

Resolution No. 2016-101

2017 AUTHORITY BUDGET RESOLUTION

South Toms River Sewerage Authority

FISCAL YEAR: FROM JANUARY 1, 2017 TO DECEMBER 31, 2017

WHEREAS, the Annual Budget and Capital Budget for the South Toms River Sewerage Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 has been presented before the governing body of the South Toms River Sewerage Authority at its open public meeting of November 9, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$543,824, Total Appropriations, including any Accumulated Deficit if any, of \$535,949, and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$330,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$330,000; and

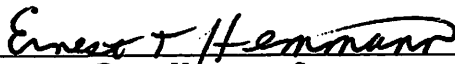
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the South Toms River Sewerage Authority, at an open public meeting held on November 9, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the South Toms River Sewerage Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the South Toms River Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 21, 2016.


Ernest Hemmann, Secretary

November 9, 2016

Governing Body Member:	Recorded Vote			
	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
William Gleason, Chairman	X			
Jason Glogolich, Vice Chairman	X			
Ernest Hemmann, Secretary	X			
George Rutzler, Treasurer	X			
Kayla Rolzhausen, Assistant Treasurer	X			

Resolution No. 2016-101a

Submittal of the 2017 Authority Budget

South Toms River Sewerage Authority

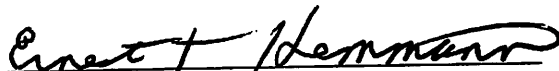
WHEREAS, preparation of the 2017 Annual Budget and Capital Budget for the South Toms River Sewerage Authority for the fiscal year beginning January 1, 2017 and ending December 31, 2017 began in October and work to reduce or limit costs has been ongoing; and,

WHEREAS, an extensive review of the South Toms River Sewerage Authority's operations, needs and costs and the review and consideration of possible Capital projects; and,

WHEREAS, following a Public Hearing for the 2017 Budget at the Authority's November 9, 2016 meeting the Annual Budget and Capital Budget were approved,

NOW, THEREFORE BE IT RESOLVED, by the governing body of the South Toms River Sewerage Authority that these events have delayed approval of the 2017 Annual Budget.

BE IT FURTHER RESOLVED that a copy of this resolution accompanies the Budget as sent to the Director of Local Government Services.


Ernest Hemmann, Secretary

November 9, 2016

Governing Body Member:	Recorded Vote			
	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
William Gleason, Chairman	X			
Jason Glogolich, Vice Chairman	X			
Ernest Hemmann, Secretary	X			
George Rutzler, Treasurer	X			
Kayla Rolzhausen, Assistant Treasurer	X			

**Resolution No. 2016-102
2017 ADOPTED BUDGET RESOLUTION**

South Toms River Sewerage Authority

FISCAL YEAR: FROM JANUARY 1, 2017 TO DECEMBER 31, 2017

WHEREAS, the Annual Budget and Capital Budget/Program for the South Toms River Sewerage Authority for the fiscal year beginning January 1, 2017 and ending, December 31, 2017 has been presented for adoption before the governing body of the South Toms River Sewerage Authority at its open public meeting of January 11, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$543,824, Total Appropriations, including any Accumulated Deficit if any, of \$510,475, and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$330,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$330,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of South Toms River Sewerage Authority, at an open public meeting held on January 11, 2017 that the Annual Budget and Capital Budget/Program of the South Toms River Sewerage Authority for the fiscal year beginning, January 1, 2017 and, ending December 31, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


Ernest Hemmann, Secretary

January 11, 2017

Governing Body Member:	Recorded Vote			
	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
William Gleason, Chairman	X			
Jason Glogolich, Vice Chairman	X			
Ernest Hemmann, Secretary	X			
George Rutzler, Treasurer	X			
Kayla Rolzhausen, Assistant Treasurer				X

2017
RESOLUTION NO. 2016-103

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW
JERSEY, ESTABLISHING MEETING DATES FOR
THE YEAR 2017**

WHEREAS, it is the desire of the South Toms River Sewerage Authority to approve the schedule of the Sewerage Authority meetings for the calendar year 2017; and

WHEREAS, the notice of meeting dates will be published in the official newspapers established herein.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That pursuant to the provisions of N.J.S.A. 10:4-6 et seq., the Commissioners do hereby designate the following dates for the 2017 meetings of the South Toms River Sewerage Authority, unless otherwise modified by the Sewerage Authority, for the months of January, 2017, through December, 2017, inclusive. Meetings are scheduled to begin at 7 p.m. Formal action may be taken at these meetings.

SCHEDULE OF 2017 MEETING DATES

REGULAR MEETINGS

January 11, 2017	July 12, 2017
February 8, 2017	August 9, 2017
March 8, 2017	September 13, 2017
April 12, 2017	October 11, 2017
May 10, 2017	November 8, 2017
June 14, 2017	December 13, 2017

2. All meetings shall be held at the Sewerage Authority, 148 Mill Street, South Toms River, New Jersey and a copy of this resolution shall be posted and maintained throughout the year on a bulletin board in the Authority building, front entrance, 148 Mill Street, South Toms River, New Jersey.

3. A copy of this resolution shall be forwarded to the following newspaper, with said meeting dates have been published as a public service:

Asbury Park Press

Press of Atlantic City

CERTIFICATION

I, **ERNEST HEMMANN**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **14th** day of **December, 2016**.



Ernest Hemmann, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017-104

**RESOLUTION OF THE SOUTH TOMS RIVER SEWERAGE
AUTHORITY, BOROUGH OF SOUTH TOMS RIVER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING A STIPEND FOR JONI FRAAS, CLERK OF
THE SOUTH TOMS RIVER SEWERAGE AUTHORITY, FOR
THE YEAR 2017 AND AUTHORIZING THE EXECUTION
OF AN AGREEMENT**

WHEREAS, Joni Fraas currently serves the South Toms River Sewerage Authority in the capacity of Senior Clerk; and

WHEREAS, it is the desire of the governing body to have an Authority Clerk present at its regular monthly meetings to perform various functions related to the duties of Authority Clerk, including note taking which will assist in the providing of accurate minutes; and

WHEREAS, it is the desire of the governing body to hereby establish that a stipend be paid in compensation for these additional duties, said stipend amount to be determined annually by the governing body; and

WHEREAS, it is the desire of the governing body to authorize a stipend in the amount of \$50.00 per meeting, not to exceed \$600.00 for the year, for Ms. Fraas as Authority Clerk for the year 2017 for attendance at monthly meetings in accordance with the terms set forth in the Agreement attached hereto as "Schedule A;" and

WHEREAS, it is the desire of the governing body to authorize the execution of the Agreement attached hereto as "Schedule A;" and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

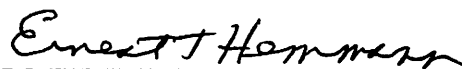
1. That the Commissioners do hereby authorize that Joni Fraas be compensated for the attendance at the regular monthly meeting by stipend in the amount of \$50.00 per meeting, not to exceed \$600.00, for the year 2017.

2. That the Chairman is authorized to execute and the Secretary to attest to the Agreement attached hereto as "Schedule A."

3. That a certified copy of this resolution shall be forwarded to the Treasurer and Joni Fraas.

CERTIFICATION

I, **ERNEST HEMMANN**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **11th** day of **January, 2017**.



Ernest Hemmann, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 105

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW
JERSEY, AWARDING A CONTRACT FOR CLEANING
SERVICES TO JOYCE KELLY ON A MONTH-TO-
MONTH BASIS FOR 2017**

WHEREAS, there exists a need for cleaning services for the South Toms River Sewerage Authority, Borough of South Toms River; and

WHEREAS, the Chairman has advised that the maximum amount of the contract to be awarded under this resolution is \$3,500.00; and

WHEREAS, the amount of the contract is below the \$17,500.00 bid threshold set by the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, and exempt from the requirements of N.J.S.A. 19:44A-20.4, and the Chairman has advised that it was impracticable to solicit competitive quotations for this service; and

WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to award Joyce Kelly with the cleaning services contract without competitive bids for such service as specified in the agreement between the Authority and Joyce Kelly.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That the Commissioners do hereby authorize that Joyce Kelly be awarded a month-to-month contract for cleaning services, which will total the amount of \$3,500.00 in the event that the Sewerage Authority remains in its current location. This contract shall automatically renew for as long as the Authority is at its current location.

2. In the event that the Borough of South Toms River Sewerage Authority moves its offices to the Borough of South Toms River, this contract shall be null-and-void.

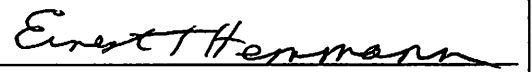
3. That the Commissioners are authorized to execute a contract with Joyce Kelly for cleaning services.

4. That this contract is awarded without competitive bidding as the amount of the contract is below the \$17,5000 bid threshold set by the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., and exempt from the requirements of N.J.S.A. 19:44A-20.4, and the Chairman has advised that it was impracticable to solicit competitive quotations for this service.

5. That this resolution shall take effect February 1, 2017.

CERTIFICATION

I, **ERNEST HEMMANN**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 11th day of **January, 2017**.


Ernest Hemmann, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017-106

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW
JERSEY, AUTHORIZING A STIPEND FOR JOHN RISK,
MAINTENANCE SUPERVISOR OF THE SOUTH TOMS
RIVER SEWERAGE AUTHORITY, FOR THE YEAR 2017
AND AUTHORIZING THE EXECUTION OF AN
AGREEMENT**

WHEREAS, John Risk currently serves the South Toms River Sewerage Authority in the capacity of Maintenance Supervisor; and

WHEREAS, it is the desire of the governing body to hereby establish that a monthly stipend be paid to the Maintenance Supervisor for cell phone usage, said stipend amount to be determined annually by the governing body; and

WHEREAS, it is the desire of the governing body to authorize a stipend in the amount of \$50.00 per month for Mr. Risk as Maintenance Supervisor for the year 2016 in accordance with the terms set forth in the Agreement attached hereto as "Schedule A,"; and

WHEREAS, it is the desire of the governing body to authorize the execution of the Agreement attached hereto as "Schedule A"; and

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That the Commissioners do hereby authorize that John Risk be compensated for cell phone usage by stipend in the amount of \$50.00 per month for the year 2017.
2. That the Chairman is authorized to execute and the Secretary to attest to the Agreement attached hereto as "Schedule A."

3. That a certified copy of this resolution shall be forwarded to the Treasurer and John Risk.

CERTIFICATION

I, **ERNEST HEMMANN**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **11th** day of **January, 2017**.



Ernest Hemmann, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017-107

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW
JERSEY, AWARDING A CONTRACT FOR RENTAL OF
GARAGE SPACE TO SOUTH TOMS RIVER
RECREATION COMMISSION**

WHEREAS, there exists a need for a rental garage for the storage of equipment owned by the South Toms River Sewerage Authority, Borough of South Toms River; and

WHEREAS, the Chairman has advised that the maximum amount of the contract to be awarded under this resolution is \$3,600.00; and

WHEREAS, the amount of the contract is below the \$17,500.00 bid threshold set by the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, and exempt from the requirements of N.J.S.A. 19:44A-20.4, and the Chairman has advised that it was impracticable to solicit competitive quotations for this service; and

WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to award South Toms River Recreation Commission with the storage contract without competitive bids for such service as specified in the agreement between the Authority and Joyce Kelly.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That the Commissioners of the South Toms River Sewerage Authority do hereby award a contract in the amount of \$3,600 to the South Toms River Recreation Commission for the storage of the Authority's equipment for a term of one (1) year, commencing on February 1, 2017,

and ending on January 31, 2018, as specified in the agreement between the Authority and the Commission.

2. That the Commissioners are authorized to execute a contract with the Commission for the rental of the designated garage space.

3. That this contract is awarded without competitive bidding as the amount of the contract is below the \$17,5000 bid threshold set by the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, and exempt from the requirements of N.J.S.A. 19:44A-20.4, and the Chairman has advised that it was impracticable to solicit competitive quotations for this service.

5. That this resolution shall take effect February 1, 2017.

CERTIFICATION

I, **ERNEST HEMMANN**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **11th** day of **January, 2017**.



Ernest Hemmann, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017-108

**RESOLUTION OF THE SOUTH TOMS RIVER SEWERAGE
AUTHORITY, BOROUGH OF SOUTH TOMS RIVER,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE APPOINTMENT OF HOLMAN FRENIA
ALLISON, P.C. AS AUDITORS FOR THE AUTHORITY**

WHEREAS, N.J.S.A. 40:14A-7.1 requires that every Municipal Sewerage Authority shall have an annual audit of its books, accounts and financial transactions by a registered municipal accountant of New Jersey; and

WHEREAS, there exists a need for auditing services for the South Toms River Sewerage Authority, Borough of South Toms River; and

WHEREAS, the maximum amount of the contract awarded under this resolution is as set forth in the 2016 Authority budget for auditing services; and

WHEREAS, the amount of the contract is not anticipated to exceed the threshold amount of \$17,500 established by the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, and is exempt from the requirements of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be made available for public inspection; and

WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to appoint the Holman Frenia Allison, P.C. to perform its auditing services and to authorize execution of a contract with Holman and Frenia for such services.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That Holman Frenia Allison, P.C. is hereby appointed registered municipal auditor to serve the Authority for the year 2017, and to receive such compensation as may be reasonable for such services. Said Auditor is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by law of this State; to wit: the profession of a registered municipal accountant. These professional services are necessary and are required by this Authority.

2. That the Commissioners are authorized to execute the attached agreement with Holman Frenia Allison, P.C. for a term not to exceed one (1) year, commencing on February 1, 2017, and terminating on January 31, 2018.

3. That the contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), with an anticipated value of under \$17,500 which is exempt from the requirements of N.J.S.A. 19:44A-20.4.

4. That a notice of this action shall be printed once in the official newspaper of the South Toms River Sewerage Authority in accordance with N.J.S.A. 40A:11-5(1)(a).

5. That a certified copy of this Resolution and the contract shall be forwarded to the Borough Clerk of the Borough of South Toms River for public inspection in accordance with N.J.S.A. 40A:11-5(1)(a).

CERTIFICATION

I, **ERNEST HEMMANN**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **8th** day of **February, 2017**.

Ernest T Hemmann

ERNEST HEMMANN, Secretary
South Toms River Sewerage Authority

#2650

GILMORE & MONAHAN
A Professional Corporation
COUNSELLORS AT LAW
Allen Street Professional Center
Ten Allen Street
P.O. Box 1540
Toms River, New Jersey 08754

RESOLUTION NO. 2017- 109

**RESOLUTION OF THE SOUTH TOMS RIVER SEWERAGE
AUTHORITY, BOROUGH OF SOUTH TOMS RIVER,
COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING MICHAEL O'DONNELL, P.E., OF
O'DONNELL, STANTON & ASSOCIATES AS ENGINEER
FOR THE AUTHORITY**

WHEREAS, there exists a need for engineering services for the South Toms River Sewerage Authority, Borough of South Toms River; and

WHEREAS, the Chairman of the Authority has advised that the maximum amount of the contract to be awarded under this resolution is as set forth in the 2017 Authority budget for engineering services; and

WHEREAS, the amount of the contract is not anticipated to exceed the threshold amount of \$17,500 established by the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and is exempt from the requirements of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be made available for public inspection; and

WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to appoint Michael O'Donnell, of the firm of O'Donnell, Stanton & Associates as Engineer and to authorize the execution of a contract with Michael O'Donnell, of the firm of O'Donnell, Stanton & Associates, for engineering services.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That Michael O'Donnell of the firm of O'Donnell, Stanton & Associates, is hereby appointed as Engineer for the Authority for a term not to exceed one (1) year, commencing on February 1, 2017, and terminating on January 31, 2018.
2. That the Commissioners are authorized to execute the attached agreement with Michael O'Donnell, of the firm of O'Donnell, Stanton & Associates.
3. That the contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), with an anticipated value of under \$17,500 which is exempt from the requirements of N.J.S.A. 19:44A-20.4.
4. That a notice of this action shall be printed once in the official newspapers of the South Toms River Sewerage Authority in accordance with N.J.S.A. 40A:11-5(1)(a).
5. That this resolution shall take effect February 1, 2017.
6. That a certified copy of this Resolution and the contract shall be forwarded to the Borough Clerk of the Borough of South Toms River for public inspection in accordance with N.J.S.A. 40A:11-5(1)(a).

CERTIFICATION

I, **ERNEST HEMMANN**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **8th** day of **February, 2017**.


ERNEST HEMMANN, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017-110

**RESOLUTION OF THE SOUTH TOMS RIVER SEWERAGE
AUTHORITY, BOROUGH OF SOUTH TOMS RIVER,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE APPOINTING THE LAW FIRM OF
GILMORE & MONAHAN, P.A. AS ATTORNEY FOR THE
AUTHORITY**

WHEREAS, there exists a need for legal services as Attorney for the South Toms River Sewerage Authority, Borough of South Toms River; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is as set forth in the 2017 Authority budget for legal services; and

WHEREAS, the amount of the contract is not anticipated to exceed the threshold amount of \$17,500 established by the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, and is exempt from the requirements of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be made available for public inspection; and


WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to appoint the firm of Gilmore & Monahan, P.A., as Attorney, and to authorize the execution of a contract with Gilmore & Monahan, P.A., for legal services.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That the firm of Gilmore & Monahan, P.A. is hereby appointed as Attorney for the Authority for a term not to exceed one (1) year, commencing on February 1, 2017, and terminating on January 31, 2018.
2. That the Commissioners are authorized to execute the attached agreement with the firm of Gilmore & Monahan, P.A.
3. That the contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), with an anticipated value of under \$17,500 which is exempt from the requirements of N.J.S.A. 19:44A-20.4.
4. That a notice of this action shall be printed once in the official newspaper of the South Toms River Sewerage Authority in accordance with N.J.S.A. 40A:11-5(1)(a).
5. That a certified copy of this Resolution and the contract shall be forwarded to the Borough Clerk of the Borough of South Toms River for public inspection in accordance with N.J.S.A. 40A:11-5(1)(a).

CERTIFICATION

I, **ERNEST HEMMANN**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **8th** day of **February, 2017**.



ERNEST HEMMANN, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 111

**RESOLUTION OF THE SOUTH TOMS RIVER SEWERAGE
AUTHORITY, BOROUGH OF SOUTH TOMS RIVER,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE APPOINTMENT OF KOERNER AND
KOERNER AS ACCOUNTANTS FOR THE AUTHORITY**

WHEREAS, N.J.S.A. 40:14A-7.1 requires that every Municipal Sewerage Authority shall have an annual audit of its books, accounts and financial transactions by a registered municipal accountant of New Jersey; and

WHEREAS, there exists a need for accounting services for the South Toms River Sewerage Authority, Borough of South Toms River; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is as set forth in the 2017 Authority budget for accounting services; and

WHEREAS, the amount of the contract is not anticipated to exceed the threshold amount of \$17,500 established by the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and is exempt from the requirements of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be made available for public inspection; and

WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to appoint Koerner and Koerner to perform its accounting services and to authorize execution of a contract with Koerner and Koerner for such services.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That Koerner and Koerner is hereby appointed as Municipal Accountant for the Authority for the year 2016, and shall be compensated at the following hourly rates for said services:

Accountant – Director	\$170.00
Accountant – Senior	\$140.00
Clerical	\$65.00

2. The Accountant is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by law of this State; to wit: the profession of a registered municipal accountant. These professional services are necessary and are required by this Authority.

3. That the Commissioners are authorized to execute the attached agreement with Koerner and Koerner for a term not to exceed one (1) year, commencing on February 1, 2017, and terminating on January 31, 2018.

4. That the contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), with an anticipated value of under \$17,500 which is exempt from the requirements of N.J.S.A. 19:44A-20.4.

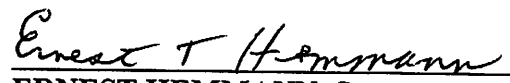
5. That a notice of this action shall be printed once in the official newspapers of the South Toms River Sewerage Authority in accordance with N.J.S.A. 40A:11-5(1)(a).

6. That this resolution shall take effect February 1, 2017.

7. That a certified copy of this Resolution and the contract shall be forwarded to the Borough Clerk of the Borough of South Toms River for public inspection in accordance with N.J.S.A. 40A:11-5(1)(a).

CERTIFICATION

I, **ERNEST HEMMANN**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **8th** day of **February, 2017**.



ERNEST HEMMANN, Secretary
South Toms River Sewerage Authority

#2650

RESOLUTION NO. 2017- 112

**RESOLUTION OF THE SOUTH TOMS RIVER SEWERAGE
AUTHORITY, BOROUGH OF SOUTH TOMS RIVER,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE APPOINTMENT OF REMINGTON
VERNICK & VENA ENGINEERS AS THE SPECIAL
PROJECTS ENGINEER**

WHEREAS, there exists a need for special projects engineering services for the South Toms River Sewerage Authority, Borough of South Toms River; and

WHEREAS, the Chairman of the Authority has advised that the maximum amount of the contract to be awarded under this resolution is \$1,000.00; and

WHEREAS, the amount of the contract is not anticipated to exceed the threshold amount of \$17,500 established by the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and is exempt from the requirements of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be made available for public inspection; and

WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to appoint Remington, Vernick & Vena as Special Projects Engineer and to authorize execution of a contract with Remington, Vernick & Vena for such services.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That the firm of Remington, Vernick & Vena Engineers is hereby appointed as Special Projects Engineer for a term not to exceed one (1) year, commencing on February 1, 2017, and terminating on January 31, 2018.
2. That the Commissioners are authorized to execute the attached agreement with the firm of Remington, Vernick & Vena, Engineers.
3. That the contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), with an anticipated value of under \$17,500 which is exempt from the requirements of N.J.S.A. 19:44A-20.4.
4. That a notice of this action shall be printed once in the official newspapers of the South Toms River Sewerage Authority in accordance with N.J.S.A. 40A:11-5(1)(a).
5. That this resolution shall take effect February 1, 2017.
6. That a certified copy of this Resolution and the contract shall be forwarded to the Borough Clerk of the Borough of South Toms River for public inspection in accordance with N.J.S.A. 40A:11-5(1)(a).

CERTIFICATION

I, **ERNEST HEMMANN**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **8th** day of **February, 2017**.



ERNEST HEMMANN, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 113

**RESOLUTION OF THE SOUTH TOMS RIVER SEWERAGE
AUTHORITY, BOROUGH OF SOUTH TOMS RIVER,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE APPOINTING DURYE A INSURANCE
AGENCY AS INSURANCE AGENT FOR THE AUTHORITY**

WHEREAS, there exists a need for insurance services for workers' compensation and public official liability coverage for the South Toms River Sewerage Authority, Borough of South Toms River; and

WHEREAS, the Chairman has advised that the maximum amount of the contract to be awarded under this resolution is \$16,700; and

WHEREAS, the amount of the contract is below the \$17,5000 bid threshold set by the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, and exempt from the requirements of N.J.S.A. 19:44A-20.4, and the Chairman has advised that it was impracticable to solicit competitive quotations for this service; and

WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to appoint Duryea Insurance Agency as agent for the Authority for its commercial coverage package, automobile, workers' compensation and public official liability coverage without competitive bids for such service as specified in the Policy memorializing coverage as agreed by and between the Authority and Duryea Insurance Agency; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That Duryea Insurance Agency is hereby appointed as Insurance Agent for the Authority for its workers' compensation and public official liability coverage for a term of one (1) year, commencing on February 1, 2017, and ending on January 31, 2018, as specified in the Policy memorializing coverage as agreed by and between the Authority and Duryea Insurance Agency.

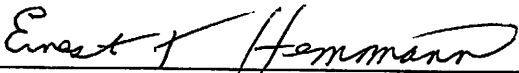
2. That the Commissioners are authorized to execute any documents necessary for coverage by Duryea Insurance Agency.

3. That the contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), with an anticipated value of under \$17,500 which is exempt from the requirements of N.J.S.A. 19:44A-20.4.

4. That this resolution shall take effect February 1, 2017.

CERTIFICATION

I, **ERNEST HEMMANN**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **8th** day of **February, 2017**.


ERNEST HEMMANN, Secretary
South Toms River Sewerage Authority

#2650

RESOLUTION NO. 2017-114

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF
NEW JERSEY, RESCINDING RESOLUTION NO.
2016-103 AND AUTHORIZING PAYMENT TO THE
BOROUGH OF SOUTH TOMS RIVER FOR WORK
COMPLETED AT 19 DOUBLE TROUBLE ROAD**

WHEREAS, the South Toms River Sewerage Authority (hereinafter "Authority") has an intention to move to the new South Toms River municipal building, located at 19 Double Trouble Road in South Toms River, New Jersey; and

WHEREAS, to operate effectively in the new municipal building, the Sewerage Authority required the construction of a payment window; and

WHEREAS, the Borough of South Toms River (hereinafter "Borough") has contracted with Structural Concepts, Inc. to complete the work, as was outlined in Schedule "A" and "B" of Resolution 2016-103 for \$24,865; and

WHEREAS, said purchase resulted in a cost savings for the Borough and the Authority, and improved convenience for the residents of the Borough, as the Sewerage Authority will now be more centrally-located in the new municipal building;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey as follows:

1. That Resolution 2016-103 is hereby rescinded.
2. That the governing body hereby authorizes payment to the Borough in the amount of \$24,865.
3. That this purchase resulted in a cost savings for the Authority and the Borough and increased convenience for the residents of the Borough.

4. That this resolution shall become effective immediately.
5. That a certified copy of this resolution, together with a copy of the contract between the parties, shall be forwarded to the Borough of South Toms River.

CERTIFICATION

I, **Ernest Hemmann**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 15th day of **March, 2017**.

Ernest Hemmann, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 115

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW
JERSEY, RATIFYING THE EXECUTION OF A
CONTRACT BETWEEN THE BOROUGH OF SOUTH
TOMS RIVER AND THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY**

WHEREAS, the South Toms River Sewerage Authority (hereinafter "Authority") desires to move its permanent offices from 148 Mill Street to the official offices of the Borough of South Toms River (hereinafter "Borough") at 19 Double Trouble Road;

WHEREAS, the Borough and Authority have agreed to the general terms under which the Authority is to conduct its official business in the new building, which agreement is attached hereto as **Schedule A**;

WHEREAS, it is understood that nothing in the Agreement is intended to change, alter, diminish, or enlarge, to any degree, the separate and distinct legal powers, duties, obligations, liabilities or authority currently vested separately in the Borough and the Authority; and

WHEREAS, the Authority desires to ratify the execution of the Agreement between the Borough and the Authority, which was authorized by Borough Council on March 13, 2017 and done previously so as not to further delay the move;

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the South Toms River Sewerage Authority, Borough of Toms River, County of Ocean, State of New Jersey, as follows:

1. That the Chairman's execution of the Agreement between the Borough and the Authority, which is attached hereto as Schedule A, is hereby ratified.
2. That this resolution shall be effective immediately.

3. That a copy of this Resolution shall be provided to the Council of the Borough of South Toms River.

CERTIFICATION

I, **ERNEST HEMMANN**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 15th day of **March, 2017**.

Ernest Hemmann

ERNEST HEMMANN, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 116

**RESOLUTION OF THE SOUTH TOMS RIVER SEWERAGE
AUTHORITY, BOROUGH OF SOUTH TOMS RIVER,
COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE APPOINTING THE LAW FIRM OF
DASTI, MURPHY, McGUCKIN, ULAKY, KOUTSOURIS &
CONNORS AS CONFLICT COUNSEL FOR THE
AUTHORITY**

WHEREAS, there exists a need for a conflict counsel for the South Toms River Sewerage Authority, Borough of South Toms River; and

WHEREAS, the amount of the contract is not anticipated to exceed the threshold amount of \$17,500 established by the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, and is exempt from the requirements of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be made available for public inspection; and


WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to appoint the firm of Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors as Conflict Counsel, and to authorize the execution of a contract with Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors for legal services that are conflicted from being performed by the Authority's Attorney.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That the firm of Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors. is hereby appointed as Conflict Counsel for the Authority for a term not to exceed eleven (11) months, commencing on March 15, 2017, and terminating on January 31, 2018.
2. That the Commissioners are authorized to execute the attached agreement with the firm of Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors.
3. That the contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), with an anticipated value of under \$17,500 which is exempt from the requirements of N.J.S.A. 19:44A-20.4.
4. That a notice of this action shall be printed once in the official newspaper of the South Toms River Sewerage Authority in accordance with N.J.S.A. 40A:11-5(1)(a).
5. That a certified copy of this Resolution and the contract shall be forwarded to the Borough Clerk of the Borough of South Toms River for public inspection in accordance with N.J.S.A. 40A:11-5(1)(a).

CERTIFICATION

I, **ERNEST HEMMANN**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **15th** day of **March, 2017**.



ERNEST HEMMANN, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 117

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF
NEW JERSEY, APPROVING DEED OF SALE TO
THE BOROUGH OF SOUTH TOMS RIVER**

WHEREAS, the South Toms River Sewerage Authority (hereinafter "Authority")
has an intention to move to the new South Toms River municipal building, located at 19 Double
Trouble Road in South Toms River, New Jersey; and

WHEREAS, it is the best interest of the municipality, the Authority, and the
Borough of South Toms River, for the Authority to transfer the building at 148 Mill Street back to
the Borough;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South
Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New
Jersey as follows:

1. The Deed of Sale is approved.
2. That William Gleason, Chairman of the South Toms River Sewerage
Authority, is permitted to execute the Deed of Sale on behalf of the Authority.
4. That this resolution shall become effective immediately.
5. That a certified copy of this resolution, together with a copy of the contract
between the parties, shall be forwarded to the Borough of South Toms River.

CERTIFICATION

I, **Ernest Hemmann**, Secretary of the South Toms River Sewerage Authority,
County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted
by the governing body at a regular meeting held on the 13th day of **April**, 2017.

Ernest Hemmann
Ernest Hemmann, Secretary
South Toms River Sewerage Authority

GILMORE & MONAHAN
A Professional Corporation
COUNSELLORS AT LAW
Allen Street Professional Center
Ten Allen Street
P.O. Box 1540
Toms River, New Jersey 08754

RESOLUTION NO. 2017- 118

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF
NEW JERSEY, AWARDING A CONTRACT TO CSI
COMPUTERS, LLC**

WHEREAS, the South Toms River Sewerage Authority (“Sewerage Authority”) has moved to the new South Toms River municipal building and now conducts business at 19 Double Trouble Road, South Toms River, New Jersey 08757; and

WHEREAS, to operate in the new municipal building, the Sewerage Authority needs to purchase a Tripp Lite 18U Rack Enclosure Server Cabinet w/ Casters Shelf & Surge Strip from CSI Computers, LLC; and

WHEREAS, it is the desire of the governing body to award a contract to CSI Computers, LLC, to purchase the necessary server cabinet, as is outlined in Schedule “A” for \$899.95;

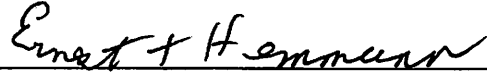
NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey as follows:

1. That the governing body does hereby award a contract for the item outlined in Schedule “A” to CSI Computers, LLC in the amount of \$899.95.
2. That the Commissioners are hereby authorized to execute a contract with CSI Computers, LLC. in accordance with the provisions of this resolution.
3. That this purchase will result in a cost savings for the Authority and South Toms River and increased convenience for the residents of South Toms River.
4. That this resolution shall become effective immediately.

5. That a certified copy of this resolution, together with a copy of the contract between the parties, shall be forwarded to the Auditor and CSI Computers, LLC. .

CERTIFICATION

I, **Ernest Hemmann**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 12th day of April, 2017.



Ernest Hemmann, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 119

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF
NEW JERSEY, AWARDING A CONTRACT TO LES
(Spike) FRAAS**

WHEREAS, the South Toms River Sewerage Authority (“Sewerage Authority”) has moved to the new South Toms River municipal building and now conducts business at 19 Double Trouble Road, South Toms River, New Jersey 08757; and

WHEREAS, to operate in the new municipal building, the Sewerage Authority wishes to commission Les Fraas to: (a) remove existing 24” cabinet and countertops from 148 Mill Street; (b) make any and all adjustments to cabinet to fit the new location; (c) cut the countertops to fit 24” cabinet; (d) install the cabinets; and (e) install three window blinds; and

WHEREAS, it is the desire of the governing body to award a contract for Les Fraas, 1151 Windward Avenue, Beachwood, New Jersey, to complete the work, as is outlined in Schedule “A” for \$750.00;

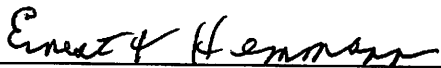
NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey as follows:

1. That the governing body does hereby award a contract for the construction of the items outlined in Schedule “A” to Mr. Les Fraas in the amount of \$750.00.
2. That the Commissioners are hereby authorized to execute a contract with Mr. Les Fraas. in accordance with the provisions of this resolution.
3. That this purchase will result in a cost savings for the Authority and South Toms River and increased convenience for the residents of South Toms River.
4. That this resolution shall become effective immediately.

5. That a certified copy of this resolution, together with a copy of the contract between the parties, shall be forwarded to the Auditor and Mr. Les Fraas.

CERTIFICATION

I, **Ernest Hemmann**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 12th day of April, 2017.



Ernest Hemmann, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 120

RESOLUTION OF THE SOUTH TOMS RIVER SEWERAGE AUTHORITY, BOROUGH OF SOUTH TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE STORAGE OF SOUTH TOMS RIVER SEWERAGE AUTHORITY PROPERTY AT 1 DRAKE LANE, BOROUGH OF SOUTH TOMS RIVER, NEW JERSEY, STATE OF NEW JERSEY

WHEREAS, the South Toms River Sewerage Authority (hereinafter "Authority") has an intention to store its property without being charged a significant fee, the Borough of South Toms River (hereinafter "Borough") has agreed to permit the Authority to store its property at the recreation department of the Borough at 1 Drake Lane, South Toms River, New Jersey; and

WHEREAS, it is the best interest of the Authority for the Authority to store its property at 1 Drake Lane, South Toms River, New Jersey;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey as follows:

1. The Authority shall store its property at the Borough recreation department at 1 Drake Lane, South Toms River, New Jersey.
2. That this resolution shall become effective immediately.
3. That a certified copy of this resolution shall be forwarded to the Borough of South Toms River.

CERTIFICATION

I, **Ernest Hemmann**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 12th day of July, 2017.

Ernest T Hemmann

Ernest Hemmann, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 121

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF
NEW JERSEY, AUTHORIZING SPENDING UP TO
\$3,000**

WHEREAS, the South Toms River Sewerage Authority ("Sewerage Authority")
has moved to the new South Toms River municipal building and now conducts business at 19
Double Trouble Road, South Toms River, New Jersey 08757; and

WHEREAS, the Sewerage Authority intends to add a plaque to the public entry
way at 19 Double Trouble Road; and

WHEREAS, it is the desire of the governing body to authorize spending up to
\$3,000.00 for the purchase of a plaque from All Star Trophies, Plaques, and Engraving.

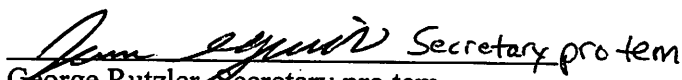
NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South
Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New
Jersey as follows:

1. That the governing body does hereby authorize spending up to \$3,000.00 for
a plaque from All Star Trophies, Plaques, and Engraving.
2. That this resolution shall become effective immediately.

CERTIFICATION

I, **George Rutzler**, Secretary pro tem of the South Toms River Sewerage Authority,
County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted
by the governing body at a regular meeting held on the 9th day of **August, 2017**.

GILMORE & MONAHAN
A Professional Corporation
COUNSELLORS AT LAW
Allen Street Professional Center
Ten Allen Street
P.O. Box 1540
Toms River, New Jersey 08754


Secretary pro tem
George Rutzler, Secretary pro tem
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 122

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF
NEW JERSEY, AUTHORIZING THE APPROVAL OF
AMENDMENTS TO THE AUTHORITY BY-LAWS**

WHEREAS, the South Toms River Sewerage Authority (hereinafter "Authority") held several public meetings to discuss the By-Laws for the Authority.

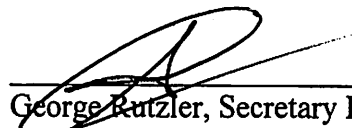
WHEREAS, it is the best interest of the Authority to amend their By-Laws for the smooth operation of the Authority, specifically under Section 2, 4, and 5.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey as follows:

1. The Authority shall amend its By-Laws to amend Sections 2, 4, and 5.
2. That this resolution shall become effective immediately.
3. That a copy of the By-Laws will be listed on the Authority website.

CERTIFICATION

I, **GEORGE RUTZLER**, Secretary Pro Tem of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 22nd day of September, 2017.




George Rutzler, Secretary Pro Tem
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 123

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF
NEW JERSEY, UPDATING THE ITEMIZED LIST OF
AUTHORITY PROPERTY CURRENTLY IN
STORAGE**


WHEREAS, the South Toms River Sewerage Authority (hereinafter "Authority") desires to update and provide an itemized list of Authority property currently in storage.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey as follows:

1. The Authority currently has: (2) file cabinets, (1) conference table, (8) conference chairs, (2) small tables, (1) microwave cart, (1) typewriter, (1) water cooler, (4) outside and (2) inside cameras, (1) camera monitor and DVR, and (5) regular chairs. (2) Desk Returns 
2. That this resolution shall become effective immediately.

CERTIFICATION

I, **GEORGE RUTZLER**, Secretary Pro Tem of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 22nd day of **September, 2017**.



George Rutzler, Secretary Pro Tem
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 124

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF
NEW JERSEY, AUTHORIZING THE DONATION OF
THE AUTHORITY'S GENERATOR TO THE
MANITOU PARK VOLUNTEER FIRE COMPANY
NO. 1**

WHEREAS, the South Toms River Sewerage Authority (hereinafter "Authority") received a request from the Manitou Park Volunteer Fire Company No. 1, which is located in Berkeley Township, for a donation of the Authority's generator.

WHEREAS, after the Authority moved from its prior location, the Authority no longer had a current use for its generator.


WHEREAS, the Authority desires to help assist the local community and the Manitou Park Volunteer Fire Company No. 1 in the event of a major storm or emergency by donating its generator to the Manitou Park Volunteer Fire Company No. 1.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey as follows:

1. The Authority shall donate its generator to the Manitou Park Volunteer Fire Company No. 1.
2. That this resolution shall become effective immediately.
3. That a copy of the resolution shall be sent to the Manitou Park Volunteer Fire Company No. 1.

CERTIFICATION

I, **GEORGE RUTZLER**, Secretary Pro Tem of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 22nd day of September, 2017.



George Rutzler, Secretary Pro Tem
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 125

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF
NEW JERSEY, AUTHORIZING THE APPROVAL OF
AMENDMENTS TO THE STANDARD OPERATING
PROCEDURES FOR THE AUTHORITY**

WHEREAS, the South Toms River Sewerage Authority (hereinafter "Authority") held several public meetings to discuss the Standard Operating Procedures (hereinafter "SOPs") for the Authority.

WHEREAS, it is the best interest of the Authority to amend their SOPs for the smooth operation of the Authority, specifically under Sections 5, 8, 9, and 12.


NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey as follows:

1. The Authority shall amend its Standard Operating Procedures to include changes to Section 5, 8, 9, and 12.
2. That this resolution shall become effective immediately.
3. That a copy of the SOPs will be listed on the Authority website.

CERTIFICATION

I, **GEORGE RUTZLER**, Secretary Pro Tem of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **22nd** day of **September, 2017**.

GILMORE & MONAHAN
A Professional Corporation
COUNSELLORS AT LAW
Allen Street Professional Center
Ten Allen Street
P.O. Box 1540
Toms River, New Jersey 08754



George Rutzler, Secretary Pro Tem
South Toms River Sewerage Authority

Resolution No. 2017-126
2018 AUTHORITY BUDGET RESOLUTION
South Toms River Sewerage Authority

FISCAL YEAR: FROM JANUARY 1, 2018 TO DECEMBER 31, 2018

WHEREAS, the Annual Budget and Capital Budget for the South Toms River Sewerage Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 has been presented before the governing body of the South Toms River Sewerage Authority at its open public meeting of December 13, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$554,276, Total Appropriations, including any Accumulated Deficit if any, of \$544,052; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$330,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$330,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the South Toms River Sewerage Authority, at an open public meeting held on December 13, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the South Toms River Sewerage Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the South Toms River Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on January 10, 2018.

William Britton
 William Britton, Secretary

December 13, 2017

Governing Body Member:	Recorded Vote			
	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
William Gleason, Chairman	X			
Jason Glogolich, Vice Chairman	X			
William Britton, Secretary	X			
George Rutzler, Treasurer	X			
Kayla Rolzhausen, Assistant Treasurer	X			

Resolution No. 2017-126a

Submittal of the 2018 Authority Budget

South Toms River Sewerage Authority

WHEREAS, preparation of the 2018 Annual Budget and Capital Budget for the South Toms River Sewerage Authority for the fiscal year beginning January 1, 2018 and ending December 31, 2018 began in October and work to reduce or limit costs has been ongoing; and,

WHEREAS, an extensive review of the South Toms River Sewerage Authority's operations, needs and costs and the review and consideration of possible Capital projects; and,

WHEREAS, following a Public Hearing for the 2018 Budget at the Authority's December 13, 2017 meeting the Annual Budget and Capital Budget were approved,

NOW, THEREFORE BE IT RESOLVED, by the governing body of the South Toms River Sewerage Authority that these events have delayed approval of the 2018 Annual Budget.

BE IT FURTHER RESOLVED that a copy of this resolution accompanies the Budget as sent to the Director of Local Government Services.


William Britton, Secretary

December 13, 2017

Governing Body Member:	Recorded Vote			
	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
William Gleason, Chairman	X			
Jason Glogolich, Vice Chairman	X			
William Britton, Secretary	X			
George Rutzler, Treasurer	X			
Kayla Rolzhausen, Assistant Treasurer	X			

Resolution No. 2017-127
2018 ADOPTED BUDGET RESOLUTION
South Toms River Sewerage Authority

FISCAL YEAR: FROM: JANUARY 1, 2018 TO: DECEMBER 31, 2018

WHEREAS, the Annual Budget and Capital Budget/Program for the South Toms River Sewerage Authority for the fiscal year beginning January 1, 2018 and ending, December 31, 2018 has been presented for adoption before the governing body of the South Toms River Sewerage Authority at its open public meeting of January 10, 2018; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$554,276, Total Appropriations, including any Accumulated Deficit if any, of \$544,052; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$330,000 and Total Unrestricted Net Position planned to be utilized of \$330,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of South Toms River Sewerage Authority, at an open public meeting held on January 10, 2018 that the Annual Budget and Capital Budget/Program of the South Toms River Sewerage Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



 William Britton, Secretary

January 10, 2018

Governing Body Member:	Recorded Vote			
	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
William Gleason, Chairman	X			X
Jason Glogolich, Vice Chairman				
William Britton, Secretary	X			
George Rutzler, Treasurer	X			
Kayla Rolzhausen, Assistant Treasurer	X			

RESOLUTION NO. 2017-128

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW
JERSEY, ESTABLISHING MEETING DATES FOR
THE YEAR 2018**

WHEREAS, it is the desire of the South Toms River Sewerage Authority to approve the schedule of the Sewerage Authority meetings for the calendar year 2018; and

WHEREAS, the notice of meeting dates will be published in the official newspapers established herein.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That pursuant to the provisions of N.J.S.A. 10:4-6 et seq., the Commissioners do hereby designate the following dates for the 2018 meetings of the South Toms River Sewerage Authority, unless otherwise modified by the Sewerage Authority, for the months of January, 2018, through December, 2018, inclusive. Meetings are scheduled to begin at 7 p.m. Formal action may be taken at these meetings. Executive sessions, if any, will not be open to the public.

SCHEDULE OF 2017 MEETING DATES

REGULAR MEETINGS

January 10, 2018	July 11, 2018
February 14, 2018	August 8, 2018
March 14, 2018	September 12, 2018
April 11, 2018	October 10, 2018
May 9, 2018	November 14, 2018
June 13, 2018	December 12, 2017

2. All meetings shall be held at the South Toms River Municipal Building, 19 Double Trouble Road, Toms River, New Jersey 08757 and a copy of this resolution shall be posted and maintained throughout the year on a bulletin board outside the Authority offices, front entrance, 19 Double Trouble Road, Toms River, New Jersey.

3. A copy of this resolution shall be forwarded to the following newspaper, with said meeting dates have been published as a public service:

Asbury Park Press

Press of Atlantic City

CERTIFICATION

I, **WILLIAM BRITTON**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **13th** day of **December, 2017**.



William Britton, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 129

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW
JERSEY, AWARDING A CONTRACT FOR CLEANING
SERVICES TO JOYCE KELLY ON A MONTH-TO-
MONTH BASIS FOR 2018**

WHEREAS, there exists a need for cleaning services for the South Toms River Sewerage Authority, Borough of South Toms River; and

WHEREAS, the Chairman has advised that the maximum amount of the contract to be awarded under this resolution is \$1,300.00; and

WHEREAS, the amount of the contract is below the \$17,500.00 bid threshold set by the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, and exempt from the requirements of N.J.S.A. 19:44A-20.4, and the Chairman has advised that it was impracticable to solicit competitive quotations for this service; and

WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to award Joyce Kelly with the cleaning services contract without competitive bids for such service as specified in the agreement between the Authority and Joyce Kelly.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That the Commissioners do hereby authorize that Joyce Kelly be awarded a month-to-month contract for cleaning services, which will not exceed the amount of \$1,300.00. This contract shall automatically renew for as long as the Authority is at its current location.

2. In the event that the Borough of South Toms River Sewerage Authority moves its offices to the Borough of South Toms River, this contract shall be null-and-void.

3. That the Commissioners are authorized to execute a contract with Joyce Kelly for cleaning services.

4. That this contract is awarded without competitive bidding as the amount of the contract is below the \$17,5000 bid threshold set by the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, and exempt from the requirements of N.J.S.A. 19:44A-20.4, and the Chairman has advised that it was impracticable to solicit competitive quotations for this service.

5. That this resolution shall take effect February 2, 2018.

CERTIFICATION

I, **WILLIAM BRITTON**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 13th day of **December, 2017**.



William Britton, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 130

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW
JERSEY, AUTHORIZING A STIPEND FOR JOHN
RISK, MAINTENANCE SUPERVISOR OF THE SOUTH
TOMS RIVER SEWERAGE AUTHORITY, FOR THE
YEAR 2018 AND AUTHORIZING THE EXECUTION
OF AN AGREEMENT**

WHEREAS, John Risk currently serves the South Toms River Sewerage Authority in the capacity of Maintenance Supervisor; and

WHEREAS, it is the desire of the governing body to hereby establish that a monthly stipend be paid to the Maintenance Supervisor for cell phone usage, said stipend amount to be determined annually by the governing body; and

WHEREAS, it is the desire of the governing body to authorize a stipend in the amount of \$50.00 per month for Mr. Risk as Maintenance Supervisor for the year 2018 in accordance with the terms set forth in the Agreement attached hereto as "Schedule A,"; and

WHEREAS, it is the desire of the governing body to authorize the execution of the Agreement attached hereto as "Schedule A"; and

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That the Commissioners do hereby authorize that John Risk be compensated for cell phone usage by stipend in the amount of \$50.00 per month for the year 2018.
2. That the Chairman is authorized to execute and the Secretary to attest to the Agreement attached hereto as "Schedule A."
3. That a certified copy of this resolution shall be forwarded to the Treasurer and

John Risk.

CERTIFICATION

I, **WILLIAM BRITTON**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **13th** day of **December, 2017**.



William Britton, Secretary
South Toms River Sewerage Authority

RESOLUTION NO. 2017- 131

RESOLUTION OF THE SOUTH TOMS RIVER SEWERAGE AUTHORITY, BOROUGH OF SOUTH TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A STIPEND FOR JONI FRAAS, CLERK OF THE SOUTH TOMS RIVER SEWERAGE AUTHORITY, FOR THE YEAR 2018 AND AUTHORIZING THE EXECUTION OF AN AGREEMENT

WHEREAS, Joni Fraas currently serves the South Toms River Sewerage Authority in the capacity of Senior Clerk; and

WHEREAS, it is the desire of the governing body to have an Authority Clerk present at its regular monthly meetings to perform various functions related to the duties of Authority Clerk, including note taking which will assist in the providing of accurate minutes; and

WHEREAS, it is the desire of the governing body to hereby establish that a stipend be paid in compensation for these additional duties, said stipend amount to be determined annually by the governing body; and

WHEREAS, it is the desire of the governing body to authorize a stipend in the amount of \$50.00 per meeting, not to exceed \$600.00 for the year, for Ms. Fraas as Authority Clerk for the year 2018 for attendance at monthly meetings in accordance with the terms set forth in the Agreement attached hereto as "Schedule A;" and

WHEREAS, it is the desire of the governing body to authorize the execution of the Agreement attached hereto as "Schedule A;" and


NOW, THEREFORE, BE IT RESOLVED, by the governing body of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That the Commissioners do hereby authorize that Joni Fraas be compensated for the attendance at the regular monthly meeting by stipend in the amount of \$50.00 per meeting, not to exceed \$600.00, for the year 2018.

2. That a certified copy of this resolution shall be forwarded to the Treasurer and Joni Fraas.

CERTIFICATION

I, **WILLIAM BRITTON**, Secretary of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **13th** day of **December, 2017**.



William Britton, Secretary
South Toms River Sewerage Authority