

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF JANUARY 8, 2020**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON JANUARY 1, 2020 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRSA.US.

COMMISSIONERS PRESENT: G. RUTZLER, M. GRASSO, J. JUBERT
K. ROLZHAUSEN, B. BRITTON

COMMISSIONERS ABSENT: NONE

ADVISORS PRESENT: M. NAGURKA

STRSA CLERK: J. FRAAS, D. KURYLA

MAINTENANCE: J. RISK

PUBLIC PRESENT: S. ROSS

CHAIRMAN COMMISSIONER RUTZLER CALLED MEETING TO ORDER AT 7:01 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONERS REVIEWED THE MINUTES OF DECEMBER 11, 2019.

ON A MOTION BY COMMISSIONER ROLZHAUSEN AND SECONDED BY GRASSO
COMMISSIONER TO APPROVE THE MINUTES OF DECEMBER 11, 2019.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT
COMMISSIONER BRITTON WHO ABSTAINED.

MOTION PASSED.

ON A MOTION BY COMMISSIONER BRITTON AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$27,764.44.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

NEW BUSINESS: 1 - 3

ITEM 1 – RESIGNATION OF ANDREW HOWARD

ON A MOTION BY COMMISSIONER BRITTON AND SECONDED BY COMMISSIONER ROLZHAUSEN TO ACCEPT THE RESIGNATION OF ANDREW HOWARD.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 2 – APPOINTMENT OF JOSEPH JUBERT TO THE UNEXPIRED TERM OF ANDREW HOWARD 2/2024.

MR. JOSEPH JUBERT WAS SWORN IN AS ASST. TREASURER FOR THE UNEXPIRED TERM OF ANDREW HOWARD ENDING 2/2024.

ITEM 3 – PINELANDS LETTER

MR. MIKE NAGURKA (ATTORNEY) UPDATED THE COMMISSIONERS ON THE PINELANDS LETTER THAT WAS SENT. MR. NAGURKA THOUGHT THE LETTER WAS MORE POSITIVE THAN THE MEETING WAS. THE BOROUGH WILL HAVE TO ANSWER THE PINELANDS ON CAPPING THE LANDFILL AND THE SUB DIVISION THAT WAS NEVER FINALIZED IN THE 90'S. WE WILL KEEP MOVING FORWARD WITH THE PINELANDS BUT PUTTING A TIME LINE ON CAPPING A LANDFILL HAS NEVER BEEN DONE IN THE HISTORY OF THE PINELANDS.

COMMISSIONER JUBERT SAID THAT THE LANDFILL HAS A HEAVY LAYER OF CEMENT OVER IT AND VERY LITTLE TO NO METHANE GAS.

MR. ROSS ASKED IF THE PINELANDS HAD AN ISSUE WITH THE ADDITION THAT THE BOROUGH PUT ON THE DPW. MR. NAGURKA SAID IT WILL HAVE TO BE ADDRESSED BUT IT WAS NOT THAT BIG OF A DEAL.

COMMISSIONER JUBERT ASKED ABOUT POSSIBLE GRANTS FOR THE BOROUGH TO HELP CLOSE THE LANDFILL. MR ROSS (COUNCILMAN) STATED THAT THE BOROUGH HAD LOOKED INTO GRANTS TO CLOSE THE LANDFILL IN THE PAST BUT COULD NOT FIND ANY.

THE STRSA WILL MOVE FORWARD ON THE REC CENTER GARAGE. THE STRSA COMMISSIONERS AND ATTORNEY WILL SET UP A MEETING WITH THE BOROUGH ADMINISTRATOR, MAYOR, COUNCIL AND REC CENTER COMMISSION.

COMMISSIONER BRITTON ASKED WHAT WE WANTED TO DO WITH THE GARAGE. TAKE THE WHOLE GARAGE OVER? CHAIRMAN RUTZLER SAID YES FIX IT UP AND REPAIR EVERYTHING THAT NEEDS TO BE FIXED AND IT WOULD ONLY BE THE STRSA GARAGE.

MR. ROSS SAID IT WON'T BE A PROBLEM WITH THE STRSA TAKING OVER THE REC CENTER GARAGE FOR SEWERAGE AUTHORITY USE. MR. ROSS SAID ALMOST EVERYTHING IN THE GARAGE NOW THAT BELONGS TO THE REC CENTER IS GARBAGE AND A SINGLE DUMPSTER WOULD PROBABLY CLEAR THE WHOLE GARAGE OUT EXCEPT FOR SOME METAL.

COMMISSIONER GRASSO ASKED IF THIS WILL BE THE STRSA GARAGE WHO WILL HAVE ACCESS. J. FRAAS AND CHAIRMAN RUTZLER SAID THE STRSA OFFICE J. RISK (MAINTENANCE MAN) AND A KEY IN THE LOCK BOX OUTSIDE THE GARAGE FOR POLICE & FIRE.

MR. ROSS STATED THAT BY ORDINANCE THE REC COMMISSIONER IS IN CONTROL OF THE REC CENTER SO THE REC COMMISSIONER MUST HAVE A KEY. THE REC HAS KEYS TO ALL THE RENT SPACE.

COMMISSIONER GRASSO ASKED WHY DOES THE STRSA HAVE TO RENT THE REC CENTER. J. FRAAS STATED BECAUSE WE CAN'T FIND ANYTHING ELSE.

J. FRAAS ASKED THE COMMISSIONERS ABOUT CUSTOMERS THAT PAY ONLINE AND BOUNCE CHECKS IF WE CAN BLOCK THEIR ACCOUNTS. THE COMMISSIONERS STATED YES BUT THE STRSA MUST SEND THE CUSTOMER AND OWNER A LETTER FIRST.

D. KURYLA (STRSA CLERK) TOLD COMMISSIONERS THAT THE STRSA DOES SEND LETTERS OUT.

OTHER BUSINESS:

ITEMS 1 - 2 WERE REVIEWED BY COMMISSIONERS

ITEM 1 – CASH MANAGEMENT REPORT/OK

ITEM 2 – DELINQUENT REPORT/OK

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC:

NO PUBLIC COMMENTS – PUBLIC COMMENTS CLOSED

EXECUTIVE SESSION/NO EXECUTIVE SESSION

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER ROLZHAUSEN TO GO INTO EXECUTIVE SESSION AT 7:29 PM.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER BRITTON TO RETURN TO REGULAR SESSION AT 7:40 PM.

ON A MOTION BY CHAIRMAN COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GRASSO TO APPROVE RESOLUTION AND RELEASE FOR VERIZON SETTLEMENT.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER ROLZHAUSEN.

MEETING ADJOURNED AT 7:41 PM.

RESPECTFULLY SUBMITTED,

**WILLIAM BRITTON
SECRETARY, COMMISSIONER**

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF FEBRUARY 10, 2020
REORGANIZATION MEETING**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON JANUARY 1, 2020 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRSA.US.

COMMISSIONERS PRESENT:	G. RUTZLER, M. GRASSO, J. JUBERT W. BRITTON, K. ROLZHAUSEN
COMMISSIONERS ABSENT:	NONE
ADVISORS PRESENT:	M. NAGURKA
STRSA CLERK:	J. FRAAS, D. KURYLA
STRSA MAINTENANCE:	J. RISK
PUBLIC PRESENT:	S. FRAAS, M. GOLDA, G. HANDSHY

CHAIRMAN COMMISSIONER RUTZLER CALLED MEETING TO ORDER AT 7:08 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

WILLIAM BRITTON WAS SWORE IN AS STRSA COMMISSIONER.

PART A – APPOINTMENT OF COMMISSIONERS:

CHAIRMAN COMMISSIONER RUTZLER OPENED THE MEETING TO THE REORGANIZATION OF THE STRSA COMMISSIONERS.

CHAIRMAN COMMISSIONER RUTZLER HANDED THE GAVEL TO VICE CHAIR COMMISSIONER GRASSO.

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER BRITTON TO NOMINATE GEORGE RUTZLER, FOR CHAIRMAN.

MOTION WAS MADE BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER BRITTON TO CLOSE NOMINATIONS FOR CHAIRMAN, AND THE SECRETARY WAS AUTHORIZED TO CAST UNANIMOUS BALLOT FOR GEORGE RUTZLER, AS CHAIRMAN.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO ABSTAINED.

MOTION PASSED.

VICE CHAIRMAN COMMISSIONER GRASSO HANDED THE GAVEL TO CHAIRMAN RUTZLER.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER JUBERT TO NOMINATE MARIANNE GRASSO FOR VICE CHAIRMAN.

MOTION WAS MADE BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER JUBERT TO CLOSE NOMINATIONS FOR VICE CHAIRMAN, AND THE SECRETARY WAS AUTHORIZED TO CAST UNANIMOUS BALLOT FOR MARIANNE GRASSO.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GRASSO WHO ABSTAINED.

MOTION PASSED.

ON A MOTION BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER JUBERT TO NOMINATE WILLIAM BRITTON, AS SECRETARY.

MOTION WAS MADE BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER JUBERT TO CLOSE NOMINATIONS FOR SECRETARY, AND THE CHAIRMAN WAS AUTHORIZED TO CAST THE UNANIMOUS BALLOT FOR WILLIAM BRITTON AS SECRETARY.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER BRITTON WHO ABSTAINED.

MOTION PASSED.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GRASSO TO NOMINATE KAYLA ROLZHAUSEN AS TREASURER.

MOTION WAS MADE BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GRASSO TO CLOSE NOMINATIONS FOR TREASURER, AND THE SECRETARY WAS AUTHORIZED TO CAST THE UNANIMOUS BALLOT FOR KAYLA ROLZHAUSEN AS TREASURER.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO ABSTAINED.

MOTION PASSED.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GRASSO TO NOMINATE JOE JUBERT AS ASST. TREASURER.

MOTION WAS MADE BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GRASSO TO CLOSE NOMINATIONS FOR ASST. TREASURER, AND THE SECRETARY WAS AUTHORIZED TO CAST THE UNANIMOUS BALLOT FOR JOE JUBERT AS ASST. TREASURER.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES EXCEPT COMMISSIONER JUBERT WHO ABSTAINED.

MOTION PASSED.

PART B – APPOINTMENT OF ADVISORS:

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER GRASSO TO APPOINT MICHAEL NAGURKA (ROTHSTEIN, MANDELL) AS ATTORNEY FOR THE AUTHORITY.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ON A MOTION BY COMMISSIONER JUBERT AND SECONDED BY COMMISSIONER BRITTON TO APPOINT PROFESSIONALS 2-7 ON THE REORG AGENDA AUDITOR, ACCOUNTANT, ENGINEER, INSURANCE, BANK AND NEW PAPERS FOR THE AUTHORITY.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER ROLZHAUSEN TO ACCEPT STRSA SOPS AND ROBERTS RULES OF ORDER FOR THE AUTHORITY.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

CLOSE OF THE REORGANIZATION MEETING AT 7:17 PM.

REGULAR MEETING:

COMMISSIONERS REVIEWED THE MINUTES OF JANUARY 8, 2020.

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE THE MINUTES OF JANUARY 8, 2020.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ON A MOTION BY COMMISSIONER BRITTON AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$86,701.47.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1-7 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – OCUA 2019 DEFICIENCY

ITEM 2 – BOROUGH OF STR – RESPONSE LETTER TO PINELANDS

MR. MIKE NAGURKA (ATTORNEY) STATED THAT MR. JOE KOSTECKI'S LETTER TO THE PINELANDS IS WHAT HE HAD SUGGESTED TO MR. KOSTECKI THAT THE BOROUGH PROPOSE TO USE CLAY TO CAP THE LANDFILL IT WOULD BE CHEAPER.

COMMISSIONER GRASSO ASKED ABOUT THE CLAY AND MR. NAGURKA SAID THE PINELANDS CAN SAY NO TO THE CLAY AND THEN IT WOULD BE VERY EXPENSIVE.

COMMISSIONER JUBERT SAID THE LANDFILL HAS ABOUT 10 TO 12 FEET OF CONCRETE ON IT ALREADY.

ITEM 3 – RFP’S FOR ROTHSTEIN, O’DONNELL, KOERNER & HOLMAN

ITEM 4 – SHARED SERVICE AGREEMENT WITH TOMS RIVER MUA

CHAIRMAN COMMISSIONER RUTZLER ASKED IF THERE WERE ANY CHANGES TO THE TRMUA SHARED SERVICE AGREEMENT. MR. NAGURKA STATED THAT THEY MADE SOME CHANGES TO THE WAY THEY CHARGE AND ON SOME OF THE RATES.

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER JUBERT TO APPROVE THE SHARED SERVICE AGREEMENT WITH TOMS RIVER MUA.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 5 – LETTER FROM ROTHSTEIN FOR GARAGE SPACE

CHAIRMAN RUTZLER INFORMED THE COMMISSIONERS THAT THE STRSA HAD A MEETING ABOUT LEASING THE REC CENTER GARAGE JUST FOR THE STRSA USE ONLY. THE MAYOR, MARIA GOLDA, ROB TAYLOR, JOHN RISK, JONI FRAAS, SANDY ROSS, BILL GLEASON, MIKE NAGURKA AND HIMSELF ATTENDED THE MEETING. CHAIRMAN RUTZLER ALSO TOLD THE COMMISSIONERS THAT HE TOLD THE REC COMMISSION THAT THE STRSA WOULD GO NO HIGHER THAN \$150.00 PER MONTH FOR THE GARAGE AND THAT THE STRSA WILL INSTALL A KNOCK BOX FOR THE FIRE DEPARTMENT AND THE REC COMMISSION WILL NOT HAVE A KEY TO THE GARAGE.

COMMISSIONER BRITTON ASKED IF THE ELECTRICAL PANEL FOR THE REC CENTER IS LOCATED IN THE GARAGE AND WHAT PART OF THE BUILDING DOES IT SERVICE? COMMISSIONER BRITTON SAID IF THE PANEL SERVICES ANY OTHER ROOM IN THE REC CENTER THAN THE REC COMMISSIONER WILL NEED A KEY.

CHAIRMAN RUTZLER SAID EVERYONE THAT NEEDS A KEY WILL HAVE ONE WHICH WILL BE JOHN RISK, THE STRSA OFFICE, THE BOROUGH ADMINISTRATOR, HIMSELF (CHAIRMAN) AND ONE IN THE KNOCK BOX.

CHAIRMAN RUTZLER SAID THAT COUNCILMAN MURRAY TOLD HIM THE SPRINKLER SYSTEM FOR THE BASEBALL FIELDS ARE IN THE GARAGE AND HE WOULD NEED TO GET IN THE GARAGE IN THE SPRING AND THE FALL CHAIRMAN RUTZLER TOLD HIM THAT WOULD BE NO PROBLEM.

COMMISSIONERS DISCUSSED WITH J. RISK CHANGING THE GARAGE DOORS. THE GARAGE DOORS AND ANY OTHER WORK TO BE DONE WILL START WHEN ALL THE AGREEMENTS HAVE BEEN SIGNED.

COMMISSIONER JUBERT STATED THAT THE STRSA WILL BE INVESTING A LOT OF MONEY INTO THIS GARAGE AND WE SHOULD NOT BE PAYING \$150.00 A MONTH FOR IT. J. FRAAS STATED THAT AT THE GARAGE MEETING MR. GLEASON REC CENTER CHAIRMAN WAS CONCERNED ABOUT THE MONEY STATING HOW ARE THEY GOING TO PAY FOR SUMMER CAMP. COMMISSIONER JUBERT SAID FUNDRAISERS.

ITEM 6 – EMAIL FROM SANDY ROSS (REC CENTER)

THE EMAIL FROM SANDY ROSS STATED THAT ON WEDNESDAY FEBRUARY 5TH THE REC COMMISSION IS OFFERING THE STRSA A REDUCTION IN RENT FROM \$310.00 PER MONTH TO \$150.00 PER MONTH WITH ADDITIONAL KEYS TO GO TO BORO ADMIN AND POLICE DEPT. ALSO THAT THE GARAGE BE RETURNED TO THE REC COMMISSION AS SOON AS THE STRSA BUILDS ITS OWN GARAGE.

COMMISSIONER JUBERT ASKED IF THE REC CENTER WAS A MUNICIPAL BUILDING? J. FRAAS SAID YES IT IS. COMMISSIONER JUBERT ASKED IF THE REC CENTER PAID SEWER? J. FRAAS SAID NO THEY DON'T. COMMISSIONER JUBERT DOES NOT THINK THE STRSA SHOULD BE PAYING FOR THE USE OF THE GARAGE.

ON A MOTION BY COMMISSIONER BRITTON AND SECONDED BY COMMISSIONER ROLZHAUSEN TO ACCEPT THE REC COMMISSION TERMS.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONERS JUBERT AND GRASSO WHO VOTED NO.

MOTION PASSED.

J. RISK ASK IF THE BOROUGH HALL OR THE DPW PAY FOR SEWER? CHAIRMAN RUTZLER SAID NO THEY DON'T. J. RISK SAID THEN WHY IS THE STRSA PAYING \$500.00 A MONTH FOR RENT.

ITEM 7 – QUOTE FROM CSI – NEW COMPUTERS

ON A MOTION BY COMMISSIONER JUBERT AND SECONDED BY COMMISSIONER GRASSO TO PURCHASE NEW COMPUTERS FROM CSI IN THE AMOUNT OF \$5,099.50

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ALL OTHER NEW BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

COMMISSIONER BRITTON ASKED ABOUT THE LETTER FROM J. RISK FOR MAINTENANCE ON THE TRUCK AND NEW HOSE FOR JET VAC.

COMMISSIONERS SAID MAINTENANCE ON TRUCK NEEDS TO BE DONE. THE NEW HOSE NEEDS TO HAVE THREE QUOTES ON IT AND BROUGHT BACK TO ANOTHER MEETING.

OTHER BUSINESS:

ITEMS 1 - 4 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – LETTER FROM J. FRAAS & D. KURYLA ANSWERING RICE NOTICE

CHAIRMAN COMMISSIONER RUTZLER STATED THAT J. FRAAS & D. KURYLA WANT THEIR RAISES DISCUSSED IN OPEN MEETING.

ITEM 2 – YEARLY RAISE & EVALUATION FOR J. FRAAS & D. KURYLA

J. FRAAS & D. KURYLA ARE ASKING THAT THE SOPS 21.16 BE AMENDED TO READ THE STRSA EMPLOYEES WILL GET PAID FOR HALF HOUR LUNCH.

COMMISSIONER JUBERT SAID THAT IF THE GIRLS STAY AT THEIR DESK FOR LUNCH THAT THEY SHOULD BE PAID.

ON A MOTION BY COMMISSIONER JUBERT AND SECONDED BY COMMISSIONER ROLZHAUSEN TO AMEND THE SOPS 21.16 TO EMPLOYEES WILL GET PAID FOR HALF HOUR LUNCH.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

J. FRAAS & D. KURYLA ASK FOR A 3% RAISE IN SALARY.

CHAIRMAN RUTZLER HAD SOME COMPARISONS IN SEWER CLERK SALARIES FROM OTHER TOWNS AND STATED THAT THE GIRLS MAKE NOWHERE NEAR WHAT THE OTHER TOWNS MAKE AND HAVE BEEN WORKING LONGER THAN THE OTHER GIRLS IN THE OTHER TOWNS. CHAIRMAN RUTZLER STATED THAT BEACHWOOD MAKES A HIGHER SALARY AND PINE BEACH MAKES A HIGHER SALARY. MARIA GOLDA BORO CLERK SAID PINE BEACH GIRLS ONLY WORK

PART TIME, ONE GIRL WORKS PART TIME DAYS AND ONE GIRL WORKS ONE NIGHT PER WEEK. CHAIRMAN RUTZLER STATED THAT ALL THE OTHER TOWNSHIPS ARE HIGH 40'S TO HIGH 50'S IN SALARY FOR UNDER 20 YEARS.

CHAIRMAN BRITTON HAS A SUGGESTION ABOUT THE RAISES HE SAID THAT IT SHOULD BE \$1000.00 ACROSS THE BOARD FOR THE GIRLS INSTEAD OF 3%.

COMMISSIONER GRASSO SAID TO KEEP IT AT 3% AND CHAIRMAN RUTZLER HAS NO PROBLEM WITH THE 3%.

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER JUBERT TO GIVE J. FRAAS & D. KURYLA A 3% RAISE IN SALARY RETRO TO JANUARY 1, 2020.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 3 – CASH MANAGEMENT REPORT

ITEM 4 – DELINQUENT REPORT

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

ON A MOTION BY COMMISSIONER BRITTON AND SECONDED BY COMMISSIONER GRASSO TO GO INTO EXECUTIVE SESSION AT 8:04 PM.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER BRITTON TO GO BACK INTO REGULAR MEETING AT 8:24 PM.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER ROLZHAUSEN THAT ONLY JONI, DONNA AND THE CHAIRMAN IS TO HAVE A KEY TO THE STRSA OFFICE.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER BRITTON WHO VOTED NO.

MOTION PASSED.

J. FRAAS WILL GET TWO FRONT DOOR KEYS TO THE BOROUGH AND TWO KEY FOBS FROM CHIEF KOSH.

QUESTIONS FROM THE PUBLIC (limited to 3 minutes):

NO QUESTIONS FROM THE PUBLIC

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER GRASSO AND SECONDED BY ROLZHAUSEN COMMISSIONER.

MEETING ADJOURNED AT 8:43 PM.

RESPECTFULLY SUBMITTED,

WILLIAM BRITTON
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF MARCH 11, 2020**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON JANUARY 1, 2020 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRSA.US.

COMMISSIONERS PRESENT:	G. RUTZLER, M. GRASSO, W. BRITTON, K. ROLZHAUSEN
COMMISSIONERS ABSENT:	J. JUBERT
ADVISORS PRESENT:	M. NAGURKA, L. HOLMAN
STRSA CLERK:	J. FRAAS
STRSA MAINTENANCE:	NONE
PUBLIC PRESENT:	NONE

CHAIRMAN COMMISSIONER RUTZLER CALLED MEETING TO ORDER AT 7:02 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONERS REVIEWED THE MINUTES OF FEBRUARY 11, 2020.

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY
COMMISSIONER ROLZHAUSEN TO APPROVE THE MINUTES OF FEBRUARY 11, 2020.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT
COMMISSIONER JUBERT WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER BRITTON AND SECONDED BY COMMISSIONER GRASSO TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$37,314.55.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER JUBERT WHO WAS ABSENT.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1-3 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – MS LAUREN HOLMAN OF HOLMAN, FRENIA, ALLISON/AUDIT

MS. LAUREN HOLMAN OF HOLMAN, FRENIA, ALLSION ADDRESSED THE COMMISSIONERS ON THE 2019 AUDIT. MS. HOLMAN WENT OVER THE AUDIT AND EXPLAINED THAT IT WILL NOT BE FINISHED UNTIL THE STATE GIVE THEM THE GASBY WHICH IS THE STATE PENSION. MS. HOLMAN STATED THAT THE AUDIT FOR 2019 WENT VERY WELL AND EVERYTHING WAS IN ORDER AND GOOD AND THAT THERE WAS NO AUDIT COMMENTS.

ITEM 2 – SHUT OFF'S

COMMISSIONERS DISSCUSSED NOT SHUTTING DELINQUENTS OFF WHILE THE COVID-19 IS GOING AROUND. THE STRSA WILL NOT SHUT ANYONE OFF RIGHT NOW AND WILL REVISIT THE SHUT OFF'S IN THREE (3) MONTHS.

ITEM 3 – AGREEMENT & RESOLUTION FROM BOROUGH FOR AMENDED OFFICE LEASE AGEEMENT.

CHAIRMAN COMMISSIONER RUTZLER TOLD THE COMMISSIONERS THAT AT THE BOROUGH MEETING THE MAYOR AND COUNCIL VOTED TO AMEND THE STRSA OFFICE LEASE AGREEMNT FROM \$500.00 A MONTH TO \$1.00 A MONTH STARTING JANUARY 1. 2021.

OTHER BUSINESS:

ITEMS 1 - 2 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – CASH MANAGEMENT REPORT

ITEM 2 – DELINQUENT REPORT

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC (limited to 3 minutes):

NO PUBLIC COMMENTS – PUBLIC COMMENTS CLOSED.

EXECUTIVE SESSION/NO EXECUTIVE SESSION

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER GRASSO AND
SECONDED BY ROLZHAUSEN COMMISSIONER.

MEETING ADJOURNED AT 7:33 PM.

RESPECTFULLY SUBMITTED,

WILLIAM BRITTON
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF APRIL 8, 2020**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON JANUARY 1, 2020 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRSA.US.

COMMISSIONERS PRESENT:	G. RUTZLER, M. GRASSO, J. JUBERT W. BRITTON, K. ROLZHAUSEN
COMMISSIONERS ABSENT:	NONE
ADVISORS PRESENT:	M. NAGURKA
STRSA CLERK:	J. FRAAS
STRSA MAINTENANCE:	NONE
PUBLIC PRESENT:	NONE

CHAIRMAN COMMISSIONER RUTZLER CALLED MEETING TO ORDER AT 7:00 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$92,967.33.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER BRITTON WHO ABSTAINED.

MOTION PASSED.

NEW BUSINESS: NONE

OTHER BUSINESS: NONE

DURING THIS COVID-19 QUARANTINE J. FRAAS WILL WORK FROM HOME AND D. KURLA WILL GO TO THE OFFICE TO JUST OPEN MAIL, POST PAYMENTS AND DO DEPOSITS.

J. FRAAS ASKED CHAIRMAN COMMISSIONER RUTZLER IF HE HAD HEARD ANYTHING ABOUT THE REC CENTER MEETING AND THE SHED. CHAIRMAN RUTZLER SAID HE WILL TOUCH BASE WITH SANDY ROSS.

QUESTIONS FROM THE PUBLIC (limited to 3 minutes):

NO PUBLIC COMMENTS – PUBLIC COMMENTS CLOSED.

EXECUTIVE SESSION/NO EXECUTIVE SESSION

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER JUBERT AND SECONDED BY COMMISSIONER GRASSO.

MEETING ADJOURNED AT 7:11 PM.

RESPECTFULLY SUBMITTED,

WILLIAM BRITTON
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF MAY 13, 2020**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON JANUARY 1, 2020 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRSA.US.

COMMISSIONERS PRESENT:	G. RUTZLER, M. GRASSO, J. JUBERT W. BRITTON, K. ROLZHAUSEN
COMMISSIONERS ABSENT:	NONE
ADVISORS PRESENT:	M. NAGURKA
STRSA CLERK:	J. FRAAS
STRSA MAINTENANCE:	NONE
PUBLIC PRESENT:	NONE

CHAIRMAN COMMISSIONER RUTZLER CALLED MEETING TO ORDER AT 7:13 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONERS REVIEWED THE MINUTES OF MARCH 11, 2020 AND APRIL 8, 2020.

ON A MOTION BY COMMISSIONER BRITTON AND SECONDED BY
COMMISSIONER GRASSO TO APPROVE THE MINUTES OF MARCH 11, 2020.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT
COMMISSIONER JUBERT WHO WAS ABSTAINED.

MOTION PASSED.

ON A MOTION BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER JUBERT TO APPROVE THE MINUTES OF APRIL 8, 2020.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ON A MOTION BY COMMISSIONER KAYLA AND SECONDED BY COMMISSIONER GRASSO TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$13,667.14.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER BRITTON WHO ABSTAINED.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1-2 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – ZERO OUT TWO OLD COMPUTERS

ON A MOTION BY COMMISSIONER GREASSO AND SECONDED BY COMMISSIONER BRITTON TO ZERO OUT OLD COMPUTERS AND GET A LETTER FROM CSI THAT HARD DRIVES WERE DESTROYED.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 2 – LETTER FROM PINELANDS

MR. MIKE NAGURKA (ATTORNEY) STATED THAT THE LETTER IS MORE FOR THE BOROUGH THEN US. MR. NAGURKA HAD A MEETING WITH THE STR BOROUGH ADMINISTRATOR, BOROUGH ATTORNEY, MAYOR AND SOME COUNCIL AND THE STR BOROUGH WOULD LIKE TO KNOW IF THE STRSA IS STILL INTERESTED IN BUILDING A GARAGE ON THE PARCEL OF PROPERTY BY THE DPW. AFTER SOME DISCUSSION BY THE COMMISSIONERS THE STRSA IS STILL INTERESTED IN BUILDING THE GARAGE ON BOROUGH PROPERTY.

ON A MOTION BY COMMISSIONER RUTZLER AND SECONDED BY COMMISSIONER JUBERT TO MOVE FORWARD WITH BUILDING THE GARAGE AT 1 DRAKE LANE WHEN THE BOROUGH GETS ALL APPROVALS.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

OTHER BUSINESS:

ITEMS 1 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – CASH MANAGEMENT REPORT

ALL OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC (limited to 3 minutes):

NO PUBLIC COMMENTS – PUBLIC COMMENTS CLOSED.

EXECUTIVE SESSION/NO EXECUTIVE SESSION

COMMISSIONER BRITTON ASKED IF WE HAVE HEARD ANYTHING ABOUT THE SHED. COMMISSIONER RUTZLER STATED HE HASN'T HEARD YET.

COMMISSIONER BRITTON MADE A MOTION TO DONATE THE STRSA SHED TO THE OEM COMMISSIONER ROLZHAUSEN SECONDED THE MOTION.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONERS RUTZLER AND GRASSO WHO ABSTAINED.

MOTION PASSED.

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER ROLZHAUSEN AND SECONDED BY JUBERT COMMISSIONER.

MEETING ADJOURNED AT 7:32 PM.

RESPECTFULLY SUBMITTED,

WILLIAM BRITTON
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF JUNE 10, 2020**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON JANUARY 1, 2020 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRSA.US.

COMMISSIONERS PRESENT:	G. RUTZLER, M. GRASSO, J. JUBERT
COMMISSIONERS ABSENT:	W. BRITTON, K. ROLZHAUSEN
ADVISORS PRESENT:	M. NAGURKA
STRSA CLERK:	J. FRAAS
STRSA MAINTENANCE:	NONE
PUBLIC PRESENT:	NONE

CHAIRMAN COMMISSIONER RUTZLER CALLED MEETING TO ORDER AT 7:01 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

ON A MOTION BY COMMISSIONER JUBERT AND SECONDED BY COMMISSIONER RUTZLER TO MAKE COMMISSIONER GRASSO SECTRETARY PROTEM.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GRASSO WHO ABSTAINED.

MOTION PASSED

COMMISSIONERS REVIEWED THE MINUTES OF MAY 13, 2020.

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER JUBERT TO APPROVE THE MINUTES OF MAY 10, 2020.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER BRITTON AND ROLZHAUSEN WHO WERE ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER JUBERT TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$14,828.98.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER BRITTON AND ROLZHAUSEN WHO WERE ABSENT.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – METERED FLOW DATA/OK

OTHER BUSINESS:

ITEMS 1 - 2 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – CASH MANAGEMENT REPORT
ITEM 2 – DELINQUENT REPORT

ALL NEW & OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC (limited to 3 minutes):

NO PUBLIC COMMENTS – NO PUBLIC/COMMENTS CLOSED.

EXECUTIVE SESSION/NO EXECUTIVE SESSION

CHAIRMAN COMMISSIONER RUTZLER BROUGHT UP THE REOPENING OF THE STRA OFFICE WITH BOTH GIRLS COMING IN AT THE SAME TIME. MR. MICHAEL NAGURKA STATED THE STRA CAN OPEN UP BUT BECAUSE THE GIRLS ARE IN SUCH CLOSE CORDERS THAT THERE IS NOT GOING TO BE 6 FEET BETWEEN THEM AND EVEN IF THERE IS 6 FEET BETWEEN WHERE THEY SIT THEY CAN NOT MOVE AROUND THE OFFICE. ALSO, THE VENTILATION IN THE OFFICE IS NOT THAT GOOD, THE COMMISSIONERS COULD ASK THE GIRLS TO WEAR A MASK BUT IF ITS NOT BROKE WHY TRY AND FIX IT. ALTERNATING THE GIRLS SEEMS TO BE WORKING.

MR. NAGURKA'S INTERRUPTION OF THE EXECUTIVE ORDER IS THAT YOU CAN HAVE PEOPLE GO BACK TO WORK BUT THEY HAVE TO BE SOCIAL DISTANCED AND OR MASKED. BUT THAT IS KIND OF HARD WHEN YOU HAVE THE GIRLS IN SUCH A SMALL OFFICE.
COMMISSIONER JUBERT ASKED IF THE CUSTOMERS ARE PAYING THEIR BILLS AND IF ONE OF THE GIRLS ARE COMING IN TO GET THE PAYMENTS. CHAIRMAN RUTZLER TOLD COMMISSIONER JUBERT THAT WE HAVE BEEN COMING IN THE

OFFICE FROM THE BEGINNING ONLY IT WAS HALF DAYS AND NOW THE GIRLS
ARE BACK FULL DAYS JUST ALTERNATING DAYS. COMMISSIONER JUBERT
THOUGHT THAT THIS WAS THE BEST SITUATION FOR THE GIRLS UNTIL
EVERYTHING IS OPEN AGAIN.

MR. NAGURKA SAID THAT THE GOVERNOR DID NOT RECEIVE THE EXECUTIVE
ORDER #107 ON SOCIAL DISTANCING IN THE WORK PLACE AND THE
COMMISSIONERS COULD REVISIT THIS NEXT MONTH TO SEE WHAT THE
GOVERNOR SAYS AND IF THE SOCIAL DISTANCING ORDER IS LIFTED.

COMMISSIONERS RUTZLER, GRASSO AND JUBERT AGREED THAT THE GIRLS
WILL STAY ALTERNATING DAYS UNTIL FURTHER NOTICE.

MR. NAGURKA WANTING TO BRING UP THE RED CARDS AND SHUT OFF'S AGAIN
AND WHAT THE COMMISSIONERS THOUGHT ABOUT DOING SHUT OFF'S. THE
COMMISSIONER FEEL THAT THE STRSA SHOULD NOT SHUT OFF THE SEWER AT
THIS TIME.

ON A MOTION BY COMMISSIONER JUBERT AND SECONDED BY COMMISSIONER
GRASSO TO DO NO SHUT OFF'S AND TO REVISIT THE SHUT OFF'S AGAIN IN 3
MONTHS OR AS CONDITIONS PERMIT.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT
COMMISSIONERS BRITTON AND ROLZHAUSEN WHO WERE ABSENT.

MOTION PASSED.

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER JUBERT AND SECONDED
BY COMMISSIONER GRASSO.

MEETING ADJOURNED AT 7:26PM.

RESPECTFULLY SUBMITTED,

WILLIAM BRITTON
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
AGENDA FOR MONTHLY MEETING
JULY 8, 2020**

1 MEETING CALLED TO ORDER: 7:00 PM

2 OPENING STATEMENT:

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON JANUARY 1, 2020 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVE BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRSA.US

3 SALUTE TO FLAG:

4 ROLL CALL OF COMMISSIONERS:

5 READING & APPROVAL OF MINUTES OF JUNE 10, 2020

6 BILLS & PAYROLL: \$95,641.22

7 NEW BUSINESS:

1. ACCEPT THE 2019 AUDIT
2. LETTER FROM DASTI - PINELANDS

8 OTHER BUSINESS:

- 1 CASH MANAGEMENT REPORT
- 2 DELINQUENT REPORT

9 EXECUTIVE SESSION

10 QUESTIONS FROM THE PUBLIC (EACH LIMITED TO 3 MINUTES)

11 ADJOURNMENT:

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF AUGUST 12, 2020**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON JANUARY 1, 2020 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRSA.US.

COMMISSIONERS PRESENT:	G. RUTZLER, M. GRASSO, J. JUBERT, W. BRITTON, K. ROLZHAUSEN
COMMISSIONERS ABSENT:	NONE
ADVISORS PRESENT:	M. NAGURKA
STRSA CLERK:	J. FRAAS
STRSA MAINTENANCE:	J. RISK
PUBLIC PRESENT:	NONE

CHAIRMAN COMMISSIONER RUTZLER CALLED MEETING TO ORDER AT 7:01 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONERS REVIEWED THE MINUTES OF JULY 8, 2020.

ON A MOTION BY COMMISSIONER JUBERT AND SECONDED BY
COMMISSIONER ROLZHAUSEN TO APPROVE THE MINUTES OF JULY 8, 2020.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER
BRITTON TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF
\$17,441.27.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – LETTER FROM OCUA – METERED FLOW DATA/OK

OTHER BUSINESS:

ITEMS 1 - 3 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – DECEMBER MEETING CHANGE TO DECEMBER 16, 2020

ALL COMMISSIONERS AGREED TO CHANGE DECEMBER'S MEETING FROM DECEMBER 9, 2020 TO DECEMBER 16, 2020.

ITEM 2 – CASH MANAGEMENT REPORT

ITEM 3 – DELINQUENT REPORT

CHAIRMAN RUTZLER ASKED J. RISK HOW THE GARAGE WAS GOING. J. RISK TOLD THE COMMISSIONERS THAT THE GARAGE WAS ALMOST ALL CLEANED OUT AND HE WAS WAITING ON ELECTRICAL QUOTES AND THE FINAL LETTER FROM O'DONNELL, STANTON.

J. FRAAS ADDRESSED THE COMMISSIONERS ON HANDING OUT GREEN CARDS WITHOUT SHUT OFF REMARKS ON THEM. J. FRAAS WANTS TO GIVE OUT GREEN CARDS TO CUSTOMERS THAT ARE THREE (3) QUARTERS BEHIND TO EITHER PAY OR MAKE PAYMENT ARRANGEMENTS. ALL THE COMMISSIONERS STATED THEY THOUGHT IT WOULD BE OK TO GIVE OUT THE GREEN CARDS.

COMMISSIONER BRITTON ADDRESSED THE COMMISSIONERS ON THE COVID WORKING CONDITIONS IN THE STRSA OFFICE AND FEELS THAT ONE OF THE GIRLS SHOULD BE FURLOUGHED AND THE OTHER COME IN FULL TIME INSTEAD OF ALTERNATING DAYS. THE OTHER COMMISSIONERS VOICED THEIR CONCERNS AND THOUGHT THAT THINGS SHOULD BE LEFT THE WAY THEY ARE.

ALL NEW & OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC (limited to 3 minutes):

NO PUBLIC COMMENTS – NO PUBLIC/COMMENTS CLOSED.

EXECUTIVE SESSION/NO EXECUTIVE SESSION

THERE BEING NO FURTHER BUSINESS:

**MOTION TO ADJOURN THE MEETING BY COMMISSIONER GRASSO AND
SECONDED BY COMMISSIONER ROLZHAUSEN.**

MEETING ADJOURNED AT 7:33 PM.

RESPECTFULLY SUBMITTED,

**WILLIAM BRITTON
SECRETARY, COMMISSIONER**

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF SEPTEMBER 9, 2020**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON JANUARY 1, 2020 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRSA.US.

COMMISSIONERS PRESENT:	G. RUTZLER, M. GRASSO, J. JUBERT, W. BRITTON
COMMISSIONERS ABSENT:	K. ROLZHAUSEN
ADVISORS PRESENT:	M. NAGURKA
STRSA CLERK:	J. FRAAS
STRSA MAINTENANCE:	J. RISK
PUBLIC PRESENT:	NONE

CHAIRMAN COMMISSIONER RUTZLER CALLED MEETING TO ORDER AT 7:00 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONERS REVIEWED THE MINUTES OF AUGUST 12, 2020.

ON A MOTION BY COMMISSIONER JUBERT AND SECONDED BY COMMISSIONER GRASSO TO APPROVE THE MINUTES OF AUGUST 12, 2020.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER JUBERT TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$14,926.41.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO WAS ABSENT.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – GARAGE PLANS

COMMISSIONERS DISCUSSED WITH J. RISK THE GARAGE PLANS AND WHY THE GARAGE DOOR WILL BE OPENING ON THE INSIDE. J. RISK WILL CALL J. BARENS FROM O'DONNELL, STANTON AND GET CONFORMATION ON THE GARAGE DOOR.

ON A MOTION BY COMMISSIONER JUBERT AND SECONDED BY COMMISSIONER GRASSO TO APPROVE GARAGE PLANS WITH EXPLANATION OF DOOR OPENING.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO WAS ABSENT.

MOTION PASSED.

CHAIRMAN COMMISSIONER RUTZLER ASKED J. RISK IF EVERYTHING WAS GOING GOOD AND IF HE NEEDED ANYTHING. J. RISK STATED THAT HE WAS GOOD AND EVERYTHING WAS GOOD. THE COMMISSIONERS DISCUSSED THE MILLING BEING DONE ON CHAMBERLAIN STREET AND THE SINK HOLES.

OTHER BUSINESS:

ITEMS 1 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – DELINQUENT REPORT

ALL NEW & OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC (limited to 3 minutes):

NO PUBLIC COMMENTS – NO PUBLIC/COMMENTS CLOSED.

EXECUTIVE SESSION/NO EXECUTIVE SESSION

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER GRASSO AND
SECONDED BY COMMISSIONER BRITTON.

MEETING ADJOURNED AT 7:25 PM.

RESPECTFULLY SUBMITTED,

WILLIAM BRITTON
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF OCTOBER 14, 2020**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON JANUARY 1, 2020 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRSA.US.

COMMISSIONERS PRESENT:	G. RUTZLER, M. GRASSO, J. JUBERT, K. ROLZHAUSEN
COMMISSIONERS ABSENT:	W. BRITTON
ADVISORS PRESENT:	M. NAGURKA
STRSA CLERK:	J. FRAAS
STRSA MAINTENANCE:	NONE
PUBLIC PRESENT:	NONE

CHAIRMAN COMMISSIONER RUTZLER CALLED MEETING TO ORDER AT 7:01 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

ON A MOTION BY COMMISSIONER JUBERT AND SECONDED BY COMMISSIONER ROLZHAUSEN TO MAKE COMMISSIONER GRASSO SECRETARY PROTEM.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER GRASSO WHO ABSTAINED AND COMMISSIONER BRITTON WHO WAS ABSENT.

MOTION PASSED.

COMMISSIONERS REVIEWED THE MINUTES OF SEPTEMBER 9, 2020.

ON A MOTION BY COMMISSIONER JUBERT AND SECONDED BY COMMISSIONER GRASSO TO APPROVE THE MINUTES OF SEPTEMBER 9, 2020.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER ROLZHAUSEN WHO ABSTAINED AND COMMISSIONER BRITTON WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER GRASSO TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$99,588.01.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER BRITTON WHO WAS ABSENT.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1-2 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – APPROVE THE 2021 BUDGET

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER JUBERT TO APPROVE THE 2021 BUDGET.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER BRITTON WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER JUBERT AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE THE 2021 LATE BUDGET RESOLUTION.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER BRITTON WHO WAS ABSENT.

MOTION PASSED.

ITEM 2 – GARAGE BIDS

COMMISSIONERS WENT OVER THE BIDS AND LETTER FROM JACK BERENS OF O'DONNELL, STANTON. COMMISSIONERS AGREED WITH THE RECOMMENDATION FROM J. BERENS ON AWARING THE GARAGE BID TO GEORGE KOUSTAS PTG & CONSTRUCTION.

ON A MOTION BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER JUBERT TO AWARD THE GARAGE BUILDING MODIFICATIONS TO GEORGE KOUSTAS PTG & CONSTRUCTION IN THE AMOUNT OF \$69,000.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER BRITTON WHO WAS ABSENT.

MOTION PASSED.

OTHER BUSINESS:

ITEMS 1-3 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – FIRST AID BUILDING

CHAIRMAN COMMISSIONER RUTZLER BROUGHT UP THE FACT THAT THE STR FIRST AID PAYS FOR SEWER WHILE NO OTHER STR BUILDING DOES. CHAIRMAN RUTZLER WOULD LIKE TO WAIVE THE SEWER CHARGES FOR THE STR FIRST AID.

ON A MOTION BY COMMISSIONER JUBERT AND SECONDED BY COMMISSIONER ROLZHAUSEN TO STOP CHARGING THE STR FIRST AID FOR SEWER EFFECTIVE THE 4TH QTR OF 2020.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER BRITTON WHO WAS ABSENT.

MOTION PASSED.

ITEM 2 – CASH MANAGEMENT REPORT

ITEM 3 – DELINQUENT REPORT

ALL NEW & OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC (limited to 3 minutes):

NO PUBLIC COMMENTS – NO PUBLIC/COMMENTS CLOSED.

EXECUTIVE SESSION/NO EXECUTIVE SESSION

THERE BEING NO FURTHER BUSINESS:

**MOTION TO ADJOURN THE MEETING BY COMMISSIONER GRASSO AND
SECONDED BY COMMISSIONER ROLZHAUSEN.**

MEETING ADJOURNED AT 7:32 PM.

RESPECTFULLY SUBMITTED,

**WILLIAM BRITTON
SECRETARY, COMMISSIONER**

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF NOVEMBER 10, 2020
RATE HEARING**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON JANUARY 1, 2020 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRSA.US.

COMMISSIONERS PRESENT:	G. RUTZLER, M. GRASSO, J. JUBERT, K. ROLZHAUSEN, W. BRITTON
COMMISSIONERS ABSENT:	NONE
ADVISORS PRESENT:	M. NAGURKA
STRSA CLERK:	J. FRAAS
STRSA MAINTENANCE:	J. RISK
PUBLIC PRESENT:	NONE

CHAIRMAN COMMISSIONER RUTZLER CALLED MEETING TO ORDER AT 7:03 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONERS REVIEWED THE MINUTES OF OCTOBER 14, 2020.

ON A MOTION BY COMMISSIONER ROLZHAUSEN AND SECONDED BY COMMISSIONER GRASSO TO APPROVE THE MINUTES OF OCTOBER 14, 2020.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER BRITTON WHO ABSTAINED.

MOTION PASSED.

ON A MOTION BY COMMISSIONER BRITTON AND SECONDED BY COMMISSIONER JUBERT TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$22,147.45.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1-6 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – RATE HEARING

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER ROLZHAUSEN TO NOT RAISE SEWER RATES FOR 2021.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 2 – ADOPT 2021 BUDGET

ON A MOTION BY COMMISSIONER JUBERT AND SECONDED BY COMMISSIONER BRITTON TO ADOPT THE STRSA 2021 BUDGET.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 3 – 2021 MEETING DATES

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE THE 2021 STRSA MEETING DATES.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 4 – 2021 CELL PHONE STIPEND FOR J. RISK

ON A MOTION BY COMMISSIONER JUBERT AND SECONDED BY COMMISSIONER BRITTON TO KEEP PAYING \$50.00 PER MONTH FOR J. RISK CELL PHONE.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 5 – 2021 MEETING STIPEND FOR J. FRAAS

J. FRAAS ASKED IF THE MEETING STIPEND COULD BE PUT IN HER PAY INSTEAD OF A STIPEND.

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER ROLZHAUSEN TO HAVE J. FRAAS MEETING STIPEND OF \$900.00 PER YEAR PUT IN HER YEARLY PAY STARTING JANUARY 2021.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES.

MOTION PASSED.

ITEM 6 – LETTER FROM THE OCUA – METERED FLOW DATA/OK

J. FRAAS BROUGHT UP CHANGING THE 4TH QTR BILLING TO BE DUE DECEMBER 31ST OF THE BILLING YEAR INSTEAD OF JANUARY 1ST OF THE NEXT YEAR FOR TAX SALE AND REPORTING PURPOSES. THE COMMISSIONERS HAVE NO PROBLEM WITH THE CHANGE.

OTHER BUSINESS:

ITEMS 1-2 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – CASH MANAGEMENT REPORT

ITEM 2 – DELINQUENT REPORT

ALL NEW & OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC (limited to 3 minutes):

NO PUBLIC COMMENTS – NO PUBLIC/COMMENTS CLOSED.

EXECUTIVE SESSION/NO EXECUTIVE SESSION

THERE BEING NO FURTHER BUSINESS:

MOTION TO ADJOURN THE MEETING BY COMMISSIONER GRASSO AND
SECONDED BY COMMISSIONER BRITTON.

MEETING ADJOURNED AT 7:30 PM.

RESPECTFULLY SUBMITTED,

WILLIAM BRITTON
SECRETARY, COMMISSIONER

**SOUTH TOMS RIVER SEWERAGE AUTHORITY
MINUTES OF DECEMBER 16, 2020**

THIS MEETING COMPLIES WITH THE OPEN PUBLIC MEETINGS ACT, HAVING BEEN DULY PUBLISHED ON NOVEMBER 4, 2020 IN TWO NEWSPAPERS, THE ASBURY PARK PRESS & THE ATLANTIC CITY PRESS, AND HAVING BEEN POSTED IN THE LOBBY OF THE BOROUGH HALL AND STRSA.US.

COMMISSIONERS PRESENT:	M. GRASSO, J. JUBERT, K. ROLZHAUSEN, W. BRITTON
COMMISSIONERS ABSENT:	G. RUTZLER
ADVISORS PRESENT:	M. NAGURKA
STRSA CLERK:	J. FRAAS
STRSA MAINTENANCE:	J. RISK
PUBLIC PRESENT:	NONE

SENIOR CLERK J. FRAAS CALLED MEETING TO ORDER AT 7:02 PM.

OPENING STATEMENT READ:

SALUTE TO FLAG:

COMMISSIONERS REVIEWED THE MINUTES OF NOVEMBER 10, 2020.

ON A MOTION BY COMMISSIONER GRASSO AND SECONDED BY COMMISSIONER ROLZHAUSEN TO APPROVE THE MINUTES OF NOVEMBER 10, 2020.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

ON A MOTION BY COMMISSIONER BRITTON AND SECONDED BY COMMISSIONER JUBERT TO APPROVE THE BILL LIST INCLUDING PAYROLL IN THE AMOUNT OF \$34,605.81.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

NEW BUSINESS:

ITEMS NUMBERED 1 WERE REVIEWED BY THE COMMISSIONERS.

ITEM 1 – EMAIL FROM STR BOROUGH

COMMISSIONERS VIEWED THE BOROUGH'S EMAIL ABOUT THE BOROUGH BEING CLOSED TO THE PUBLIC AND NO MEETINGS IN THE BUILDING. THE COMMISSIONERS ALSO DISCUSSED THE EMAIL FROM THE BOROUGH MANDATING BI-WEEKLY COVID TESTING FOR ALL EMPLOYEES. ALL EMPLOYEES MUST SHOW PROOF OF A NEGATIVE COVID TEST EVERY TWO WEEKS IN ORDER TO BE ABLE TO GO INTO THE BOROUGH BUILDING. JONI & DONNA WILL BE GOING TO THE HEALTH DEPARTMENT TO BE TESTED EVERY TWO WEEKS INSTEAD OF HAVING THE TEST DONE BY THE BOROUGH.

COMMISSIONER BRITTON ASKED MR NAGURKA (ATTORNEY) TO SEND A LETTER TO THE BOROUGH ASKING THE BOROUGH TO NOTIFY THE SEWERAGE AUTHORITY IF ANYONE TEST POSITIVE AND HAS ACTIVE COVID SYMPTOMS.

J. RISK HAS CONCERNS ABOUT THE CONTRACTOR THAT IS DOING THE GARAGE. J. RISK ADDRESSED THE COMMISSIONERS ABOUT THE CONTRACTOR ASKING HIM QUESTIONS ABOUT CERTAIN THINGS THAT HAVE TO BE DONE AND ASKING IF J. RISK WILL BE DOING IT. THE CONTRACTOR WANTS TO KNOW IF J. RISK WILL BE PAINTING THE GARAGE FLOOR. THE PAINTING OF THE GARAGE DOOR WAS NOT PUT IN THE BID PACKAGE.

J. RISK TOOK ALL THE WATER LINES AND ELECTRIC LINES DOWN AND DISPOSED OF THEM.

ON A MOTION BY COMMISSIONER BRITTON AND SECONDED BY COMMISSIONER ROLZHAUSEN TO GET A QUOTE FROM THE CONTRACTOR TO PAINT THE GARAGE FLOOR.

ON THE ROLL CALL VOTE ALL COMMISSIONERS VOTED YES, EXCEPT COMMISSIONER RUTZLER WHO WAS ABSENT.

MOTION PASSED.

OTHER BUSINESS:

ITEMS 1 WERE REVIEWED BY COMMISSIONERS.

ITEM 1 – CASH MANAGEMENT REPORT

ALL NEW & OTHER BUSINESS NOT REQUIRING AN ANSWER TO BE FILED.

QUESTIONS FROM THE PUBLIC (limited to 3 minutes):

NO PUBLIC COMMENTS – NO PUBLIC/COMMENTS CLOSED.

EXECUTIVE SESSION/NO EXECUTIVE SESSION

THERE BEING NO FURTHER BUSINESS:

**MOTION TO ADJOURN THE MEETING BY COMMISSIONER GRASSO AND
SECONDED BY COMMISSIONER ROLZHAUSEN.**

MEETING ADJOURNED AT 7:36 PM.

RESPECTFULLY SUBMITTED,

**WILLIAM BRITTON
SECRETARY, COMMISSIONER**