BALLOT FOR KAYLA ROLZHAUSEN AS TREASURER.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO ABSTAINED

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER ROLZHAUSEN TO NOMINATE GEORGE RUTZLER AS ASST. TREASURER.

MOTION WAS MADE BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER ROLZHAUSEN TO CLOSE NOMINATIONS FOR ASST. TREASURER, AND THE SECRETARY WAS AUTHORIZED TO CAST THE UNANIMOUS BALLOT FOR GEORGE RUTZLER AS ASST. TREASURER.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES EXCEPT COMMISSIONER RUTZLER WHO ABSENT.

MOTION PASSED.

PART B – APPOINTMENT OF ADVISORS:

ON A MOTION BY COMMISSIONER GLEASON AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPOINT GILMORE & MONAHAN AS ATTORNEY'S FOR THE AUTHORITY.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER GLEASON TO APPOINT THE AUDITING FIRM OF HOLMAN, FRENIA, ALLISON FOR THE AUTHORITY.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER GLEASON TO APPOINT THE ACCOUNTING FIRM OF KOERNER & KOERNER FOR THE AUTHORITY.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLEASON AND SECONDED BY COMMISSIONER HEMMANN TO APPOINT THE ENGINEERING FIRM OF O'DONNELL, STANTON & ASSOCIATES FOR THE AUTHORITY.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLEASON AND SECONDED BY COMMISSIONER HEMMANN TO APPOINT THE INSURANCE AGENCY OF DURYEA INSURANCE AGENCY FOR ALL THE AUTHORITIES INSURANCE.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ENGINEER SPECIAL PROJECTS/CONFLICTS - TABLED

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER ROLZHAUSEN TO NAME THE OCEAN FIRST BANK AS THE AUTHORITY'S OFFICIAL DEPOSITORY.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER ROLZHAUSEN TO NAME THE ASBURY PARK PRESS & AC PRESS AS THE OFFICIAL NEWSPAPERS FOR THE AUTHORITY.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER ROLZHAUSEN TO ADOPT THE EXISTING SOUTH TOMS RIVER AUTHORITY'S STANDARD OPERATING PROCEDURES AND ALL OTHER EXISTING RULES.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

BOND COUNCIL - TABLED

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER ROLZHAUSEN TO CLOSE THE REORGANIZATION MEETING AT 7:16 PM.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER ROLZHAUSEN TO GO INTO REGULAR MEETING AT 7:16 PM.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

REGULAR MEETING:

COMMISSIONERS REVIEWED THE MINUTES OF JANUARY 11, 2017.

ON A MOTION BY COMMISSIONER HEMMANN AND SECONDED BY COMMISSIONER GLOGOLICH TO APPROVE THE MINUTES OF JANUARY 11, 2017.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONERS ROLZHAUSEN WHO ABSTAINED AND COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$86,652.57.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1-12 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – APPOINTMENT OF COMMISSIONER RUTZLER – TABLED DUE TO ILLNESS

ITEM 3 – PROPOSAL FROM J.F. KIELY CONSTRUCTION

ON A MOTION BY COMMISSIONER HEMMANN AND SECONDED BY COMMISSIONER GLOGOLICH TO ACCEPT J.F. KIELY CONSTRUCTION'S PROPOSAL & PRICES AS THE STRSA'S REPAIR CONTRACTOR.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ITEM 9 – QUOTES FROM OFFICE BASICS

ON A MOTION BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER HEMMANN TO APPROVE OFFICE BASICS QUOTES FOR DESK HUTCHES AND UNDER DESK FILE CABINET'S AND NEW OFFICE FILE CABINETS FOR A TOTAL OF \$4,663.57.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ITEM 10 – QUOTE FROM AFFILIATED TECH SOLUTIONS (PHONES) – TABLED

ITEM 11 – QUOTE FROM OCEAN SECURITY SYSTEMS (PANIC BUTTON)

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER HEMMANN TO APPROVE \$500.00 TO INSTALL ONE PANIC BUTTON AT NEW BOROUGH OFFICE.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ITEM 12 – QUOTE FROM RU APPRAISALS

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER HEMMANN TO HAVE THE STRSA BUILDING APPRAISED NOT TO EXCEED \$2,000.00.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ALL OTHER NEW BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

OTHER BUSINESS:

ITEMS 1 - 4 WERE REVIEWED BY COMMISSIONERS.

ITEM'S 1 & 2 – YEARLY RAISES AND CONTRACT WITH STR BOROUGH

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER HEMMANN TO GO INTO CLOSED SESSION AT 8:07 PM FOR EMPLOYEE RAISES AND CONTRACT NEGOTIATIONS WITH STR BOROUGH.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

BACK INTO REGULAR MEETING AT 8:58 PM.

ITEM 1 – YEARLY RAISES - TABLED

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC:

J. RISK STRSA LINE MAINTENANCE MAN ADDRESSED THE COMMISSIONERS ON THE SEWER SYSTEM LINES AND WHAT COULD HAPPEN IF THE STRSA HAD A MAJOR BREAK IN ONE OF THE LINES. J. RISK STATED THAT IT COULD BE CLOSE TO 1 MILLION DOLLARS TO FIX. J. RISK SUGGESTED THAT THE COMMISSIONERS THINK ABOUT PUTTING SOME MONEY AWAY SPECIFIED JUST FOR THE STRSA SYSTEM.

MAYOR OSCAR CRADLE SAID THAT THE BOROUGH HAD A COLLAPSE ON BROOK FOREST THAT WAS VERY COSTLY. MAYOR CRADLE ALSO ASKED IF THE COMMISSIONERS WERE GOING TO ADDRESS THE CONTRACT BETWEEN THE STR BOROUGH AND THE STRSA. CHAIRMAN COMMISSIONER GLEASON STATED YES IN A CLOSED MEETING.

J. RISK ALSO DISCUSSED A GREASE PROBLEM ON FLINT RD AND WHERE IT MAY BE COMING FROM.

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER GLOGOLICH.

MEETING ADJOURNED AT 9:02 PM.

RESPECTFULLY SUBMITTED,

ERNEST HEMMANN
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF MARCH 15, 2017**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON FEBRUARY 22, 2017 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE STRSA, BOROUGH HALL AND STRNJ.US.

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| COMMISSIONERS PRESENT: | E. HEMMANN, W. GLEASON, G. RUTZLER, J. GLOGOLICH, K. ROLZHAUSEN |
| COMMISSIONERS ABSENT: | NONE |
| ADVISORS PRESENT: | M. NAGURKA |
| STRSA CLERK: | J. FRAAS, D. KURYLA |
| PUBLIC PRESENT: | NONE |

CHAIRMAN COMMISSIONER GLEASON CALLED MEETING TO ORDER AT 7:03 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONERS REVIEWED THE MINUTES OF FEBRUARY 8, 2017.

ON A MOTION BY COMMISSIONER HEMMANN AND SECONDED BY COMMISSIONER GLOGOLICH TO APPROVE THE MINUTES OF FEBRUARY 8, 2017.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$47,594.95.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1-8 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – LETTER FROM BOROUGH/OK

ITEM 2 – CONFLICT ATTORNEY

ON A MOTION BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER GLOGOLICH TO APPOINT DASTI, MURPHY, McGUCKIN, ULAKY, KOUTSOURIS & CONNORS FOR CONFLICT ATTORNEY.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER AND COMMISSIONER HEMMANN WHO VOTED NO.

MOTION PASSED.

ITEM 3 – SUBPOENA FOR GILMORE & MONAHAN/OK

ITEM 4 – QUOTE FOR STORAGE PODS/TABLED

ITEM 5 – QUOTE FROM OCEAN SECURITY SYSTEMS (PANIC BUTTON)/TABLED

ITEM 6 – AGREEMENT BETWEEN STRSA & STR BOROUGH NEW OFFICE/OK

ITEM 7 – RESOLUTION AUTHORIZING PAYMENT TO STR BOROUGH

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GLOGOLICH AUTHORIZING PAYMENT TO STR BOROUGH IN FULL IN THE AMOUNT OF \$24,865.00.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 8 – QUOTE FROM MAIL FINANCE NEW MAIL MACHINE.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER ROLZHAUSEN TO LEASE A NEW MAIL MACHINE FOR 60 MONTHS AT \$90.20 PER MONTH.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 9 ADDED – RESOLUTION FOR CONTRACT TO MOVE TO STR BOROUGH OFFICE.

ON A MOTION BY COMMISSIONER HEMMANN AND SECONDED BY COMMISSIONER RUTZLER TO APPROVE THE CONTRACT TO MOVE TO STR BOROUGH OFFICE.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ALL OTHER NEW BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

OTHER BUSINESS:

ITEMS 1 - 3 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – YEARLY RAISES FOR JONI & DONNA

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER RUTZLER TO GO INTO CLOSED SESSION AT 8:35 PM FOR EMPLOYEE RAISES.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER ROLZHAUSEN TO GO BACK INTO REGULAR MEETING.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

BACK INTO REGULAR MEETING AT 9:35 PM.

ITEM 1 – YEARLY RAISES – NONE

CHAIRMAN COMMISSIONER GLEASON STATED AFTER A LENGTHILY DISCUSSION THE COMMISSIONER CAME UP WITH HAVING THE OFFICE HOURS EXTENDED A HALF HOUR A DAY STARTING IN MAY 8:30 AM TO 4:00 PM. (NO MOTION MADE) NO DOLLAR RAISE AND NO EXTRA WEEK VACATION. J. FRAAS ASKED CHAIRMAN COMMISSIONER GLEASON ABOUT HER LONG GEVITY OF ALMOST 17 YEARS AND STATED AGAIN THAT ALL OTHER AUTHORITIES RECEIVE FIVE (5) WEEKS AFTER 15 YEARS AND SIX (6) WEEKS AFTER 20 YEARS AND THAT IS WERE VACATION IS CAPPED. COMMISSIONER GLEASON STATED THAT THE STRSA CAPS AT FOUR (4) WEEKS AND J. FRAAS STATED THAT'S NOT CORRECT THE SOPS DO NOT STATE THAT AT ALL. COMMISSIONER GLEASON THEN STATED THAT IT'S NOT GOING TO HAPPEN THIS YEAR AND THAT THE COMMISSIONERS WILL REVISIT THIS AND RAISES AGAIN NEXT YEAR AT THE REORG MEETING. J. FRAAS STATED THAT RAISES ARE IN JANUARY MEETING COMMISSIONER GLEASON INFORMED J. FRAAS THAT THE SOPS WERE GOING TO BE CHANGED TO FEBRUARY'S MEETING FOR RAISES.

J. FRAAS AND D. KURLA LEFT THE MEETING BEFORE IT ENDED.

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC: NO PUBLIC PRESENT

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GLOGOLICH.

MEETING ADJOURNED AT NO TIME STATED.

RESPECTFULLY SUBMITTED,

ERNEST HEMMANN
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF APRIL 12, 2017**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON JANUARY 1, 2017 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE STRSA, BOROUGH HALL AND STRNJ.US.

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| COMMISSIONERS PRESENT: | E. HEMMANN, W. GLEASON, G. RUTZLER, K. ROLZHAUSEN |
| COMMISSIONERS ABSENT: | J. GLOGOLICH |
| ADVISORS PRESENT: | M. NAGURKA |
| STRSA CLERK: | D. KURYLA |
| PUBLIC PRESENT: | NONE |

CHAIRMAN COMMISSIONER GLEASON CALLED MEETING TO ORDER AT 7:05 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONERS REVIEWED THE MINUTES OF MARCH 15, 2017.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE THE MINUTES OF MARCH 15, 2017.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GLOGOLICH WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$16,726.99.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GLOGOLICH WHO WAS ABSENT.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1-4 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – QUOTE FOR AIR PURIFIER

ON A MOTION BY COMMISSIONER HEMMANN AND SECONDED BY COMMISSIONER RUTZLER TO APPROVE THE PURCHASE OF AN AIR PURIFIER FOR \$242.88.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GLOGOLICH WHO WAS ABSENT.

MOTION PASSED.

ITEM 2 – QUOTE FOR CABINET & COUNTER

ON A MOTION BY COMMISSIONER HEMMANN AND SECONDED BY COMMISSIONER RUTZLER TO APPROVE THE REMOVAL AND INSTALLATION OF THE CABINET & COUNTER TOP BY LES FRAAS IN THE AMOUNT OF \$750.00.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GLOGOLICH WHO WAS ABSENT.

MOTION PASSED.

ITEM 3 – QUOTE FOR IT STORAGE CAGE

ON A MOTION BY COMMISSIONER HEMMANN AND SECONDED BY COMMISSIONER RUTZLER TO APPROVE THE PURCHASE OF THE IT CAGE IN THE AMOUNT OF \$899.95.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GLOGOLICH WHO WAS ABSENT.

MOTION PASSED.

ITEM 4 – DEED & RESOLUTION

ON A MOTION BY COMMISSIONER HEMMANN AND SECONDED BY COMMISSIONER ROLZHAUSEN TO DEED THE STRSA BUILDING AT 148 MILL ST, SOUTH TOMS RIVER, NJ 08757 TO THE SOUTH TOMS RIVER BOROUGH FOR \$1.00 AND PASS A RESOLUTION.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GLOGOLICH WHO WAS ABSENT.

MOTION PASSED.

ALL OTHER NEW BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

OTHER BUSINESS:

ITEMS 1 - 4 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – MAIL MACHINE

D. KURLA DISCUSSED WITH COMMISSIONERS WHY THE STRSA WAS NOT GETTING THE MAIL MACHINE THAT WAS APPROVED AT LAST MEETING. THE MAIL MACHINE WAS NOT AN AUTOMATIC FEED AND THAT WE WOULD WAIT UNTIL THE LEASE RAN OUT ON OLD MAIL MACHINE BEFORE WE REVISITED A NEW MAIL MACHINE.

ITEM 2 – PARKING SIGNS

J. RISK WILL INSTALL THE STRSA GIRLS PARKING SIGNS AT NEW BUILDING.

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC: NO PUBLIC PRESENT

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER ROLZHAUSEN AND
SECONDED BY COMMISSIONER RUTZLER.

MEETING ADJOURNED AT 7:26 PM.

RESPECTFULLY SUBMITTED,

ERNEST HEMMANN
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF MAY 10, 2017**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON MAY 3, 2017 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE STRSA, BOROUGH HALL AND STRNJ.US.

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| COMMISSIONERS PRESENT: | E. HEMMANN, W. GLEASON, J. GLOGOLICH |
| COMMISSIONERS ABSENT: | G. RUTZLER, K. ROLZHAUSEN |
| ADVISORS PRESENT: | M. NAGURKA, F. HOLMAN |
| STRSA CLERK: | J. FRAAS, D. KURYLA |
| PUBLIC PRESENT: | J. RISK, MAYOR CRADLE, G. HANDSHY, T. ROLZHAUSEN |

CHAIRMAN COMMISSIONER GLEASON CALLED MEETING TO ORDER AT 7:02 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONERS REVIEWED THE MINUTES OF APRIL 12, 2017.

ON A MOTION BY COMMISSIONER HEMMANN AND SECONDED BY COMMISSIONER GLOGOLICH TO APPROVE THE MINUTES OF APRIL 12, 2017.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONERS RUTZLER & ROLZHAUSEN WHO WERE ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER HEMMANN TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$102,865.39.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONERS RUTZLER & ROLZHAUSEN WHO WERE ABSENT.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1-9 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – MR. F. HOLMAN – AUDIT

MR. HOLMAN ADDRESSED THE COMMISSIONER ABOUT THE 2016 AUDIT. MR. HOLMAN TOLD THE COMMISSIONER THE AUDIT WAS CLEAN AND WENT WELL. MR. HOLMAN THANKED THE GIRLS (STRSA CLERKS) FOR ALWAYS GETTING ALL THE INFO NEEDED. MR. HOLMAN STATED THE BONDS WERE PAID OFF A LONG TIME AGO AND THE STRSA IS IN GOOD SHAPE. MR. HOLMAN ALSO STATED THAT THE STRSA WENT OVER THE BUDGET BY \$2,865.00 WHICH IS NOTHING TO WORRY ABOUT BUT FOR NEXT YEARS BUDGET THE TOTALS WILL NEED TO PUT CHANGED TO ACCOMMODATE THE OVERAGE.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER HEMMANN TO APPROVE THE 2016 AUDIT.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONERS RUTZLER & ROLZHAUSEN WHO WERE ABSENT.

MOTION PASSED.

ITEM 2 – QUOTE FOR DROP BOX

THE STRSA WILL USE THE STR BOROUGH TAX DROP BOX

ITEM 3 – LETTER FROM OCUA – METERED FLOW DATA

J. RISK STRSA LINE MAINTENANCE MAN SUGGESTED TO THE COMMISSIONERS THAT A SECTION OF THE STRSA LINES BE TV'D TO TRY AND FIND WHERE THE EXTRA FLOW IS COMING FROM.

ITEM 4 – STRSA CLEANING

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER HEMMANN TO APPROVE JOYCE KELLY TO CLEAN THE STRSA ONCE PER WEEK IN THE AMOUNT OF \$25.00 PER WEEK.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONERS RUTZLER & ROLZHAUSEN.

MOTION PASSED.

ITEM 5 – MINOR SUB DIVISION

EAST COAST ENGINEERING REQUESTED DRAWINGS FROM THE STRSA FOR A MINOR SUB DIVISION FOR RONALD LEAF-52 DOUBLE TROUBLE RD. THE STRSA DOES NOT GIVE DRAWING OUT.

ITEM 6 – QUOTE FOR NEW HARD DRIVE FOR JONI'S COMPUTER

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER HEMMANN TO APPROVE A NEW HARD DRIVE (500 GIG) FOR JONI'S COMPUTER NOT TO EXCEED \$400.00.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONERS RUTZLER & ROLZHAUSEN.

MOTION PASSED.

ITEM 7 – QUOTE FROM MEELHEIM'S TRANSFER & STORAGE

CHAIRMAN GLEASON TABLED THIS QUOTE AND WANTS TO SEE IF THE STRSA CAN SELL OFFICE ITEMS FIRST. CHAIRMAN GLEASON ASKED J. FRAAS HOW LONG IT WOULD BE TO PUT THE STRSA ITEMS ON GOV DEALS J. FRAAS STATED SHE DID NOT KNOW THAT SHE HAS NOT BEEN CONTACTED BY GOV DEALS YET. MR. TOM ROLZHAUSEN (PUBLIC) SAID HE BELIEVES IF IT'S NOT AT LEAST \$957.00 IT'S NOT WORTH SELLING AND THAT THE STRSA MAY WANT TO THINK ABOUT JUST GIVING IT AWAY TO THE TOWN.

ITEM 8 – QUOTE FROM SIGN UP SIGNS

QUOTE WAS TABLED CHAIRMAN GLEASON WANTS MORE QUOTES. CHAIRMAN GLEASON SAID TWO SIGN PLACE'S HE CALLED WERE COMING TO GIVE THE STRSA QUOTES. ONE WOULD BE IN ON 5/11/2017 TO GIVE A QUOTE AND ANOTHER WOULD BE IN THE WEEK OF MAY 15TH. CHAIRMAN GLEASON ASKED IF THE GIRLS HAD A PREFERENCE ON WHICH SIGN THEY LIKED. THE GIRLS LIKE THE BLACK SIGN THAT SAYS (SOUTH TOMS RIVER SEWERAGE AUTHORITY)

ITEM 9 – QUOTE FROM GIACINTI ELECTRIC DISCONNECTING THE STRSA GENERATOR.

QUOTE WAS TABLED CHAIRMAN GLEASON WANTS MORE QUOTES.

ALL OTHER NEW BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

OTHER BUSINESS:

ITEMS 1 - 10 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – BY-LAWS/TABLED

CHAIRMAN GLEASON TABLED THE BY-LAWS & THE SOP REVISION.

COMMISSIONER HEMMANN ASKED CHAIRMAN GLEASON WHY HE WAS TABLING THE BY-LAWS & SOP REVISION WHEN IT WAS SUPPOSED TO BE READY FOR THE MEETING. COMMISSIONER HEMMANN STATED THAT HE LOOKED OVER AND HIGH LIGHTED WHAT HE THOUGHT NEEDED TO BE CHANGED IN THE SOPS AND THEN GAVE THEM TO CHAIRMAN GLEASON TO GIVE TO THE OTHER COMMISSIONERS FOR REVIEW.

COMMISSIONER GLOGOLICH STATED THAT HE RECEIVED THE SOPS FROM CHAIRMAN GLEASON AND DID HIS PART AND GAVE THEM TO COMMISSIONER ROLZHAUSEN AND SHE HAS THEM NOW. COMMISSIONER HEMMANN SAID THIS IS WHY THINGS ARE NOT GETTING DONE, BECAUSE EVERYONE IS IN A HURRY BUT EVERYTHING IS ON HOLD.

THE GIRLS ALSO WANTED TO KNOW WHY THE SOP REVISION WAS NOT GOING TO GET DONE THIS MEETING. D. KURLA STATED TO CHAIRMAN GLEASON THAT YOU (CHAIRMAN) TO US (GIRLS) WHEN YOU CAME IN YELLING AND SCREAMING AT US. CHAIRMAN GLEASON SAID HE DID NOT YELL AND SCREAM. D. KURLA SAID YES YOU DID, YOU TOLD US TO GO OVER THE SOPS AND SHE SAID WHY NOTHING WILL HAPPEN AT THE MEETING AND HE SAID YES IT IS. THE GIRLS STATED IT DOESN'T MATTER WHAT WE THINK.

COMMISSIONER GLOGOLICH SAID OK AND THEN APOLOGIZED THAT IT TOOK HIM A WEEK TO GO OVER THE SOPS AND GET IT TO COMMISSIONER ROLZHAUSEN.

COMMISSIONER HEMMANN SAID IT SEEMS EVERYTHING IS ALWAYS A JOKE OR IT CAN WAIT, BUT IF IT'S SOMETHING CHAIRMAN GLEASON WANTS IT GETS DONE. (CHAIRMAN GLEASON SAID COMMISSIONER HEMMANN GOT HIS BOOK) COMMISSIONER GLOGOLICH SAID HE DOESN'T SEE ANYONE LAUGHING. J. FRAAS SAID TO JUST MOVE ON.

CHAIRMAN GLEASON WANTS TO HOLD A SPECIAL MEETING MID MONTH FOR THE BY-LAWS AND SOP REVISION BUT WANTS TO WAIT TO SEE HOW COMMISSIONER RUTZLER IS DOING.

ITEM 2 – OFFICE KEY/TO POLICE CHIEF

CHAIRMAN GLEASON SAID A STRSA KEY WILL BE GIVEN TO JOE KOSTECKI THE BOROUGH ADMINISTRATOR NOT THE POLICE CHIEF.

ITEM 3 – STRSA OLD BUILDING UTILITIES/TABLED

THE STRSA OLD BUILDING WILL NOT BE TURNED OFF. J. FRAAS WAS TOLD TO LEAVE THE ELECTRIC, GAS & WATER ON.

ITEM 4 – BOROUGH PHONE

CHAIRMAN GLEASON HAS ALREADY APPROVED THE BOROUGH PHONE EXTENSION.

ITEM 5 – SOP REVISION/TABLED

ITEM 6 – MINUTES & AGENDA

J. FRAAS STATED AFTER REVIEWING THE SOPS LIKE SHE WAS TOLD TO THERE IS NOTHING IN THE SOPS ABOUT GIVING THE CHAIRMAN THE MINUTES AND AGENDA 10 DAYS BEFORE THE MEETING. J. FRAAS SAID WHEN SHE QUESTIONED CHAIRMAN GLEASON ABOUT THIS HE SAID HE DIDN'T CARE. CHAIRMAN GLEASON'S EXACT WORDS WERE I AM THE CHAIRMAN AND BOSS AND I WANT THEM 10 DAYS BEFORE THE MEETING. CHAIRMAN GLEASON SAID HE WILL PUT THEM IN THE SOPS. J. FRAAS SAID BUT IT'S NOT IN THE SOPS NOW, YET YOU HARP ON ME EVERY MONTH. YOU (CHAIRMAN) TOLD ME (J. FRAAS) THAT THE SOPS DO NOT APPLY TO YOU. CHAIRMAN GLEASON SAID HE DIDN'T SAY THAT.

D. KURYLA AND J. FRAAS SAID OH YES YOU DID TO CHAIRMAN GLEASON "YOU TOLD US THAT THE SOPS DO NOT APPLY TO YOU BECAUSE YOU ARE THE CHAIRMAN AND THE BOSS AND YOU WILL CHANGE THE SOPS AND WE WILL DO WHAT YOU SAY"

J. FRAAS EMAILED ALL THE COMMISSIONERS STATING THAT SHE WOULD LIKE THEM TO EMAIL ANYTHING THEY WOULD WANT ON THE AGENDA FOR THE MONTHLY MEETINGS THE MONDAY BEFORE THE MEETING. CHAIRMAN GLEASON SAID TO J. FRAAS WELL THAT'S NOT IN THE SOPS AND I (J. FRAAS) SAID I KNOW IT'S NOT BUT I DO THE AGENDA'S AND ANYTHING THAT THE COMMISSIONERS MIGHT WANT ON THE AGENDA SHOULD BE ON FOR THE MEETING. I J. FRAAS JUST THINK THIS IS COMMON SENSE. CHAIRMAN GLEASON SAID IT SHOULD GO IN THE SOPS.

J. FRAAS SAID IF THE COMMISSIONERS WANT THE MINUTES AND AGENDA TEN DAY PRIOR TO A MEETING THEN SHE WILL DO IT BUT THEN THE AGENDA WILL BE DONE AND NOTHING ELSE WILL GO ON IT. J. FRAAS ALSO SAID THAT THERE HAS ALWAYS BEEN A PROCESS IN DOING THE AGENDA AND SHE REALIZES THAT CHAIRMAN GLEASON IS NEW TO BEING THE CHAIRMAN BUT HE HAS TO STOP BARKING ORDERS AT ME (J. FRAAS) AND TELLING ME (J. FRAAS) THAT HE IS THE BOSS.

COMMISSIONER GLOGOLICH AND CHAIRMAN GLEASON SAID WHEN THEY HAVE THE SOP MEETING THE COMMISSIONER WILL PUT ALL THIS IN THE SOPS AND ALL THE CUT OFF'S.

ITEM 7 – LETTER & KEY

J. FRAAS SAID YES I WANT TO TALK ABOUT THE KEY TO THE OFFICE AND THE FIASCO IT CAUSED. YOU (CHAIRMAN) CAME TO THE OFFICE DEMANDING THE KEY TO THE OFFICE I J. FRAAS SAID NO CAN WE TAKE THIS UP AT THE MEETING SO WE CAN DISCUSS IT. THE NEXT DAY YOU CAME IN PUFFED UP AND REALLY DEMANDING THE KEY AND SPOKE TO ME (J. FRAAS) IN WAYS THAT MY HUSBAND WOULD NEVER EVEN SPEAK TO ME AND I ADDRESSED YOU ON THIS. THEN YOU (CHAIRMAN) GAVE ME A LETTER SAYING IF I DID NOT GIVE YOU THE KEY TO THE OFFICE I (J. FRAAS) COULD AND WOULD BE TERMINATED FROM MY JOB SIGNED BY YOU THE CHAIRMAN AND THREE OTHER COMMISSIONERS.

D. KURYLA SAID TO CHAIRMAN GLEASON THAT SHE ALSO SAID NO TO GIVE HIM THE KEY AND ASKED TO WAIT UNTIL THE MEETING TO DISCUSS IT, BUT YOU SINGLED JONI OUT.

ITEM 8 – LETTER FROM JONI & DONNA

HARASSMENT CONCERNS WERE NOT ADDRESSED STRSA ATTORNEY SAID THIS NEEDS TO GO INTO EXECUTIVE SESSION OR A RICE NOTICE WAS NEEDED.

J. FRAAS & D. KURYLA SAID NO WE ARE HERE AND DON'T NEED A RICE NOTICE. CHAIRMAN GLEASON SAID ON THE ADVICE OF THE STRSA ATTORNEY WE WILL NOT TALK ABOUT THE LETTER IN A PUBLIC MEETING.

J. FRAAS ASKED IF THE KEY ISSUE WAS A DONE DEAL OR DID THEY WANT TO HEAR ANY OF OUR CONCERNS. COMMISSIONER GLOGOLICH SAID HE BELIEVED THE GIRLS HAD GENUINE CONCERNS ABOUT THE FILES NOT BEING LOCKED. CHAIRMAN GLEASON ASKED THE GIRLS WHEN THE NEW CABINET DOOR WOULD BE IN. THE GIRLS SAID THE COMPANY TOLD THEM SIX WEEKS. COMMISSIONER GLOGOLICH SAID THAT MAYBE THE KEYS SHOULD BE GIVEN BACK UNTIL ALL CABINETS CAN BE LOCKED. D. KURYLA SAID THAT WHEN CHAIRMAN GLEASON TOOK THE KEY WE ASKED HIM TO SIGN A LETTER WE HAD RELEASING THE GIRLS FROM ANYTHING IN THE OFFICE HE TOOK THE LETTER AND SAID HE WOULD TAKE IT UNDER ADVISEMENT.

CHAIRMAN GLEASON SAID THE KEYS SHOULD BE GIVEN TO THE ATTORNEY. MAYOR CRADLE INTERJECTED AND SAID THAT JOE KOSTECKI THE BOROUGH ADMINISTRATOR HAS KEYS TO ALL THE OFFICES AND THAT MAYBE HE SHOULD HOLD ALL THE KEYS UNTIL THIS SITUATION IS RESOLVED.

CHAIRMAN GLEASON AND THE GIRLS DISAGREED AS TO WHY THE COMMISSIONERS NEEDED A KEY OR TO GO INTO THE OFFICE AT ALL AND ABOUT WHY THE COMMISSIONERS NEED A MAIL BOX IN THE STRSA OFFICE WHEN THERE IS A STRSA MAIL BOX IN THE MAIL ROOM ALREADY.

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC:

J. RISK FROM BEACHWOOD A PT EMPLOYEE OF THE STRSA FROM 1983 MADE A STATEMENT HE STATED THAT THE STRSA WAS ORIGINALLY IN THE STR POLICE STATION THEN THE SEWERAGE AUTHORITY BUILT IT'S BUILDING AT 148 MILL ST, NOW THE STRSA IS RENTING A SMALL OFFICE AT THE BOROUGH AND RENT'S A GARAGE SPACE. THE STRSA HAS NO BUILDING ANYMORE AND NO GARAGE. SO MY QUESTION IS THE STRSA IS 34 YEARS OLD WHAT'S THE FUTURE SIGHT OF THE AUTHORITY? THE FIGHTING AND THE STUFF THAT'S GOING ON AROUND HERE IS NOT GOOD AND MAKING THINGS HARD FOR EVERYONE ELSE. I DON'T KNOW WHY THERE HAS TO BE SUCH HOSTILITY. I KNOW YOU (CHAIRMAN) AND I'VE DEALT WITH YOU BEFORE AND I THINK YOU NEED AN ANGER MANAGEMENT PROGRAM IF YOU CAN'T TALK TO WOMEN OR OTHER PEOPLE THAT ARE UNDERNEATH YOU IN A CALM WAY THEN YOU SHOULDN'T TALK. WHEN SOMEONE ASKS YOU A QUESTION YOU SHOULD ANSWER THEM. I DON'T HAVE TO DEAL WITH IT I'M JUST GOING BY WHAT I'VE HEARD TONIGHT.

SO MY QUESTION IS WHERE ARE WE GOING? WHERE IS THE SEWERAGE AUTHORITY GOING?

CHAIRMAN GLEASON SAID THE STRSA IS HERE FOR THE MOMENT AND WE ARE LOOKING AT OTHER SITES FOR A GARAGE AND THAT IS IT RIGHT NOW.

J. RISK SUMMARIZED TO THE CHAIRMAN AND COMMISSIONERS FROM THE BEGINNING OF THE STRSA WHEN HE STARTED TO NOW. HOW SEWER RATES WERE UP, AND THE AUTHORITY HAD BONDS AND OVER HALF THE TOWN WERE DELINQUENT WHEN THE GIRLS STARTED (JONI & DONNA) AND HOW THE GIRLS WORKED HARD TO GET THE DELINQUENT'S DOWN AND THE BONDS PAID EARLY. NOW 95.5% OF THE TOWN PAYS AND THE SEWER RATES ARE DOWN. THE GIRLS WORK HARD AND DEAL WITH THE STATE WHEN STOPPAGES HAPPEN AND ALL ASPECTS OF THE AUTHORITY. THERE HAS NEVER BEEN ANY PROBLEMS OR ISSUES THE PEOPLE OR TOWN AND NEVER ANY STATE COMPLAINTS. I (J. RISK) JUST DON'T UNDERSTAND WHY IT SHOULD BE THE WAY IT IS TODAY, RIGHT NOW AFTER 30 PLUS YEARS IN EXISTENCE.

CHAIRMAN GLEASON OK LIKE I SAID WE ARE LOOKING FOR ANOTHER GARAGE SPACE AND THAT'S ALL I HAVE TO SAY ABOUT IT AT THE MOMENT. WE ARE MOVED IN HERE NOW AND GETTING SETTLED AND WE ARE GOING TO WORK ON THE SOPS AND THINGS SHOULD GET BETTER. I BELIEVE THEY WILL.

J. RISK I HOPE SO BECAUSE MR. HODGES WAS A GOOD MAN, THE BONDS WERE PAID THE RATES WERE LOWERED, BUT TO SEE ALL THIS ANGER AND FIGHTING GOING ON NOW WHEN YOUR IN A GOOD STOP AND HOLDING STEADY I DON'T UNDERSTAND IT, IT DON'T MAKE ANY SENSE.

CHAIRMAN OK ANY MORE QUESTIONS. COMMISSIONER HEMMANN HAS SOMETHING TO SAY. NUMBER 1 THE FIRST THING I WANT TO SAY IS WE MOVED FROM MILL ST TO HERE (19 DOUBLE TROUBLE RD) WHETHER THERE ARE DIFFERENCES OF OPINIONS BETWEEN THE COMMISSIONERS AND EMPLOYEES NOBODY HAS GIVEN THESE GIRLS A THANK YOU OR YOU DID A GOOD JOB. NOBODY SAID ANYTHING GIVE CREDIT WHERE IT'S DO. I HAD 18 YEARS ON THIS COMMISSION BEFORE I LEFT AND 17 YEARS LATER I THOUGHT IT WOULD BE BETTER, BUT YOU KNOW WHAT I'M SURE FIRED UP TONIGHT. I DON'T KNOW WHY WE ARE SITTING HERE AND WHY WE CAN'T SIT IN THE MEETING ROOM LIKE WE USED TOO, I JUST DON'T UNDERSTAND IT AND YES I THINK THESE GIRLS DID A GOOD JOB AND THEY SHOULD BE RECOGNIZED SOME HOW, SOME WAY AND I THANK THEM.

COMMISSIONER GLOGOLICH STATED HE AGREED WITH COMMISSIONER HEMMANN THAT THE GIRLS DO A TREMENDOUS JOB PREFORMING THEIR DUTIES ON A DAY TO DAY BASES. I'VE NEVER SAID ANYTHING DETRIMENTAL OR SINGLED OUT OR INSINUATED THAT THEY DON'T PREFORM THEIR WORK. THE MOVE FROM THE BUILDING (148 MILL ST) WAS NOT ANY INTENTION TO DISCIPLINE OR WAS NOT A SLAP IN THE FACE PER SAY IT WAS TO BENEFIT THE TOWN OF SOUTH TOMS RIVER TO BE ABLE TO EXTEND THE PROPERTY AND GET SOME RETABLES IN THERE FOR SOUTH TOMS RIVER. IN MY OPINION THIS WAS WHY THE MOVE WAS NEEDED TO BE DONE. YOU GIRLS (JONI & DONNA) DO A TREMENDOUS JOB & REALLY DO HOLD DOWN THE FORT.

J. FRAAS STATED IT'S BEEN A VERY STRESSFUL JOB LATELY DEALING WITH CHAIRMAN GLEASON HE HAS BECOME PUFFED UP, DEMANDING, HE DOES NOT SPEAK NICE, HE WANTS WHAT HE WANTS AND HE WANTS IT WHEN HE WANTS IT. HE WANTS TO BE THE OFFICE MANAGER, BUT HE IS A COMMISSIONER I THINK HE IS CONFUSED ON HIS ROLES.

CHAIRMAN GLEASON NONE OF THIS IS TRUE.

D. KURYLA & J. FRAAS ANSWERED YES IT IS, YOU TALK TO US LIKE THAT ALL THE TIME. YOU NEVER LISTEN TO US OR GIVE US A STRAIGHT ANSWER ON ANYTHING AND YOU ALWAYS TALK IN CIRCLES.

CHAIRMAN GLEASON ASKED IF THERE IS ANYTHING ELSE FROM THE COMMISSIONERS.

CHAIRMAN GLEASON HAS TWO MORE THINGS TO ADDRESS:

1 – BARRE MONUMENTS IS GOING TO HANG THE OLD STRSA PLAQUE FOR \$65.00

2 – CHAIRMAN WOULD LIKE TO GET ANOTHER PLAQUE FOR THE BOROUGH OFFICE.

COMMISSIONER HEMMANN DOES NOT WANT ANOTHER PLAQUE. WHY DOES THE STRSA NEED ANOTHER PLAQUE? CHAIRMAN GLEASON STATED THAT ALL THE OTHER COMMISSIONER WANTED ONE. COMMISSIONER HEMMANN DOES NOT SEE A REASON FOR ANOTHER PLAQUE.

COMMISSIONER HEMMANN QUESTIONED CHAIRMAN GLEASON ON AUTHORIZING ANOTHER PHONE ON HIS OWN.

MR. TOM ROLZHAUSEN 420 APPLGATE AVE SOUTH TOMS RIVER, I AM A RESIDENT AND ALSO A COUNCILMAN. I AM SPEAKING AS A RESIDENT TONIGHT. EVERYONE IS ADMITTING IT IS A VERY SMALL OFFICE (STRSA) YET \$25.00 A WEEK WAS APPROVED TONIGHT FOR CLEANING. I DON'T UNDERSTAND WHY WE NEED CLEANING, I THOUGHT THE CLEANING WAS IN THE CONTRACT WITH THE BOROUGH. CHAIRMAN GLEASON STATED THAT THE NEW CONTRACT DOES NOT HAVE CLEANING IN IT.

MR. ROLZHAUSEN IS NOT HAPPY WITH THE STRSA SPENDING \$25.00 A WEEK FOR CLEANING. COMMISSIONER HEMMANN TOLD MR. ROLZHAUSEN HE WAS NOT HAPPY WITH THE STRSA HAVING TO PAY \$500.00 PER MONTH TO THE BOROUGH. COMMISSIONER HEMMANN AND MR. ROLZHAUSEN DISAGREED WITH THE CLEANING.

COMMISSIONER GLOGOLICH SAID IT WAS A SECURITY ISSUE AND J. FRAAS SAID THE STRSA NEEDED SOMEONE TO CLEAN AND OUR CLEANING LADY NEEDS HER JOB. MR. ROLZHAUSEN SAID HE RESPECTS COMMISSIONER GLOGOLICH ANSWER BUT DOES NOT RESPECT J. FRAAS ANSWER. MR. ROLZHAUSEN SAID THE STRSA SHOULD BE RUN LIKE A BUSINESS J. FRAAS SAID IT IS AND I RUN IT VERY WELL. MR. ROLZHAUSEN SAID THE ANSWER HE GOT IS NOT SOMETHING A BUSINESS WOULD SAY. J. FRAAS SAID WELL I WOULD HOPE A BUSINESS WOULD CARE ABOUT THEIR EMPLOYEE'S BECAUSE THAT'S WHAT MAKES A GOOD EMPLOYEE.

COMMISSIONER GLOGOLICH EXPLAINED WHY ALL THE COMMISSIONERS WANTED TO KEEP THE STRSA CLEANING LADY, BUT MAINLY FOR SECURITY REASONS.

NO MORE PUBLIC COMMENTS:

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER GLOGOLICH AND
SECONDED BY COMMISSIONER HEMMANN.

MEETING ADJOURNED AT 8:33 PM.

RESPECTFULLY SUBMITTED,

ERNEST HEMMANN
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES FOR SPECIAL MEETING
OF MAY 31, 2017**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON MAY 27, 2017 IN THE ASBURY PARK PRESS.

COMMISSIONERS PRESENT: J. GLOGOLICH, W. GLEASON,
E. HEMMANN, K. ROLZHAUSEN

COMMISSIONERS ABSENT: G. RUTZLER

STRSA CLERK: J. FRAAS, D. KURYLA

ADVISORS PRESENT: NONE

PUBLIC PRESENT: MAYOR CRADLE

CHAIRMAN COMMISSIONER GLEASON CALLED MEETING TO ORDER AT 5:01 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

DISCUSSION OF STANDARD OPERATING PROCEDURES:

COMMISSIONERS AND OFFICE CLERKS DISCUSSED SOPS.

-SECTION 1.2F – REMOVE MAINTENANCE JOHN RISK HAS NO WORK SPACE

-SECTION 2.1 – REMOVE KEEPING DESK NEAT

-SECTION 2.4 – ADD KEPT LOCKED DURING OFF HOURS

-SECTION 2.2 – J. FRAAS ASKED THE COMMISSIONERS IF 2.2 IN THE SOPS THAT STATES THE SENIOR CLERK SHALL OVERSEE ALL WORK WOULD BE CHANGED OR IF SHE BEING THE SENIOR CLERK WOULD STILL BE OVERSEEING ALL OFFICE WORK. THE COMMISSIONERS ANSWERED THAT YES THAT WOULD STAY IN THE SOPS AND THE SENIOR CLERK WILL OVERSEE ALL OFFICE WORK.

J. FRAAS STATED THAT CHAIRMAN GLEASON CONTACTED THE STRSA ATTORNEY AND TEN SPECIAL MEETINGS WERE PUBLISHED IN J. FRAAS NAME AND THAT J. FRAAS KNEW NOTHING ABOUT IT AND DID NOT APPRECIATE HER NAME IN THE PAPER WHEN SHE DID NOT HAVE ANY KNOWLEDGE OF IT.

CHAIRMAN GLEASON SAID YES YOU ARE THE SENIOR CLERK AND THE ATTORNEY WAS SUPPOSED TO SEND AN EMAIL BACK FOR APPROVAL THEN PUBLISH AFTER MAKING THE STAFF AWARE OF THE MEETINGS.

DONNA SAID YOU ARE MISSING THE POINT TO CHAIRMAN GLEASON, YOU SHOULD HAVE CALLED, YOU SAID THE ATTORNEY SHOULD HAVE CONTACTED JONI THE SENIOR CLERK BUT NO JONI SHOULD HAVE CALLED THE ATTORNEY AND HAD THE MEETING DATES PUBLISHED THAT'S HOW IT'S BEEN DONE FOR 17 YEARS. JONI SAID THAT THE SENIOR CLERK SHOULD BE CALLING THE ATTORNEY TO PUBLISH MEETINGS NOT THE CHAIRMAN. JONI SAID THE COMMISSIONERS SHOULD NOT CALL THE ATTORNEY **FOR OFFICE WORK**.

MAYOR CRADLE SAID NEITHER ONE OF YOU SHOULD DO ANYTHING WITHOUT CONTACTING THE OTHER PERSON. MAYOR CRADLE STATED AS COMMISSIONERS AND ELECTED OFFICIALS WE COME AND GO. JONI SAID THAT'S HOW IT'S ALWAYS BEEN DONE IN THE PAST.

COMMISSIONER GLOGOLICH ASKED ARE THE COMMISSIONERS NEVER SUPPOSE TO REACH OUT TO THE ATTORNEY, JONI SAID YES YOU CAN BUT NOT **FOR OFFICE WORK**.

JONI SAID AGAIN AM I THE SENIOR CLERK OR NOT? I AM TRYING TO UNDERSTAND MY JOB.

COMMISSIONERS AND OFFICE CLERKS DISAGREED AND ARGUED ON OFFICE PROCEDURES AND THE ROLES OF THE SENIOR CLERK AND THE CHAIRMAN'S POSITIONS.

J. FRAAS ASKED MAYOR CRADLE HOW THE STR BOROUGH'S PROCEDURES WERE. MAYOR CRADLE SAID HE DOES NOT DO ANYTHING WITHOUT TALKING TO JOE KOSTECKI (BOROUGH ADMIN) AND AT NO TIME DOES HE MAKE A DISCUSSION FOR THE BOROUGH WITHOUT TAKING IT TO A COUNCIL MEETING. MAYOR CRADLE STATED THAT HE KNOWS HIS JOB AND J. KOSTECKI KNOWS HIS JOB AND THAT THEY DO NOT HAVE AN ANTAGONISTIC RELATIONSHIP. IT'S A MATTER OF WORKING TOGETHER.

COMMISSIONERS AND CLERKS CONTINUED TO DISAGREE ON THE MAIL AND THE CHAIRMAN NOT RUNNING THINGS BY THE OFFICE. CHAIRMAN GLEASON SAID THAT THINGS WILL COME TO THE STRSA OFFICE FOR THE COMMISSIONERS THAT WILL SAY PRIVATE AND THE OFFICE CLERKS ARE NOT TO OPEN IT. JONI & DONNA SAID IF MAIL IS COMING TO THE STRSA IN THE COMMISSIONERS NAME MARKED PRIVATE AND THE OFFICE CLERKS CANNOT OPEN IT THAN IT IS PERSONAL AND SHOULD NOT BE COMING TO THE STRSA. CHAIRMAN GLEASON SAID TO BAD BECAUSE THAT'S HOW IT'S GOING TO BE AND IT WILL COME HERE.

COMMISSIONER HEMMANN TOLD CHAIRMAN GLEASON HIS ATTITUDE NEEDED TO CHANGE. CHAIRMAN GLEASON SAID IT'S NOT GOING TO. COMMISSIONER HEMMANN ASKED CHAIRMAN GLEASON DO YOU WANT POWER TO THE WHOLE AUTHORITY? CHAIRMAN GLEASON STATED I ALREADY DO. COMMISSIONER HEMMANN SAID THERE IS NO BOSS, YOU ARE A COMMISSIONER, THERE ARE FIVE COMMISSIONERS AND YOU ARE THE CHAIRMAN AND ARE TO OVERSEE THAT EVERYTHING RUNS RIGHT.

COMMISSIONER GLOGOLICH SAID HE WAS THINKING THAT IF THE COMMISSIONERS FORGOT TO SIGN SOMETHING THEY COULD HAVE A MAIL BOX IN THE STRSA OFFICE. JONI STATED THERE IS A STRSA MAIL BOX IN THE STR BOROUGH MAIL ROOM. CHAIRMAN GLEASON SAID HE DON'T WANT IT IN THE MAIL ROOM.

-SECTION 2.3 – ADD THE COMMISSIONERS WILL HAVE MAIL SPACE IN STRSA OFFICE.

RECEIVING PRIVATE MAIL AT THE STRSA FOR COMMISSIONERS AND CLERKS NOT OPENING IT WAS NOT RESOLVED.

MAYOR CRADLE SPOKE UP AND SAID RIGHT NOW THERE IS A TOTAL LACK OF WILLINGNESS TO WORK TOGETHER AND HE WILL NOT SIT ANY LONGER AND LISTEN TO THIS FIGHT. EITHER YOU ALL WORK THIS OUT OR WE WILL WORK IT OUT. THAT'S THE BOTTOM LINE RIGHT THERE. I WOULD THINK THAT WE COULD SIT DOWN WITH DIFFERENCE OF OPINION AND WORK ACCORDING WITH YOUR SOPS AND DO WHAT NEEDS TO BE DONE AND I'M NOT GOING TO GO INTO ANY LENGTH ABOUT ANYBODY BEING RIGHT OR WRONG. IT'S A LACK OF WILLINGNESS TO WORK TOGETHER AND QUITE FRANKLY NOT BEING ON THE SEWERAGE AUTHORITY AND I WOULD LIKE TO KEEP THE STRSA A SEPARATE ENTITY BECAUSE I DON'T WANT POLITICS TO GET INVOLVED BUT NEED BE IT WILL. I'M NOT GOING TO LISTEN TO THIS I HAVE NO TIME FOR THIS. MAYOR CRADLE THEN LEFT THE MEETING.

CHAIRMAN GLEASON STATED IF WE DON'T SOLVE THIS THERE WILL BE NO STRSA.

J. FRAAS STATED THAT'S FINE BY ME. I AM SPEAKING FROM MY HEART I LOVE MY JOB AND DO IT WELL BUT IF THE BOROUGH HAS TO ABSOLVE THE AUTHORITY FOR THIS TO STOP THEN I'M OK WITH THIS. I ALWAYS WORKED WITH THE CHAIRMAN I KNOW WHAT NEEDS TO BE ADDRESSED BY THE CHAIRMAN I KNOW MY JOB WELL I HAVE BEEN DOING IT FOR 17 YEARS. NOW I'M NOT QUITE SURE WHAT MY JOB IS ANYMORE.

COMMISSIONER GLOGOLICH STATED HE VOLUNTEERS HIS TIME TO THE STRSA AND LISTENING TO THIS FIGHTING AND ARGUING IS NOT WORTH IT AND THAT HE IS THINK OF STEPPING DOWN.

COMMISSIONER HEMMANN STATED THE SAME AS COMMISSIONER GLOGOLICH.

DONNA GAVE A BRIEF STATEMENT ON HOW THIS STRSA WAS WHEN WE FIRST WERE HIRED AND HOW WE GOT ALL THE DELINQUENTS AND BONDS PAID OFF.

- SECTION 3.6 – ADD WRITTEN COMPLAINTS BE PUT IN CUSTOMER FILE & COPY IN CHAIRMAN MAILBOX & CHAIRMAN BE AWARE BY PHONE OR TEXT.
- SECTION 4.1 – CHANGE \$25.00 TO \$100.00 FOR PETTY CASH FUND.
- SECTION 4.4 – CHANGE ALL REFERENCES OF CHIT TO RECEIPT.
- SECTION 5.0 – CHANGE TO NO CASH FUND DRAW.
- SECTION 5.1 – TAKE OUT.
- SECTION 5.2 – TAKE OUT.
- SECTION 7.8 – TAKE OUT.
- SECTION 7.10 – ADD MAY DELEGATE SAID DUTIES TO STRSA CLERK.
- SECTION 7.10 – TAKE OUT STORING & REUSING MINUTE TAPES.
- SECTION 8.1 – ADD COMMISSIONER REPORT BEFORE ADJOURNMENT.
- SECTION 11.2 – CHANGE ON OR BEFORE NOVEMBER 10TH TO DECEMBER 1ST.
- SECTION 11.15 – CHANGE \$108.00 TO \$110.00.
- SECTION 12.4 – DISCUSSED INSURANCE AGENT PROVIDING INSURANCE QUOTES IN SEPTEMBER INSTEAD OF NOVEMBER. JONI WILL ASK JEAN SHE'S BEEN WORKING WITH HER FOR 17 YEARS.
- SECTION 13.2 – TAKE OUT HAND BOOK AND CHANGE TO DIRECT TO ENGINEER
- SECTION 13.3 & 13.4 – TO BE REMOVED
- SECTION 13.6 – CHANGE TO OUTSIDE MAN TO LINE MAINT. MAN & ADD FORWARD TO STR CODE ENFORCER
- SECTION 13.8 – REMOVE
- SECTION 13.9 – ADD ACCRUES IF TWO (2) QUARTERS DELINQUENT
- SECTION 14.2 – CHANGE FROM \$40.00 TO \$30.00
- SECTION 15.1 – ADD MUST BE APPROVED AT A STRSA MEETING

SECTION 17.0 WILL START AT NEXT SPECIAL MEETING.

ALL CHANGES TO SOPS THAT WERE DISCUSSED AT THE SPECIAL MEETINGS WILL BE APPROVED AT THE LAST SOP MEETING.

COMMISSIONER HEMMANN ASK THE CHAIRMAN AND OTHER COMMISSIONERS TO HAVE THE STR CLERKS BE PAID FOR COMING TO THE SPECIAL SOP MEETINGS.

ON A MOTION BY COMMISSIONER HEMMANN AND SECONDED BY COMMISSIONER GLOGOLICH TO APPROVE THE STR CLERKS TO PUNCH THE TIME CLOCK AND GET PAID FOR TWO HOURS FOR THE SPECIAL SOP MEETINGS.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

PUBLIC COMMENT: MAYOR CRADLE

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER HEMMANN AND SECONDED BY COMMISSIONER GLOGOLICH.

MEETING ADJOURNED AT 7:02 PM.

RESPECTFULLY SUBMITTED,

ERNEST HEMMANN
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF JUNE 14, 2017**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON MAY 3, 2017 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRNJ.US.

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| COMMISSIONERS PRESENT: | E. HEMMANN, W. GLEASON, J. GLOGOLICH, R. ROLZHAUSEN, G. RUTZLER |
| COMMISSIONERS ABSENT: | NONE |
| ADVISORS PRESENT: | M. NAGURKA |
| STRSA CLERK: | J. FRAAS |
| PUBLIC PRESENT: | J. HENDERNAN, LAURA GRAMS |

CHAIRMAN COMMISSIONER GLEASON CALLED MEETING TO ORDER AT 7:00 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONERS REVIEWED THE MINUTES OF MAY 10, 2017.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER HEMMANN TO APPROVE THE MINUTES OF MAY 10, 2017.

ON THE ROLL CALL VOTE ALL COMMISSIONERS GLOGOLICH AND HEMMANN VOTED YES, COMMISSIONERS RUTZLER AND ROLZHAUSEN ABSTAINED AND COMMISSIONER GLEASON VOTED NO, CHAIRMAN WANTS TO TABLE MINUTES UNTIL HE CAN READ OVER AND REVIEW THE MINUTES.

MAY 10, 2017 MINUTES WERE TABLED.

COMMISSIONER HEMMANN HAS A QUESTION ABOUT GILMORE & MONAHAN'S BILL ON THE BILL LIST:

-MAY 12TH REVIEW OF HARASSMENT COMPLAINT, WHEN DID WE VOTE FOR A HARASSMENT COMPLAINT? WHEN DID WE VOTE PERIOD?

-MAY 16TH PHONE CALL FROM CHAIRMAN REGARDING SOP MEETING

-MAY 19TH PHONE CALL FROM COMMISSIONER GLOGOLICH REQUESTING TELEPHONE CONFERENCE RE: SOPS, AGENDA ITEMS, INTRA-OFFICE CONFERENCE RE: PERSONNEL MATTER.

-MAY 23RD PHONE CALL FROM COMMISSIONER GLOGOLICH RE: PERSONNEL CORRESPONDENCE, SPECIAL MEETING PUBLICATION.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$19,880.40.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER HEMMANN WHO VOTED NO.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1-4 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – RED CARD SHUT OFF'S

MS. JOANN HENDERNAN MADE PAYMENT ARRANGEMENTS WITH COMMISSIONERS.

ITEM 2 – FINAL AUDIT LETTER / OK

ITEM 3 – LETTER FROM OCUA - PROPOSED 2018 RATES / 2% INCREASE

ITEM 4 – QUOTES FOR STRSA TO BE TV'D

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER ROLZHAUSEN TO HAVE THE OCUA TV SECTION 1 OF THE STRSA PIPES.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ALL OTHER NEW BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

OTHER BUSINESS:

ITEM 1 – 3 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – GOV DEALS

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER RUTZLER TO SIGN WITH GOV DEALS UNDER OPTION B-2.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER HEMMANN WHO VOTED NO.

MOTION PASSED.

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER RUTZLER.

MEETING ADJOURNED AT 7:47 PM.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER ROLZHAUSEN TO REOPEN THE MEETING AT 7:50.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER HEMMANN WHO DID NOT VOTE.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER ROLZHAUSEN TO MAKE COMMISSIONER RUTZLER SECRETARY PROTEM TO SIGN VOUCHERS.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER HEMMANN WHO DID NOT VOTE.

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER GLOGOLICH AND
SECONDED BY COMMISSIONER RUTZLER.

MEETING ADJOURNED AT 7:52 PM.

RESPECTFULLY SUBMITTED,

ERNEST HEMMANN
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES FOR SPECIAL MEETING
OF JUNE 21, 2017**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON MAY 27, 2017 IN THE ASBURY PARK PRESS.

COMMISSIONERS PRESENT: J. GLOGOLICH, W. GLEASON,
E. HEMMANN, K. ROLZHAUSEN
G. RUTZLER

COMMISSIONERS ABSENT: NONE

STRSA CLERK: J. FRAAS, D. KURYLA

ADVISORS PRESENT: NONE

PUBLIC PRESENT: J. RISK, K. McCORMACK,
T. ROLZHAUSEN

CHAIRMAN COMMISSIONER GLEASON CALLED MEETING TO ORDER AT 5:00 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

DISCUSSION OF STANDARD OPERATING PROCEDURES:

COMMISSIONERS AND OFFICE CLERKS DISCUSSED SOPS.

-SECTION 9.3 – CHECK TO SEE HOW MUCH TO CHARGE FOR COPIES.

-SECTION 20.4 – ADD ONLINE PAYMENTS FOR GREEN OR RED CARDS.

-SECTION 21.1 – CHANGE HOURS TO 8:30 TO 4 PM.

-SECTION 21.4 – CHANGE TO 35 HOURS.

-SECTION 21.5 – CHANGE TO WORK LESS THAN 35 HOURS.

-SECTION 21.9 – TAKE OUT MUST BE SUBMITTED IN ADVANCE.

-SECTION 21.12A – CHANGE TELEPHONE TO NOTIFY & CHANGE TO ONLY IF ONE GIRL IS WORKING.

-SECTION 21.13 – CHANGE TO NOTIFY CHAIRMAN WHEN PERSONAL DAY IS NEEDED.

- SECTION 21.16 – CHANGE TO CHAIRMAN ONLY, TAKE OUT FORMS AND POSTED AS NEEDED, TAKE OUT DOCKING, TAKE OUT EVERYTHING AFTER FULL-TIME EMPLOYEES, TAKE OUT SCHEDULED LUNCH TIMES.
- SECTION 21.20 – CHANGE TO FOR PERSONAL BUSINESS.
- SECTION 21.20A – CHANGE TO FOR STRSA BUSINESS.
- SECTION 21.21 – CHANGE TO WHEN SOPS ARE MODIFIED.
- SECTION 21.23 – TAKE OUT EVERYTHING AFTER STIPEND.
- SECTION 21.25 – CHANGE TO \$8.44, CHANGE \$9.00 TO .50, TAKE OUT EVERYTHING ELSE AND ADD YEARLY RAISES ARE SUBJECT TO SATISFACTORY ANNUAL REVIEW CONDUCTED BY THE STRSA COMMISSIONERS.
- SECTION 21.28 – REPLACE JANUARY WITH NOVEMBER.
- SECTION 21.29 – CHANGE NJ PLUS TO NJ DIRECT.
- SECTION 21.31 – REMOVE SNOW DAYS AND ADD WEATHER RELATED STATE OF EMERGENCY, ADD STRSA DOES NOT RECOGNIZE STATE OF EMERGENCY, REMOVE NO PAY AND ADD EMPLOYEES WILL RECEIVE THEIR DAYS PAY. OTHER WORDING TO PARAGRAPH WILL BE DONE BY THE CHAIRMAN AND VICE CHAIRMAN AND WILL BE SENT TO J. FRAAS.
- SECTION 22.0 – CHANGE MAINTENANCE MAN TO LINE MAINTENANCE MAN.
- SECTION 22.1, 22.2, 22.3 – CHANGE OUTSIDE MAN TO LINE MAINTENANCE MAN, TAKE OUT BY JANUARY OF EACH YEAR AND ADD WEEKLY.
- SECTION 22.4 – CHANGE TO LINE MAINTENANCE MAN, TAKE OUT BLACK TOP, ETC. AND ADD FOR USE.
- SECTION 23.0 – CHANGE DATE WHEN SOP REVISIONS ARE APPROVED AND CHANGE SECRETARY’S NAME.

BY-LAWS:

- PAGE 3 - #2 PARAGRAPH 2 – ADD WITH THE ADVICE & CONSENT OF THE STRSA COMMISSIONERS MAJORITY VOTE.
- PAGE 3 - #4 PARAGRAPH 2 – ADD ONE OTHER COMMISSIONER.
- PAGE 3 - #5 PARAGRAPH 2 – ADD CAN ASSIGN TO ANY OFFICE CLERK.
- PAGE 4 – FISCAL YEAR CHECK ON CORRECT MONTHS.

CHAIRMAN GLEASON HAS ONE MORE THING, HE HANDED OUT MINUTES FROM MAY 31, 2017 SPECIAL MEETING THAT HE TYPED UP. HE SAID THIS WAS ONLY A SUGGESTION AND IS NOT MANDATORY, THERE WAS A FEW THINGS THAT I (CHAIRMAN) WANTED TO ADD OR CHANGE. J. FRAAS ASKED WHY HE DIDN'T CALL HER SINCE SHE DOES THE MINUTES, CHAIRMAN SAID IT WAS AFTER 4 PM AND THE OFFICE WAS CLOSED. J. FRAAS SAID AND AGAIN YOU ARE DOING OFFICE WORK.

PUBLIC COMMENT: NONE

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER RUTZLER AND
SECONDED BY COMMISSIONER ROLZHAUSEN.

MEETING ADJOURNED AT 6:46 PM.

RESPECTFULLY SUBMITTED,

ERNEST HEMMANN
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF JULY 12, 2017**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON MAY 3, 2017 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRNJ.US.

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| COMMISSIONERS PRESENT: | E. HEMMANN, W. GLEASON, J. GLOGOLICH, G. RUTZLER |
| COMMISSIONERS ABSENT: | K. ROLZHAUSEN |
| ADVISORS PRESENT: | M. NAGURKA |
| STRSA CLERK: | J. FRAAS |
| PUBLIC PRESENT: | J. RISK, B. BRITTON |

CHAIRMAN COMMISSIONER GLEASON CALLED MEETING TO ORDER AT 7:00 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONERS REVIEWED THE MINUTES OF MAY 10, 2017 & JUNE 14, 2017.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GLOGOLICH TO APPROVE THE MINUTES OF MAY 10, 2017.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GLOGOLICH TO APPROVE THE MINUTES OF JUNE 14, 2017.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER RUTZLER TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$91,663.27.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO WAS ABSENT AND COMMISSIONER HEMMANN WHO VOTED YES ON THE BILLS AND NO ON THE REIMBURSEMENT FOR BILL GLEASON.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1- WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – JEAN (DURYEA INS) OK

ITEM 2 – LETTER FROM OCUA / OK

ITEM 3 – QUOTE FOR JET VAC NOZZLE

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER RUTZLER TO APPROVE THE PURCHASE OF TWO JET VAC NOZZLES FROM JN SUPPLIES IN THE AMOUNT OF \$784.70.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO WAS ABSENT.

MOTION PASSED.

ALL OTHER NEW BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

OTHER BUSINESS:

ITEM 1 – 6 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – SALE OF CONTENTS IN OLD STRSA BUILDING

COMMISSIONERS DISCUSSED WHAT TO DO WITH THE CONTENTS OF THE STRSA OLD BUILDING. COMMISSIONER GLEASON SUGGESTED THAT THE STRSA STORE EVERYTHING AT THE STR REC CENTER. COMMISSIONER HEMMANN DOES NOT WANT THE STR REC CENTER TO USE THE STRSA ITEMS (TABLE, CHAIRS, FILE CABINETS, ETC.). COMMISSIONER GLOGOLICH AND GLEASON HAVE NO PROBLEM WITH THE STR REC CENTER USING ANY OF THE STRSA ITEMS BEING STORED.

ON A MOTION BY COMMISSIONER GLEASON AND SECONDED BY COMMISSIONER GLOGOLICH TO STORE EVERYTHING THAT IS LEFT AT THE STRSA OLD BUILDING WITH VALUE AT THE STR REC CENTER AT 1 DRAKE LANE AND HAVE THE MOVERS MOVE THE CONFERENCE TABLE, THREE FILE CABINETS. THE CHAIRS AND SMALL TABLES CHAIRMAN GLEASON WILL TAKE CARE OF EVERYTHING ELSE IN THE BUILDING WILL BE PUT TO A ZERO BALANCE. ALL UTILITIES WILL BE SHUT OFF AND INSURANCE TAKEN OFF THE BUILDING BY 8/1/17.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES. EXCEPT COMMISSIONER ROLZHAUSEN WHO WAS ABSENT AND COMMISSIONER HEMMANN WHO VOTED NO.

MOTION PASSED.

MR. NAGURKA (ATTORNEY) WILL DO A RESOLUTION.

ITEM 2 – INS & UTILITIES/OK

ITEM 3 – SIGN FOR STRSA WALL

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GLOGOLICH TO APPROVE THE STRSA WALL SIGN FROM SIGN UP SIGNS IN THE AMOUNT OF \$145.00.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO WAS ABSENT.

MOTION PASSED.

ITEM 4 – RULES & REGS/OK

ITEM 5 – CASH MANAGEMENT/OK

ITEM 6 – DELINQUENT REPORT

COMMISSIONERS REVIEWED THE DELINQUENT REPORT AND THE SHUT OFF LIST.

CHAIRMAN GLEASON ADDED ITEM 7 TO AGENDA.

ITEM 7 – GARAGE PROPERTY

CHAIRMAN GLEASON STATED THAT THE BOROUGH HAS GIVEN THE STRSA A PIECE OF PROPERTY ON DREW LANE APPROXIMATELY ONE (1) ACRE. CHAIRMAN GLEASON WANTS TO AUTHORIZE THE ATTORNEY TO CONTACT THE STRSA ENGINEER AND HAVE THE ATTORNEY AND ENGINEER CONTACT THE PINELANDS FOR APPROVAL TO BUILD A GARAGE.

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

NO COMMENTS FROM THE PUBLIC.

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GLOGOLICH.

MEETING ADJOURNED AT 7:24 PM.

RESPECTFULLY SUBMITTED,

ERNEST HEMMANN
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF AUGUST 9, 2017**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON MAY 3, 2017 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRNJ.US.

COMMISSIONERS PRESENT: W. GLEASON, J. GLOGOLICH,
G. RUTZLER, K. ROLZHAUSEN

COMMISSIONERS ABSENT: NONE

ADVISORS PRESENT: M. NAGURKA

STRSA CLERK: J. FRAAS, D. KURYLA

PUBLIC PRESENT: M. GOLDA, J. WOOLEY, MS. S. BLUE,
MS T. PETRO

CHAIRMAN COMMISSIONER GLEASON CALLED MEETING TO ORDER AT 7:05 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

IT IS WITH DEEPEST REGRET AND SADNESS THAT THE STRSA HAS LOST ONE OF OUR COMMISSIONERS ERNEST HEMMANN ON AUGUST 3, 2017. COMMISSIONER HEMMANN SERVED ON THE STRSA FROM 1979 TO 1996 AND RETURNED TO THE COMMISSION 2016 TO HIS PASSING.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER ROLZHAUSEN TO MAKE COMMISSIONER RUTZLER SECRETARY PROTEM.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO ABSTAINED.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER RUTZLER TO AMEND THE AGENDA TO SERVICE RED CARD CUSTOMERS.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER RUTZLER TO GO INTO CLOSED SESSION FOR RED CARD CUSTOMER ARRANGEMENTS.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GLOGOLICH TO GO BACK INTO REGULAR SESSION.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

COMMISSIONERS REVIEWED THE MINUTES OF JULY 12, 2017

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER RUTZLER TO APPROVE THE MINUTES OF JULY 12, 2017.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO ABSTAINED.

MOTION PASSED.

ON A MOTION BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER GLOGOLICH TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$16,738.08.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1- 4 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – RED CARDS / OK

ITEM 2 – LETTER FROM OCUA / OK

ITEM 3 – LETTER & PLANS FOR MINOR SUBDIVISION / SEND TO LAND USE BOARD.

ITEM 4 – LETTER FROM EDMUNDS / TABLED

ALL OTHER NEW BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

OTHER BUSINESS:

ITEM 1 – 3 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – NEW PLAQUE FOR STRSA

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GLOGOLICH TO APPROVE A NEW PLAQUE FOR STRSA FOR NO MORE THAN \$3,000.00.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 2 – CASH MANAGEMENT/OK

ITEM 3 – DELINQUENT REPORT

COMMISSIONERS REVIEWED THE DELINQUENT REPORT AND THE SHUT OFF LIST.

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC.

MS. TONI ANN PETRO HAD A QUESTION ABOUT THE LOT AND BLOCK NUMBERS SAID SHE COULD NOT PAY HER BILL ONLINE THIS TIME. J. FRAAS STATED THAT THE LOT AND CLOCK NUMBERS WERE BEING CORRECTED AND SHE SHOULD CALL THE OFFICE AND GET THE CORRECTED LOT AND BLOCK FOR HER ADDRESS.

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER RUTZLER.

MEETING ADJOURNED AT 7:30 PM.

RESPECTFULLY SUBMITTED,

GEORGE RUTZLER
SECRETARY, COMMISSIONER (Protem)

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF SEPTEMBER 22, 2017**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON SEPTEMBER 20, 2017 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRNJ.US.

COMMISSIONERS PRESENT: W. GLEASON, J. GLOGOLICH,
G. RUTZLER, K. ROLZHAUSEN

COMMISSIONERS ABSENT: NONE

ADVISORS PRESENT: M. NAGURKA

STRSA CLERK: J. FRAAS

PUBLIC PRESENT: J. RISK

CHAIRMAN COMMISSIONER GLEASON CALLED MEETING TO ORDER AT 6:09 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

ON A MOTION BY COMMISSIONER GLEASON AND SECONDED BY COMMISSIONER ROLZHAUSEN TO MAKE COMMISSIONER GLOGOLICH SECRETARY PROTEM FOR SEPTEMBER MEETING.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GLOGOLICH WHO ABSTAINED.

MOTION PASSED.

COMMISSIONERS REVIEWED THE MINUTES OF AUGUST 9, 2017

ON A MOTION BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER GLEASON TO APPROVE THE MINUTES OF AUGUST 9, 2017.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER GLEASON TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$15,973.53.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1- 4 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – LETTER FROM MANITOU PARK FIRE COMPANY # 1

ON A MOTION BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER GLEASON TO DONATE THE STRSA GENERATOR WITH PANEL TO THE MANITOU PARK FIRE CO. # 1

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ITEM 2 – LETTER FROM O'DONNELL STANTON – RULES & REGS

ON A MOTION BY COMMISSIONER GLEASON AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE O'DONNELL STANTON TO REDO THE STRSA RULES & REGS TO BRING THEM UP TO DATE NOT TO EXCEED \$7,500.00.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ITEM 3 – LETTER FROM OCUA – METERED FLOW DATA

ITEM 4 – BILL FROM STRUCTURAL CONCEPTS

CHAIRMAN GLEASON DOES NOT WANT THIS BILL PAID. HE SAID THAT THE PUNCH LIST WAS NOT FINISHED AND THAT MR. MIKE NAGURKA (ATTORNEY) SHOULD SEND A LETTER TO STRUCTURAL CONCEPTS.

ALL OTHER NEW BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

OTHER BUSINESS:

ITEM 1 – 9 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – NEW PLAQUE FOR STRSA

PRICE AND DESIGN FOR NEW PLAQUE 24X16 WAS DISCUSSED AND CHAIRMAN GLEASON WANTS THE PLAQUE LARGER THAN 24X16. CHAIRMAN GLEASON WANTS THE PLAQUE TO BE THE SAME SIZE AS OLD STRSA PLAQUE HANGING ON STRSA WALL WHICH IS 32X16. J. FRAAS WILL GET NEW PRICE AND DESIGN FOR 32X16 PLAQUE.

ITEM 2 – FINAL CHANGES FOR SOPS

5.1 – CHANGE TO CUSTOMERS PAYING BY CASH MUST HAVE EXACT AMOUNT OR MONIES WILL BE CREDITED TO ACCOUNT. NO CHANGE WILL BE GIVEN.

8.3 – CHANGE TO .25 CENTS.

9.1, 9.5, 9.6 – ALL TO BE CHANGED TO .25 CENTS.

12.4 – CHANGE INSURANCE TO OCTOBER.

ITEM 3 – FINAL CHANGES FOR BY-LAWS

PAGE 3 #2 PHAR. 2 – ADD WITH THE ADVICE & CONSENT OF THE STRSA COMMISSIONERS (MAJORITY VOTE).

PAGE 3 #4 PHAR. 2 – ADD ONE OTHER COMMISSIONER.

PAGE 3 #5 PHAR. 2 – ADD CAN ASSIGN TO ANY OFFICE CLERK.

PAGE 4 – CHANGE FISCAL YEAR TO JAN-DEC.

ON A MOTION BY COMMISSIONER GLEASON AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE THE CHANGES TO THE SOPS AND THE BY-LAWS.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ITEM 4 – PAY BOROUGH & GARAGE ONCE A YEAR.

ALL COMMISSIONER ARE IN AGREEMENT TO PAY BOROUGH RENT AND GARAGE RENT ONCE A YEAR.

ITEM 5 – ITEMIZED LIST OF STRSA PROPERTY STORED & GIVEN A ZERO BALANCE

MR. MIKE NAGURKA (ATTORNEY) TO MAKE RESOLUTIONS FOR STRSA PROPERTY

ITEM 6 – COURIER PICK UP

COMMISSIONERS DISCUSSED TALKING TO THE BOROUGH ABOUT GOING ON THEIR COURIER PICK UP AND THE STRSA PAYING THE BOROUGH.

ITEM 7 – GARAGE PROPERTY

COMMISSIONERS WANT MR. MIKE NAGURKA (ATTORNEY) TO SEND LETTER TO BOROUGH ABOUT POSSIBLE PROPERTY FOR STRSA TO BUILD A GARAGE.

ITEM 8 – CASH MANAGEMENT REPORT

ITEM 9 – DELINQUENT REPORT

NO DELINQUENT REPORT

COMMISSIONER RUTZLER JOINED THE MEETING AT 6:45 PM.

J. FRAAS DISCUSSING WITH THE COMMISSIONER 76 FLINT RD. WHICH THE STRSA FOUND OUT THAT THIS PROPERTY HAS AN ILLEGAL APARTMENT IN THE BACK OF THEIR HOUSE ATTACHED TO THE GARAGE. ALSO AT 42 CENTER ST. THE STRSA JUST FOUND OUT THAT THIS HOUSE HAS AN APARTMENT UPSTAIRS OF THE HOME WHICH MAKES THIS A TWO FAMILY HOME AND SHOULD BE CHARGED FOR TWO UNITS. J. FRAAS TO SEND LETTERS OUT TO BOTH PROPERTIES FOR BACK UTILITIES THAT WERE NOT PAID FOR.

J. FRAAS ADVISED THE COMMISSIONERS THAT THE STRSA COPIER STOPPED WORKING AND WAS UNREPAIRABLE. THE COPIER WAS 16 YEARS OLD. THE COMMISSIONERS SAID TO PURCHASE A NEW COPIER.

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC.

NO PUBLIC PRESENT.

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER RUTZLER AND
SECONDED BY COMMISSIONER ROLZHAUSEN.

MEETING ADJOURNED AT 7:04 PM.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, appearing to be 'G. Rutzler', is written over the printed name.

GEORGE RUTZLER
SECRETARY, COMMISSIONER (Protem)

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF OCTOBER 11, 2017**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON MAY 3, 2017 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRNJ.US.

COMMISSIONERS PRESENT: W. GLEASON, J. GLOGOLICH,
G. RUTZLER, B. BRITTON
K. ROLZHAUSEN

COMMISSIONERS ABSENT: NONE

ADVISORS PRESENT: M. NAGURKA

STRSA CLERK: J. FRAAS

PUBLIC PRESENT: J. RISK, T. ROLZHAUSEN,
K. MC CORMACK

CHAIRMAN COMMISSIONER GLEASON CALLED MEETING TO ORDER AT 7:02 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONERS REVIEWED THE MINUTES OF SEPTEMBER 22, 2017

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY
COMMISSIONER RUTZLER TO APPROVE THE MINUTES OF SEPTEMBER 22, 2017.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER
ROLZHAUSEN TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT
OF \$100,502.60.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ON A MOTION BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER GLEASON MAKE COMMISSIONER RUTZLER ACTING SECRETARY.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER AND COMMISSIONER GLOGOLICH WHO ABSTAINED.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1- 5 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – APPOINTMENT OF WILLIAM BRITTON

MR. MICHAEL NAGURKA (ATTORNEY) SWORN IN WILLIAM BRITTON AS STRSA SECRETARY COMMISSIONER AT 7:13 PM. COMMISSIONER BRITTON WILL TAKE THE UNEXPIRED TERM OF ERNEST HEMMANN.

ITEM 2 – NEW PRICE FOR PLAQUE / OK

ITEM 3 – LETTER FROM MANITOU PARK FIRE CO. / OK

ITEM 4 – GARAGE PROPERTY

COMMISSIONERS DISCUSSED PROPERTY ON DREW LANE THAT THE BOROUGH OWNS FOR A POSSIBLE SITE FOR THE STRSA GARAGE. MR. NAGURKA IS TO DRAFT A LETTER TO THE STR BOROUGH ON A PORTION OF DREW LANE THAT THE STRSA MAY BE ABLE TO ACQUIRE.

ITEM 5 – USER CHARGES

J. FRAAS TO CALL TO OTHER AUTHORITY'S TO SEE WHAT IS BEING CHARGED FOR COMMERCIAL BUSINESS. USER CHARGES TABLED UNTIL NEXT MEETING.

ALL OTHER NEW BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

OTHER BUSINESS:

ITEM 1 – 2 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – CASH MANAGEMENT REPORT

ITEM 2 – DELINQUENT REPORT

NO DELINQUENT REPORT

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.
QUESTIONS FROM THE PUBLIC.

JOHN RISK LINE MAINTENANCE MAN DISCUSSES TVING THE MAIN IN STRSA SYSTEM. THE OCUA WILL BE DOING THE TVING WITH J. RISK AND IT CAN BE ANYWHERE FROM \$300 PER DAY TO \$1,200 PER DAY. J. RISK IS NOT SURE HOW LONG THIS WILL TAKE.

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER GLOGOLICH AND
SECONDED BY COMMISSIONER ROLZHAUSEN.

MEETING ADJOURNED AT 7:33 PM.

RESPECTFULLY SUBMITTED,

WILLIAM BRITTON
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF NOVEMBER 8, 2017**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON MAY 3, 2017 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRNJ.US.

COMMISSIONERS PRESENT:

J. GLOGOLICH, G. RUTZLER,
W. BRITTON, K. ROLZHAUSEN

COMMISSIONERS ABSENT:

W. GLEASON

ADVISORS PRESENT:

M. NAGURKA

STRSA CLERK:

J. FRAAS

PUBLIC PRESENT:

J. RISK, MR. & MRS. KAYSER, L.
GRAMS, C. WOLF, MS. DUNKLIN, M.
CREA, M. CALLOWAY

CHAIRMAN COMMISSIONER GLOGOLICH CALLED MEETING TO ORDER AT 7:02 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONER ROLZHAUSEN JOINED THE MEETING AT 7:04 PM.

COMMISSIONERS REVIEWED THE MINUTES OF OCTOBER 11, 2017

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY
COMMISSIONER ROLZHAUSEN TO APPROVE THE MINUTES OF OCTOBER 11, 2017.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT
COMMISSIONER GLEASON WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER BRITTON AND SECONDED BY COMMISSIONER RUTZLER TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$22,309.07.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GLEASON WHO WAS ABSENT.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1- 6 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – RED CARD SHUT OFF

ON A MOTION BY COMMISSIONER BRITTON AND SECONDED BY COMMISSIONER ROLZHAUSEN TO GO INTO CLOSED SESSION FOR RED CARD ARRANGEMENTS AT 7:05 PM.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GLEASON WHO WAS ABSENT.

MOTION PASSED.

BACK INTO REGULAR MEETING AT 7:42 PM.

ITEM 2 – LETTER FROM OCUA – METERED FLOW DATA / OK

ITEM 3 – QUOTES FOR INSURANCE

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER BRITTON TO GO WITH LIBERTY MUTUAL FOR ALL INSURANCE, EXCEPT FOR PUBLIC OFFICIAL'S LIABILITY.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GLEASON WHO WAS ABSENT.

MOTION PASSED.

ITEM 4 – EDMUNDS ANNUAL MAINTENANCE FEE / OK

ITEM 5 – GARAGE PROPERTY

COMMISSIONERS DISCUSSED SENDING A LETTER TO THE BOROUGH TO ACQUIRE A PIECE OF PROPERTY AT 1 DREW LANE. MR. MICHAEL NAGURKA (ATTORNEY) WILL SEND THE LETTER TO THE BOROUGH OF SOUTH TOMS RIVER.

ITEM 6 – USER CHARGES

COMMISSIONERS DISCUSSED NEW COMMERCIAL USER CHARGES AND PUTTING THEM INTO EFFECT STARTING IN 2018. THE NEW USER CHARGES FOR COMMERCIAL BILLING WILL BE AS FOLLOWS:
\$110.00 PER QTR FOR THE FIRST FOUR (4) FIXTURES, \$27.50 FOR EACH ADDITIONAL FIXTURES, THE FIRST 18,000 GALLONS OF WATER WILL BE FREE PER QTR AND \$4.00 FOR EVERY 1000 GALLONS AFTER THE 18,000.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE THE NEW COMMERCIAL USER CHARGES STARTING WITH THE 2018 BILLING.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GLEASON WHO WAS ABSENT.

MOTION PASSED.

ALL OTHER NEW BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

OTHER BUSINESS:

ITEM 1 – 3 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – GREEN EARTH BIO-DIESEL

COMMISSIONERS TABLED ADDRESSING THIS MATTER UNTIL DECEMBER'S MEETING.

ITEM 2 – CASH MANAGEMENT REPORT

ITEM 3. – DELINQUENT REPORT

COMMISSIONER BRITTON BROUGHT UP THE IDEA OF POSSIBLY GETTING SHIRTS & SWEATSHIRTS FOR JOHN RISK THE LINE MAINTENANCE MAN WITH THE SOUTH TOMS RIVER SEWERAGE AUTHORITY LOGO. COMMISSIONER BRITTON ALSO DISCUSSED THE POSSIBILITY OF THE OFFICE GIRLS MAKING ARRANGEMENTS WITH THE RED CARD CUSTOMERS AND HAVING THE ARRANGEMENTS PUT ON A FORM AND HAVE THEM SIGN THE FORM WITH THE ARRANGEMENTS ON IT. THE COMMISSIONERS WILL DISCUSS THIS AGAIN AT THE DECEMBER MEETING.

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC.

MR. KAYSER ADDRESSED THE COMMISSIONERS ABOUT HIS BUSINESS GREEN EARTH BIO-DIESEL ON HOW HIS BUSINESS WORKS AND HOW THE OCUA SAID HE WAS ALLOWED TO OPERATE HIS BUSINESS WITH A GREASE TRAP. MR. KAYSER STATED HE WAS A GOOD TENANT AND GOOD TO THIS COMMUNITY AND GIVES TO THE FIRE DEPARTMENT. HE ASKED THE COMMISSIONERS IF THEY WOULD OPEN HIS SHUT OFF SEWER LINE TEMPORARILY UNTIL HIS HEARING WITH THE BOROUGH OF SOUTH TOMS RIVER ON THE 27TH OF NOVEMBER. THE COMMISSIONERS LISTENED BUT ADVISED MR. KAYSER THAT THEY WILL NOT OPEN THE SEWER OR DISCUSS THE MATTER UNTIL AFTER THE HEARING WITH THE BOROUGH ON NOVEMBER 27TH.

JOHN RISK LINE MAINTENANCE MAN GAVE THE COMMISSIONERS AN UPDATE ON THE TVING OF THE SYSTEM AND THAT IT SHOULD ALL BE DONE NEXT WEEK.

MS. LAURA GRAMS ADDRESSED THE COMMISSIONERS ABOUT HOW SHE THINKS GIVING GREEN/RED DOOR HANGERS ARE A DISGRACE AND EMBARRASSING AND THAT HAVING TO COME TO A MEETING TO MAKE ARRANGEMENTS IS EVEN MORE EMBARRASSING. SHE SAID NO OTHER UTILITY MAKE YOU GO AND SIT IN A MEETING AT NIGHT TO MAKE ARRANGEMENTS. MS. GRAMS SAID YOU SHOULD NOT HAVE TO GO TO A MEETING AND EVERYONE KNOWS WHY YOU ARE THERE IT'S DEGRADING.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER ROLZHAUSEN TO AMEND THE SOPS ONE TIME TO DECEMBER 13, 2017 IN STEAD OF ON OR BEFORE DECEMBER 1ST FOR THE STRSA RATE HEARING.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GLEASON WHO WAS ABSENT.

MOTION PASSED.

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER BRITTON AND
SECONDED BY COMMISSIONER RUTZLER.

MEETING ADJOURNED AT 8:16 PM.

RESPECTFULLY SUBMITTED,

WILLIAM BRITTON
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF DECEMBER 13, 2017
RATE HEARING**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON MAY 3, 2017 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRNJ.US.

COMMISSIONERS PRESENT: J. GLOGOLICH, G. RUTZLER,
W. GLEASON, W. BRITTON,
K. ROLZHAUSEN

COMMISSIONERS ABSENT: NONE

ADVISORS PRESENT: M. NAGURKA

STRSA CLERK: J. FRAAS

PUBLIC PRESENT: J. RISK, MR. S. KAYSER, MR. S. ROSS

CHAIRMAN COMMISSIONER GLEASON CALLED MEETING TO ORDER AT 7:04 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONERS REVIEWED THE MINUTES OF NOVEMBER 8, 2017

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY
COMMISSIONER ROLZHAUSEN TO APPROVE THE MINUTES OF NOVEMBER 8, 2017.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT
COMMISSIONER GLEASON WHO ABSTAINED.

MOTION PASSED.

ON A MOTION BY COMMISSIONER BRITTON AND SECONDED BY COMMISSIONER RUTZLER TO APPROVE GIVING THE BOROUGH OF STR 5% OF THE STRSA SURPLUS BUDGET IN THE AMOUNT OF \$25,474.00.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER RUTZLER TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$60,467.27.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1- 11 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – RATE HEARING

COMMISSIONERS DISCUSSED RATES AND THE STRSA WILL NOT BE RAISING RATES FOR 2018.

ITEM 2 – LETTER FROM OCUA – 2018 ANNUAL CHARGE/OK

ITEM 3 – 2018 BUDGET APPROVAL

ON A MOTION BY COMMISSIONER BRITTON AND SECONDED BY COMMISSIONER GLOGOLICH TO APPROVE THE 2018 BUDGET.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 4 – 2018 STIPEND/JONI FRAAS - MEETINGS

ITEM 5 – 2018 STIPEND/JOHN RISK – CELL PHONE

ITEM 6 – 2018 AGREEMENT/JOYCE KELLY - CLEANING

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE THE 2018 STIPEND'S & AGREEMENT FOR 2018 MEETINGS FOR JONI FRAAS \$50.00 PER MEETING, 2018 CELL PHONE FOR JOHN RISK \$50.00 PER MONTH AND JOYCE KELLY CLEANING \$25.00 PER WEEK.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 7 – 2018 AGREEMENT/GARAGE RENTAL – TABLED

ITEM 8 – 2018 MEETING DATES

ON A MOTION BY COMMISSIONER GLOGOLICH AND SECONDED BY COMMISSIONER RUTZLER TO APPROVE THE 2018 MEETING DATES.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 9 – 2018 AGREEMENT WITH CSI COMPUTERS – TABLED

ITEM 10 – PUBLIC OFFICIALS LIABILITY QUOTE

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GLOGOLICH TO ACCEPT THE PUBLIC OFFICIALS LIABILITY QUOTE IN THE AMOUNT OF \$5,842.68.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 11 – LETTER FROM GILMORE & MONAHAN – REQUEST GARAGE PROPERTY

COMMISSIONERS DISCUSSED GARAGE PROPERTY AND SIZE OF GARAGE TO BE BUILT. COMMISSIONERS ALSO WANT MR. MICHAEL NAGURKA (ATTORNEY) TO CONTACT O'DONNELL, STANTON THE STRSA ENGINEER TO DISCUSS GARAGE PROPERTY AND GARAGE.

ALL OTHER NEW BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

OTHER BUSINESS:

ITEM 1 – 4 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – GREEN EARTH BIO-DIESEL

PUBLIC – MR. SCOTT KAYSER FROM GREEN EARTH BIO-DIESEL, 28 S. MAIN ST. ADDRESSED THE COMMISSIONERS ON THE STATUS OF COMPLYING WITH ALL THE STRSA REQUEST'S. ALL HOOK UP CHARGES AND BACK SEWER FEES ARE PAID THRU 2017 AND A NEW GREASE TRAP WITH A METER HAS BEEN INSTALLED.

ITEM 2 – RED CARD CUSTOMERS

COMMISSIONERS DISCUSSED HAVING RED CARD DELINQUENT CUSTOMERS MAKE PAYMENT ARRANGEMENTS WITH THE STRSA CLERKS AND NOT COME TO A STRSA MEETING FOR ARRANGEMENTS. COMMISSIONERS ALL AGREED THAT THE OFFICE CLERKS WILL MAKE ALL GREEN CARD AND RED CARD PAYMENT ARRANGEMENTS WITH CUSTOMERS AND CUSTOMERS WILL HAVE TO COME TO THE STRSA OFFICE TO SIGN AGREEMENT OF TERMS. THE STRSA SOPS WILL BE CHANGED ACCORDINGLY.

ITEM 3. – DELINQUENT REPORT

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

COMMENTS FROM THE PUBLIC.

NO PUBLIC COMMENTS

CHAIRMAN COMMISSIONER GLEASON STATED THAT THE SOPS WILL HAVE TO BE CHANGED TO ACCOMMODATE THE NEW COMMERCIAL USER CHARGES AND BILLING.

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER GLOGOLICH AND
SECONDED BY COMMISSIONER RUTZLER.

MEETING ADJOURNED AT 8:00 PM.

RESPECTFULLY SUBMITTED,

WILLIAM BRITTON
SECRETARY, COMMISSIONER