

RESOLUTION NO. 2021- 10 |

RESOLUTION OF THE SOUTH TOMS RIVER SEWERAGE AUTHORITY, BOROUGH OF SOUTH TOMS RIVER, COUNTY OF OCEAN, AGREEING TO THE BOROUGH OF SOUTH TOMS RIVER'S REQUEST OF A TRANSFER OF SURPLUS REVENUE IN THE AMOUNT OF FIVE PERCENT OF THE AUTHORITY'S ANNUAL COSTS OF OPERATION

WHEREAS, the Borough of South Toms River as the local municipal unit has by way of its governing body created the South Toms River Sewerage Authority; and

WHEREAS, the South Toms River Sewerage Authority is permitted by statute to transfer surplus revenue in an amount not to exceed five percent (5%) of its annual costs of operation to the municipal local unit; and

WHEREAS, the budget of the South Toms River Sewerage Authority allows for the release of five percent of its annual costs of operation to the local unit, totaling \$28,931.10; and

WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to transfer the amount of \$28,931.10 to the Borough of South Toms River.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

- 1. That the Commissioners of the South Toms River Sewerage Authority do hereby agree to transfer five percent of its 2021 annual costs of operation, in the amount of \$28,931.10, to the Borough of South Toms River.**

rmshc

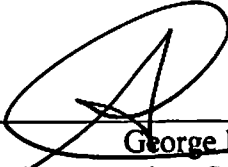
Rothstein, Mandell, Strohm,
Halm & Cipriani, P.A.

150 Airport Road
Suite 600
Lakewood, NJ 08701

o: 732.363.0777
f: 732.905.6555

CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 13th day of **January, 2021**.



George Rutzler, Chairman
South Toms River Sewerage Authority

rmshc

Rothstein, Mandell, Strohm,
Halm & Cipriani, P.A.
ATTORNEYS AT LAW

150 Airport Road
Suite 600
Lakewood, NJ 08701

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RESOLUTION NO. 2021-102

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, AUTHORIZING
A PROMOTION FOR JONI FRAAS**

WHEREAS, the South Toms River Sewerage Authority employs Joni Fraas who is currently the Senior Clerk; and

WHEREAS, the Authority has offered Ms. Fraas a promotion to Board Secretary retroactive to January 1, 2021; and

WHEREAS, Ms. Fraas has agreed to the promotion and will assume the role of Board Secretary.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. Effective January 1, 2021, Joni Fraas has been elevated to the position of Board Secretary.
2. Any and all resolutions inconsistent with this resolution are hereby repealed to the extent of such inconsistencies.

CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 13th day of January, 2021.


George Rutzler, Chairman
South Toms River Sewerage Authority

rms hc

Rothstein, Mandell, Strohm,
Halm & Cipriani, P.A.

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Suite 600
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RESOLUTION NO. 2021 - 103

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH TOMS
RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE APPOINTMENT OF KOERNER
AND KOERNER AS ACCOUNTANTS FOR THE
AUTHORITY**

WHEREAS, N.J.S.A. 40:14A-7.1 requires that every Municipal Sewerage Authority shall have an annual audit of its books, accounts and financial transactions by a registered municipal accountant of New Jersey; and

WHEREAS, there exists a need for accounting services for the South Toms River Sewerage Authority, Borough of South Toms River; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is as set forth in the 2021 Authority budget for accounting services; and

WHEREAS, the amount of the contract is not anticipated to exceed the threshold amount of \$17,500 established by the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and is exempt from the requirements of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be made available for public inspection; and

WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to appoint Koerner and Koerner to perform its accounting services and to authorize execution of a contract with Koerner and Koerner for such services.

Rothstein, Mandell, Stroh,
Halm & Cipriani
Counsellors at Law
150 Airport Road, #600
P.O. Box 3017
Lakewood, New Jersey 08701

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That Koerner and Koerner is hereby appointed as Municipal Accountant for the Authority for the year 2021, and shall be compensated at the following hourly rates for said services:

Accountant – Senior	\$145.00
Accountant – Staff	\$100.00
Clerical	\$65.00

2. The Accountant is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by law of this State; to wit: the profession of a registered municipal accountant. These professional services are necessary and are required by this Authority.

3. That the Commissioners are authorized to execute the attached agreement with Koerner and Koerner for a term not to exceed one (1) year, commencing on February 1, 2021, and terminating on January 31, 2022.

4. That the contract is awarded without competitive bidding as a “Professional Service” in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), with an anticipated value of under \$17,500 which is exempt from the requirements of N.J.S.A. 19:44A-20.4.

5. That a notice of this action shall be printed once in the official newspapers of the South Toms River Sewerage Authority in accordance with N.J.S.A. 40A:11-5(1)(a).

6. That this resolution shall become effective immediately.

7. That a certified copy of this Resolution and contract shall be forwarded to the Borough Clerk of South Toms River for public inspection in accordance with N.J.S.A. 40A:11-5(1)(a).

CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 10th day of February 2021.



GEORGE RUTZLER, Chairman
South Toms River Sewerage Authority

Rothstein, Mandell, Strohm,
Halm & Cipriani
Counsellors at Law
150 Airport Road, #600
P.O. Box 3017
Lakewood, New Jersey 08701

RESOLUTION NO. 2021 - 104

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF
SOUTH TOMS RIVER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AUTHORIZING THE
EXECUTION OF A SHARED SERVICES
AGREEMENT WITH THE TOMS RIVER
MUNICIPAL UTILITIES AUTHORITY**

WHEREAS, pursuant to N.J.S.A. 40A:65-1, et seq., a local unit may enter into agreements for shared services with another local unit to provide or receive any service that the units participating in the agreement are empowered to provide or receive within their own jurisdiction; and

WHEREAS, each local unit authorized to enter into an agreement under the Shared Services and Consolidation Act must do so by the adoption of a resolution; and

WHEREAS, the South Toms River Sewerage Authority (hereinafter "Authority") may desire to use equipment, resources, and expertise that is held by the Toms River Municipal Utilities Authority (hereinafter "Utilities Authority") and vice versa; and

WHEREAS, the Authority and the Utilities Authority recognize that a sharing of said services will result in a cost savings for the taxpayers of South Toms River and the Township of Toms River; and

WHEREAS, it is the desire of the Commissioners of the Authority to authorize the execution of a shared services agreement with the Utilities Authority.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey as follows:

1. That the governing body does hereby authorize the entering of a shared services agreement between the Authority and the Utilities Authority for potential use of equipment, resources, and services. A copy of the shared services agreement between the Authority and the Utilities Authority is outlined in Schedule "A."

2. That the Commissioners are hereby authorized to approve a shared services agreement with the Utilities Authority.

3. That this shared service agreement will result in a cost savings and convenience for the Authority and the Utilities Authority.

4. That this resolution shall become effective immediately.

5. That a certified copy of this resolution, together with a copy of the contract between the parties, shall be forwarded to the Auditor and Stephen C. Acropolis, Executive Director of the Toms River Municipal Utilities Authority.

CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 10th day of February 2021.



GEORGE RUTZLER, Chairman
South Toms River Sewerage Authority

Rothstein, Mamiell, Struhm,
Halm & Cipriani
Counsellors at Law
150 Airport Road, #600
P.O. Box 3017
Lakewood, New Jersey 08701

RESOLUTION NO. 2021 - 105

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH TOMS
RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE APPOINTMENT OF HOLMAN
FERNIA ALLISON, P.C. AS AUDITORS FOR THE
AUTHORITY**

WHEREAS, N.J.S.A. 40:14A-7.1 requires that every Municipal Sewerage Authority shall have an annual audit of its books, accounts and financial transactions by a registered municipal accountant of New Jersey; and

WHEREAS, there exists a need for auditing services for the South Toms River Sewerage Authority, Borough of South Toms River; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is as set forth in the 2021 Authority budget for auditing services; and

WHEREAS, the amount of the contract is not anticipated to exceed the threshold amount of \$17,500 established by the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and is exempt from the requirements of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be made available for public inspection; and

WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to appoint Holman Frenia Allison, P.C. to perform its auditing services and to authorize execution of a contract with Holman and Frenia for such services.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That Holman Frenia Allison, P.C. is hereby appointed registered Municipal Auditor to serve the Authority for the year 2021, and to receive such compensation as may be reasonable for such services. Said Auditor is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by law of this State, to wit: the profession of a registered municipal auditor. These professional services are necessary and are required by this Authority.

2. That the Commissioners are authorized to execute the attached agreement with Holman Frenia Allison, P.C. for a term not to exceed one (1) year, commencing on February 1, 2021, and terminating on January 31, 2022.

3. That the contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), with an anticipated value of under \$17,500 which is exempt from the requirements of N.J.S.A. 19:44A-20.4.

4. That a notice of this action shall be printed once in the official newspaper of the South Toms River Sewerage Authority in accordance with N.J.S.A. 40A:11-5(1)(a).

5. That this resolution shall take effect February 1, 2021.

6. That a certified copy of this Resolution and the contract shall be forwarded to the Borough Clerk of the Borough of South Toms River for public inspection in accordance with N.J.S.A. 40A:11-5(1)(a).

CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 10th day of February 2021.



GEORGE RUTZLER, Chairman
South Toms River Sewerage Authority

Rothstein, Mandell, Strohm,
Halm & Cipriani
Counsellors at Law
150 Airport Road, #600
P.O. Box 3017
Lakewood, New Jersey 08701

RESOLUTION NO. 2021 - 106

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF
SOUTH TOMS RIVER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AUTHORIZING OUR
OFFICIAL NEWSPAPERS AS THE ATLANTIC
CITY PRESS AND THE ASBURY PARK PRESS**

WHEREAS, pursuant to N.J.S.A. § 40:53-1, all municipal entities are required to designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published;

WHEREAS, the South Toms River Sewerage Authority has been using the Atlantic City Press and the Asbury Park Press as their official newspapers for many years;

WHEREAS, it is the desire of the Commissioners of the Authority to authorize the Atlantic City Press and the Asbury Park Press as their official newspapers for all required notices for the year of 2021 through the end of January 2022.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey as follows:

1. That the governing body does hereby authorize the use of the Atlantic City Press and the Asbury Park Press as their official newspapers.
2. That this resolution shall become effective immediately.

CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 10th day of February 2021.



GEORGE RUTZLER, Chairman
South Toms River Sewerage Authority

RESOLUTION NO. 2021 - 107

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF
SOUTH TOMS RIVER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AWARDING A
CONTRACT TO EDMUNDS & ASSOCIATES**

WHEREAS, the South Toms River Sewerage Authority ("Authority") has the need for certain computer software to ensure consistent and accurate billing, as well as safeguarding customer data; and

WHEREAS, the Authority previously retained Edmunds & Associates to provide applications that allow the safe and secure storage of all resident data; and

WHEREAS, it is the desire of the governing body to award a contract to Edmunds & Associates. as is outlined in Schedule "A" for \$4,292.00 for the year 2021;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey as follows:

1. That the governing body does hereby award a contract for the item outlined in Schedule "A" to Edmunds & Associates the amount of \$4,290.00
2. That the Commissioners are hereby authorized to execute a contract with Edmunds & Associates in accordance with the provisions of this resolution.
3. That this resolution shall become effective immediately.
4. That a certified copy of this resolution, together with a copy of the contract between the parties, shall be forwarded to the Auditor and Edmunds & Associates.

CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 10th day of February 2021.



GEORGE RUTZLER, Chairman
South Toms River Sewerage Authority

Rothstein, Mandell, Strohm,
Halm & Cipriani
Counsellors at Law
150 Airport Road, #600
P.O. Box 3017
Lakewood, New Jersey 08701

RESOLUTION NO. 2021 - 108

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH TOMS
RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY
AUTHORIZING THE APPOINTING DURYEA
INSURANCE AGENCY AS INSURANCE AGENT FOR
THE AUTHORITY**

WHEREAS, there exists a need for insurance services for workers' compensation and public official liability coverage for the South Toms River Sewerage Authority, Borough of South Toms River; and

WHEREAS, the Chairman has advised that the maximum amount of the contract to be awarded under this resolution is \$16,700; and

WHEREAS, the amount of the contract is below the \$17,5000 bid threshold set by the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, and exempt from the requirements of N.J.S.A. 19:44A-20.4, and the Chairman has advised that it was impracticable to solicit competitive quotations for this service; and

WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to appoint Duryea Insurance Agency as agent for the Authority for its commercial coverage package, automobile, workers' compensation and public official liability coverage without competitive bids for such service as specified in the Policy memorializing coverage as agreed by and between the Authority and Duryea Insurance Agency; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That Duryea Insurance Agency is hereby appointed as Insurance Agent for the Authority for its workers' compensation and public official liability coverage for a term of one (1) year, commencing on February 1, 2021, and ending on January 31, 2022, as specified in the Policy memorializing coverage as agreed by and between the Authority and Duryea Insurance Agency.

2. That the Commissioners are authorized to execute any documents necessary for coverage by Duryea Insurance Agency.

3. That the contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), with an anticipated value of under \$17,500 which is exempt from the requirements of N.J.S.A. 19:44A-20.4.

4. That this resolution shall take effect February 1, 2021.

CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 10th day of February 2021.



GEORGE RUTZLER, Chairman
South Toms River Sewerage Authority

RESOLUTION NO. 2021 - 109

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF
SOUTH TOMS RIVER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AWARDING A
CONTRACT TO CSI COMPUTERS, LLC**

WHEREAS, the South Toms River Sewerage Authority (hereinafter "Authority") desires to retain CSI Computers, LLC (hereinafter "CSI") as its Computer Support; and

WHEREAS, it is the desire of the governing body to award a contract to CSI Computers, LLC, for any potential support that may arise, as is outlined in Schedule "A," for \$2,095.00;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey as follows:

1. That the governing body does hereby award a contract for the item outlined in Schedule "A" to CSI Computers, LLC in the amount of \$2,095.00.
2. That the Commissioners are hereby authorized to execute a contract with CSI Computers, LLC. in accordance with the provisions of this resolution.
3. That this purchase will result in a cost savings for the Authority and South Toms River and increased convenience for the residents of South Toms River.
4. That this resolution shall become effective immediately.
5. That a certified copy of this resolution, together with a copy of the contract between the parties, shall be forwarded to the Auditor and CSI Computers, LLC.

CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 10th day of February 2021.



GEORGE RUTZLER, Chairman
South Toms River Sewerage Authority

Rothstein, Mandell, Strohm,
Halm & Cipriani
Counsellors at Law
150 Airport Road, #600
P.O. Box 3017
Lakewood, New Jersey 08701

RESOLUTION NO. 2021 - 110

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW
JERSEY, APPOINTING MICHAEL S. NAGURKA,
ESQUIRE, OF THE FIRM OF ROTHSTEIN,
MANDELL, STROHM, HALM & CIPRIANI, AS
ATTORNEY FOR THE AUTHORITY**

WHEREAS, there exists a need for legal services as Attorney for the South Toms River Sewerage Authority, Borough of South Toms River; and

WHEREAS, the maximum amount of the contract to be awarded under this resolution is as set forth in the 2021 Authority budget for legal services; and

WHEREAS, the amount of the contract is not anticipated to exceed the threshold amount of \$17,500 established by the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, and is exempt from the requirements of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et seq.*, requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be made available for public inspection; and

WHEREAS, the Authority have reviewed the proposals submitted and recommend that Michael S. Nagurka, Esquire of Rothstein, Mandell, Strohm, Halm & Cipriani, be appointed as Authority Attorney; and

WHEREAS, Michael S. Nagurka, Esquire, of the firm of Rothstein, Mandell, Strohm, Halm & Cipriani, has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor his firm have made any reportable contributions to a political or candidate committee in the Borough of South Toms River or the Authority in the previous one year, and that the contract will prohibit Michael S. Nagurka, Esquire, and the

Rothstein, Mandell, Strohm,
Halm & Cipriani
Counsellors at Law
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Lakewood, New Jersey 08701

firm of Rothstein, Mandell, Strohm, Halm & Cipriani., from making any reportable contributions to a political or candidate committee in the Borough of South Toms River or the Authority through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That Michael S. Nagurka, Esquire., of the firm of Rothstein, Mandell, Strohm, Halm & Cipriani is hereby appointed as Authority Attorney for the South Toms River Sewerage Authority for a term of one (1) year, commencing February 1, 2021 and ending January 31, 2022. The Authority Attorney and his firm shall be compensated at the rate of One Hundred Twenty-Five (\$125.00) Dollars per hour for services rendered to the Authority for the calendar year 2021. Michael S. Nagurka, Esquire and the firm Rothstein, Mandell, Strohm, Halm & Cipriani, will perform additional legal services pursuant to the contract authorized herein.

2. That the Commissioners are hereby authorized to execute and the Board Secretary to attest to, respectively, the attached agreement with Michael S. Nagurka, Esquire of the firm of Rothstein, Mandell, Strohm, Halm & Cipriani. in accordance with the provisions of this resolution.

3. That the contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), with an anticipated value of under \$17,500 which is exempt from the requirements of N.J.S.A. 19:44A-20.4.

4. That a notice of this action shall be printed once in the official newspaper of the South Toms River Sewerage Authority in accordance with N.J.S.A. 40A:11-5(1)(a).

5. That a certified copy of this Resolution and the contract shall be forwarded to the Borough Clerk of the Borough of South Toms River for public inspection in accordance with N.J.S.A. 40A:11-5(1)(a).

6. That this resolution shall become effective immediately.

CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 10th day of February 2021.



GEORGE RUTZLER, Chairman
South Toms River Sewerage Authority

RESOLUTION NO. 2021 - 111

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH TOMS
RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING JOHN R. BERENS, P.E., OF O'DONNELL,
STANTON & ASSOCIATES AS ENGINEER FOR THE
AUTHORITY**

WHEREAS, there exists a need for engineering services for the South Toms River Sewerage Authority, Borough of South Toms River; and

WHEREAS, the Chairman of the Authority has advised that the maximum amount of the contract to be awarded under this resolution is as set forth in the 2021 Authority budget for engineering services; and

WHEREAS, the amount of the contract is not anticipated to exceed the threshold amount of \$17,500 established by the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., and is exempt from the requirements of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq., requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be made available for public inspection; and

WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to appoint John R. Berens, P.E., of the firm of O'Donnell, Stanton & Associates as Engineer and to authorize the execution of a contract with John R. Berens, P.E., of the firm of O'Donnell, Stanton & Associates, for engineering services.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

Rothstein, Mandell, Strohm,
Hahn & Cipriani
Counsellors at Law
150 Airport Road, #600
P.O. Box 3017
Lakewood, New Jersey 08701

1. That John R. Berens, P.E. of the firm of O'Donnell, Stanton & Associates, is hereby appointed as Engineer for the Authority for a term not to exceed one (1) year, commencing on February 1, 2021, and terminating on January 31, 2022.
2. That the Commissioners are authorized to execute the attached agreement with John R. Berens, P.E., of the firm of O'Donnell, Stanton & Associates.
3. That the contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), with an anticipated value of under \$17,500 which is exempt from the requirements of N.J.S.A. 19:44A-20.4.
4. That a notice of this action shall be printed once in the official newspapers of the South Toms River Sewerage Authority in accordance with N.J.S.A. 40A:11-5(1)(a).
5. That this resolution shall take effect February 1, 2021.
6. That a certified copy of this Resolution and the contract shall be forwarded to the Borough Clerk of the Borough of South Toms River for public inspection in accordance with N.J.S.A. 40A:11-5(1)(a).

CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify that the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 10th day of February 2021.



GEORGE RUTZLER, Chairman
South Toms River Sewerage Authority

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RESOLUTION NO. 2021-112

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW
JERSEY, CREATING AN INTERGOVERNMENTAL
AGREEMENT BETWEEN THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY AND THE BOROUGH OF
SOUTH TOMS RIVER**

WHEREAS, there exists a need for an agreement between the South Toms River Sewerage Authority and Borough of South Toms River; and

WHEREAS, due to the ongoing pandemic, the Authority may need coverage to collect payments during regular business hours when their one permanent employee is out of the office; and

WHEREAS, the Authority will have one full-time employee as of April 17, 2021; and


WHEREAS, it is the desire of the Commissioners of the South Toms River Sewerage Authority to have coverage to collect bills from the residents of the Borough when their one full-time employee has to miss work due to sickness, vacation, or emergency.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That the Borough and the Authority will enter into an Intergovernmental Agreement, which is attached hereto as Exhibit A.
2. That the Commissioners are authorized to enter into this Agreement with the Borough.
3. That this resolution shall take effect April 21, 2021.

CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 21st day of **April, 2021**.



**George Rutzler, Chairman
South Toms River Sewerage Authority**

RESOLUTION NO. 2021-113

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, AUTHORIZING
CARRY OVER DAYS FOR BOARD SECRETARY,
JONI FRAAS**

WHEREAS, the South Toms River Sewerage Authority employs Joni Fraas who is currently the Board Secretary; and

WHEREAS, due to the COVID-19 pandemic and short staffing, Ms. Fraas could not use her allotted vacation time; and

WHEREAS, under the Standard Operating Procedures of the Authority, employees are required to use their time within a specified time period; and

WHEREAS, the Commissioners of the Authority have authorized Ms. Fraas to carry over her allotted vacation days from 2019 to be used in the future.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. Effective immediately, all of Ms. Fraas's unused vacation time from 2019 will be rolled over to 2021. The unused time from year 2020 will be addressed at the close of year 2021.

2. Any and all resolutions inconsistent with this resolution are hereby repealed to the extent of such inconsistencies.

rmshc

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Halm & Cipriani, P.A.
ATTORNEYS AT LAW

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CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **14th** day of **July, 2021**.



George Rutzler, Chairman
South Toms River Sewerage Authority

r|m|s|h|c

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RESOLUTION NO. 2021-114

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, AUTHORIZING
THE HIRING OF APRIL SHARKEY AS CLERK OF
THE SOUTH TOMS RIVER SEWERAGE
AUTHORITY**

WHEREAS, the South Toms River Sewerage Authority recently had a long-term employee retire; and

WHEREAS, the Authority required the hiring of a new full-time employee; and

WHEREAS, the Commissioners have offered the job of Clerk to April Sharkey; and

WHEREAS, Ms. Sharkey has accepted the full-time position to start on September 1, 2021.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. Effective September 1, 2021, April Sharkey has been hired to work in the position of Clerk.

2. Any and all resolutions inconsistent with this resolution are hereby repealed to the extent of such inconsistencies.

r|m|s|h|c

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CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the 11th day of **August 2021**.



George Rutzler, Chairman
South Toms River Sewerage Authority

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RESOLUTION NO. 2021- 115

Submittal of the 2022 Authority Budget

SOUTH TOMS RIVER SEWERAGE AUTHORITY

WHEREAS, preparation of the 2022 Annual Budget and Capital Budget for the South Toms River Sewerage Authority for the fiscal year beginning January 1, 2022 and ending December 31, 2022 began in September and work to reduce or limit costs has been ongoing; and,

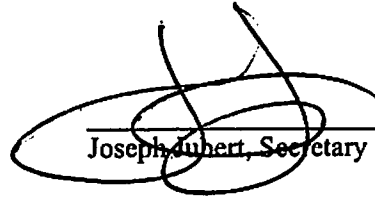
WHEREAS, an extensive review of the South Toms River Sewerage Authority's operations, needs and costs and the review and consideration of possible Capital projects; and,

WHEREAS, following a Public Hearing for the 2021 Budget at the Authority's October 13, 2021 meeting, the Annual Budget and Capital Budget were approved.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the South Toms River Sewerage Authority that these events have delayed approval of the 2021 Annual Budget.

BE IT FURTHER RESOLVED that a copy of this resolution accompanies the Budget as sent to the Director of Local Government Services.

Date: 10-13-21



Joseph Jubert, Secretary

r|m|s|h|c
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Governing Body Vote

Member	Aye	Nav	Abstain	Absent
George Rutzler, Chairman	X			
Marianne Grasso, Vice Chairman	X			
Joseph Jubert, Secretary	X			
Kayla Rolzhausen, Treasurer				X
John Luberto, Assistant Treasurer				X

RESOLUTION NO. 2021- 116

RESOLUTION OF THE SOUTH TOMS RIVER SEWERAGE AUTHORITY, BOROUGH OF SOUTH TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE DONATION OF CERTAIN PROPERTY OWNED BY THE SOUTH TOMS RIVER SEWERAGE AUTHORITY, NOT REQUIRED FOR PUBLIC PURPOSES PURSUANT TO N.J.S.A. 40A:11-36(2)

WHEREAS, pursuant to N.J.S.A. 40A:11-36(2)., a local unit may donate surplus equipment or supplies no longer needed for public use; and

WHEREAS, the Authority has a used conference table, eight conference chairs, stackable chairs, two desk returns, and two small rolling carts; and

WHEREAS, the South Toms River Sewerage Authority Commissioners have determined that this property is no longer needed for public use and local entities within the Borough could benefit.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey as follows:

1. That the Commissioners hereby label the used property of the Authority as no longer needed for public use.
2. That the Authority is hereby permitted to donate these items to other local government entities.
3. That this action will result in a cost savings and convenience for the Authority as it will no longer need to store this property.
4. That this resolution shall become effective immediately.

r|m|s|h|c

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5. That a certified copy of this resolution will be posted in the hallway of the South Toms River Sewerage Authority.

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CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **10th day of November, 2021**.



George Rutzler, Chairman
South Toms River Sewerage Authority

r|m|s|h|c

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RESOLUTION NO. 2021- 117

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF
SOUTH TOMS RIVER, COUNTY OF OCEAN,
STATE OF NEW JERSEY, AUTHORIZING THE
EXECUTION OF A SHARED SERVICES
AGREEMENT WITH THE TOMS RIVER
MUNICIPAL UTILITIES AUTHORITY**

WHEREAS, pursuant to N.J.S.A. 40A:65-1, et seq., a local unit may enter into agreements for shared services with another local unit to provide or receive any service that the units participating in the agreement are empowered to provide or receive within their own jurisdiction; and

WHEREAS, each local unit authorized to enter into an agreement under the Shared Services and Consolidation Act must do so by the adoption of a resolution; and

WHEREAS, the South Toms River Sewerage Authority (hereinafter “Authority”) may desire to use equipment, resources, and expertise that is held by the Toms River Municipal Utilities Authority (hereinafter “Utilities Authority”) and vice versa; and

WHEREAS, the Authority and the Utilities Authority recognize that a sharing of said services will result in a cost savings for the taxpayers of South Toms River and the Township of Toms River; and

WHEREAS, it is the desire of the Commissioners of the Authority to authorize the execution of a shared services agreement with the Utilities Authority.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey as follows:

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1. That the governing body does hereby authorize the entering of a shared services agreement between the Authority and the Utilities Authority for potential use of equipment, resources, and services. A copy of the shared services agreement between the Authority and the Utilities Authority is outlined in Schedule "A."

2. That the Commissioners are hereby authorized to approve a shared services agreement with the Utilities Authority.

3. That this shared service agreement will result in a cost savings and convenience for the Authority and the Utilities Authority.

4. That this resolution shall become effective immediately.

5. That a certified copy of this resolution, together with a copy of the contract between the parties, shall be forwarded to the Auditor and Stephen C. Acropolis, Executive Director of the Toms River Municipal Utilities Authority.



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CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **8th** day of **December, 2021**.



George Rutzler, Chairman
South Toms River Sewerage Authority

r|m|s|h|c

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RESOLUTION NO. 2021- 118

**RESOLUTION OF THE SOUTH TOMS RIVER
SEWERAGE AUTHORITY, BOROUGH OF SOUTH
TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW
JERSEY, RAISING COMMERCIAL RATES TO
\$125.00 PER QUARTER, \$30.00 FOR FIXTURES, AND
\$4,575 FOR CONNECTION FES FOR THE BOROUGH
OF SOUTH TOMS RIVER**

WHEREAS, it is necessary for the South Toms River Sewerage Authority to raise rates to deal with rising costs from the Ocean County Utilities Authority and in general; and

WHEREAS, the commercial rates of the Sewerage Authority have not risen since 2018; and

WHEREAS, a Rate Hearing was held on November 10, 2020 wherein it was determined that to meet these rising costs and to come in line with surrounding municipalities, the commercial rates must rise from \$115.00 to \$125.00 a quarter; and

WHEREAS, the costs of fixtures after the third fixture will rise from \$27.50 to \$30.00 per fixture; and

WHEREAS, the connection fees for commercial properties will rise from \$3,896.00 to \$4,575.00.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the South Toms River Sewerage Authority, Borough of South Toms River, County of Ocean, State of New Jersey, as follows:

1. That a \$125.00 per quarter rate change will occur for the first quarter of 2022 and moving forward.
2. That all fixtures (after the first three) will rise from \$27.50 to \$30.00.
3. Connection fees will rise from \$3,896.00 to \$4,575.00.

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4. That a certified copy of this resolution shall be forwarded to the Borough Clerk and displayed in the hallway of the offices of the South Toms River Sewerage Authority.

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CERTIFICATION

I, **GEORGE RUTZLER**, Chairman of the South Toms River Sewerage Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing resolution was duly adopted by the governing body at a regular meeting held on the **10th** day of **November, 2021**.



George Rutzler, Chairman
South Toms River Sewerage Authority

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